

# WORKDAY SECURITY PRACTICE TEST (SAMPLE)

**STUDY GUIDE**



**SAMPLE STUDY GUIDE  
WITH LIMITED QUESTIONS**

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THE FULL VERSION STUDY GUIDE**

<https://workdaysecurity.examzify.com>



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# Introduction

Preparing for a certification exam can feel overwhelming, but with the right tools, it becomes an opportunity to build confidence, sharpen your skills, and move one step closer to your goals. At Examzify, we believe that effective exam preparation isn't just about memorization, it's about understanding the material, identifying knowledge gaps, and building the test-taking strategies that lead to success.

This guide was designed to help you do exactly that.

Whether you're preparing for a licensing exam, professional certification, or entry-level qualification, this