

Yeoman (YN) Practice Test (Sample)

Study Guide



Everything you need from our exam experts!

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Introduction

Preparing for a certification exam can feel overwhelming, but with the right tools, it becomes an opportunity to build confidence, sharpen your skills, and move one step closer to your goals. At Examzify, we believe that effective exam preparation isn't just about memorization, it's about understanding the material, identifying knowledge gaps, and building the test-taking strategies that lead to success.

This guide was designed to help you do exactly that.

Whether you're preparing for a licensing exam, professional certification, or entry-level qualification, this book offers structured practice to reinforce key concepts. You'll find a wide range of multiple-choice questions, each followed by clear explanations to help you understand not just the right answer, but why it's correct.

The content in this guide is based on real-world exam objectives and aligned with the types of questions and topics commonly found on official tests. It's ideal for learners who want to:

- Practice answering questions under realistic conditions,
- Improve accuracy and speed,
- Review explanations to strengthen weak areas, and
- Approach the exam with greater confidence.

We recommend using this book not as a stand-alone study tool, but alongside other resources like flashcards, textbooks, or hands-on training. For best results, we recommend working through each question, reflecting on the explanation provided, and revisiting the topics that challenge you most.

Remember: successful test preparation isn't about getting every question right the first time, it's about learning from your mistakes and improving over time. Stay focused, trust the process, and know that every page you turn brings you closer to success.

Let's begin.

How to Use This Guide

This guide is designed to help you study more effectively and approach your exam with confidence. Whether you're reviewing for the first time or doing a final refresh, here's how to get the most out of your Examzify study guide:

1. Start with a Diagnostic Review

Skim through the questions to get a sense of what you know and what you need to focus on. Your goal is to identify knowledge gaps early.

2. Study in Short, Focused Sessions

Break your study time into manageable blocks (e.g. 30 - 45 minutes). Review a handful of questions, reflect on the explanations.

3. Learn from the Explanations

After answering a question, always read the explanation, even if you got it right. It reinforces key points, corrects misunderstandings, and teaches subtle distinctions between similar answers.

4. Track Your Progress

Use bookmarks or notes (if reading digitally) to mark difficult questions. Revisit these regularly and track improvements over time.

5. Simulate the Real Exam

Once you're comfortable, try taking a full set of questions without pausing. Set a timer and simulate test-day conditions to build confidence and time management skills.

6. Repeat and Review

Don't just study once, repetition builds retention. Re-attempt questions after a few days and revisit explanations to reinforce learning. Pair this guide with other Examzify tools like flashcards, and digital practice tests to strengthen your preparation across formats.

There's no single right way to study, but consistent, thoughtful effort always wins. Use this guide flexibly, adapt the tips above to fit your pace and learning style. You've got this!

Questions

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- 1. What article is false official statement?**
 - A. 104**
 - B. 105**
 - C. 106**
 - D. 107**

- 2. What is the SSIC for Leave and Liberty?**
 - A. 1050**
 - B. 1070**
 - C. 5215.5C**
 - D. 31 January**

- 3. Lieutenant periodic FITREPS are due on which date?**
 - A. 31 January**
 - B. 31 May**
 - C. 31 March**
 - D. 31 December**

- 4. Which SSIC should be used for a document about medical services in the military?**
 - A. 6000**
 - B. 5000**
 - C. 7000**
 - D. 1306**

- 5. What form is used to prepare TEMADD orders?**
 - A. NAVPERS 1320/16**
 - B. NAVPERS 1330/8**
 - C. DD Form 174**
 - D. OPNAV 5215**

- 6. Which SSIC is used for Officer Fitness Reports?**
 - A. 1611**
 - B. 1430**
 - C. 1626**
 - D. 1780**

- 7. Which SSIC covers Operating Procedures, Tasks & Employment Records?**
- A. 3120**
 - B. 5400**
 - C. 3500**
 - D. 4200**
- 8. A directive containing authority or information having continuing reference value or requiring continuing action is known as what?**
- A. Instruction**
 - B. Directive**
 - C. Regulation**
 - D. Policy**
- 9. Which SSIC code would denote a secondary subject?**
- A. 5200**
 - B. 5210**
 - C. 5220**
 - D. 5230**
- 10. Class B fires involve which type of fuel?**
- A. Liquid**
 - B. Gas**
 - C. Metal**
 - D. Electrical**

Answers

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1. D
2. A
3. A
4. A
5. A
6. A
7. A
8. A
9. B
10. A

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Explanations

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1. What article is false official statement?

- A. 104
- B. 105
- C. 106
- D. 107**

To identify a false official statement, you compare each article's claims against authoritative sources and look for clear factual errors, misquotations, or statements outside what that official material supports. The correct choice is the one whose claim cannot be reconciled with the official record—where a date, number, name, or scope is stated incorrectly or beyond what the sources authorize. The last option stands out because it contains a definite error when checked against the official information, while the other options align with what the sources actually say or are at most ambiguous in interpretation. In practice, cross-check each article with the primary text or an authoritative summary to quickly spot such contradictions.

2. What is the SSIC for Leave and Liberty?

- A. 1050**
- B. 1070
- C. 5215.5C
- D. 31 January

SSICs organize Navy/Marine Corps correspondence by subject so documents can be filed, routed, and retrieved consistently. Leave and Liberty is a topic that falls under the 1050 series, which covers leave, liberty, and related procedures. That's why the code 1050 is the correct SSIC for Leave and Liberty. The other options aren't about Leave and Liberty—one is a date, and the remaining numbers point to different subject areas.

3. Lieutenant periodic FITREPS are due on which date?

- A. 31 January**
- B. 31 May
- C. 31 March
- D. 31 December

Periodic FITREPs for officers are tied to the end of the reporting period, with the submission due about one month after that end. For lieutenants, the annual reporting period ends on 31 December, so the FITREP is due by 31 January. This timing allows time to compile performance data and route the report for review. The other dates would imply different cycles or would be after the end of a period, not the standard submission deadline. Thus 31 January is the correct due date.

4. Which SSIC should be used for a document about medical services in the military?

- A. 6000**
- B. 5000**
- C. 7000**
- D. 1306**

SSICs categorize documents by subject so they can be filed and found quickly. For a document about medical services in the military, the appropriate SSIC is the code range designated for medical-related topics. Placing the document in that medical strand keeps it with all health and medical materials, making retrieval and consistency across records easier for anyone managing these documents. Using a different SSIC would separate it from related medical materials, making searching more cumbersome.

5. What form is used to prepare TEMADD orders?

- A. NAVPERS 1320/16**
- B. NAVPERS 1330/8**
- C. DD Form 174**
- D. OPNAV 5215**

The form used for TEMADD orders is NAVPERS 1320/16 because TEMADD (Temporary Additional Duty) orders require a designated Navy form that captures all the essential details of the temporary assignment and routes it through the proper authorization channels. NAVPERS 1320/16 is the standardized document chosen for this purpose, ensuring consistent data such as the member's identity, current assignment, TEMADD location, start and end dates, and approved authority, so commands across the fleet can process and track the duty correctly. The other forms shown are not the standard TEMADD order form; they serve different personnel actions or publication purposes and do not fulfill the TEMADD-order requirement.

6. Which SSIC is used for Officer Fitness Reports?

- A. 1611**
- B. 1430**
- C. 1626**
- D. 1780**

Officer Fitness Reports are the official performance evaluations for commissioned officers, and in the Navy's SSIC system this type of document is filed under 1611. This code groups OFRs with other officer evaluation records, making it easier to locate them when reviewing an officer's performance, career progression, or promotion readiness. The other codes correspond to different kinds of reports or administrative records, so they aren't used for Officer Fitness Reports.

7. Which SSIC covers Operating Procedures, Tasks & Employment Records?

- A. 3120**
- B. 5400**
- C. 3500**
- D. 4200**

SSICs organize records by subject, so materials about how tasks are performed, the procedures to follow, and personnel records belong together under the same category. The code that explicitly covers Operating Procedures, Tasks and Employment Records is 3120, which makes it the best fit for documents describing step-by-step procedures and associated employment records. The other SSIC ranges point to different subject areas, so they wouldn't be the correct place for these materials.

8. A directive containing authority or information having continuing reference value or requiring continuing action is known as what?

- A. Instruction**
- B. Directive**
- C. Regulation**
- D. Policy**

The idea being tested is how a document can carry authority and be used as a reference over time to guide ongoing actions. An instruction fits this description because it provides specific steps or procedures issued with authority that people refer back to repeatedly as they carry out tasks. It's not just a one-time directive, nor a broad rule or policy; it's practical guidance meant to be consulted and followed whenever the procedure is repeated. Other options don't align as well. A directive is a formal order or guidance, often broader and not necessarily the ongoing reference source for routine actions. A regulation is a binding rule enforceable by law, focused on compliance rather than step-by-step execution. A policy states intent or principles guiding decisions but doesn't prescribe exact actions or procedures to be followed every time.

9. Which SSIC code would denote a secondary subject?

- A. 5200**
- B. 5210**
- C. 5220**
- D. 5230**

SSIC codes are hierarchical: the first digits define a broad subject area, and the trailing digits specify the exact topic within that area. Within the 52xx block, ending digits like 10 are used to designate a secondary subject, distinguishing it from other topics in the same broad category. The other endings (00, 20, 30, etc.) point to different primary subtopics rather than a secondary subject. So 5210 is the code that denotes a secondary subject, making it the best choice.

10. Class B fires involve which type of fuel?

A. Liquid

B. Gas

C. Metal

D. Electrical

Fires in this classification are defined by the fuel involved. Class B is for flammable liquids, such as gasoline, solvents, and oils. The defining idea is the fuel's liquid form and its ability to spread and pool, which changes how you fight the fire (cooling and blanket/retaining the liquid rather than just burning the solid fuel). That's why liquid is the best answer. Other fuels map to different categories: metals form Class D fires, solids like wood or paper form Class A, and electrical fires are Class C (or electrical) fires. In some systems, gas isn't categorized as Class B, so it's treated separately from flammable liquids.

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Next Steps

Congratulations on reaching the final section of this guide. You've taken a meaningful step toward passing your certification exam and advancing your career.

As you continue preparing, remember that consistent practice, review, and self-reflection are key to success. Make time to revisit difficult topics, simulate exam conditions, and track your progress along the way.

If you need help, have suggestions, or want to share feedback, we'd love to hear from you. Reach out to our team at hello@examzify.com.

Or visit your dedicated course page for more study tools and resources:

<https://yeoman.examzify.com>

We wish you the very best on your exam journey. You've got this!

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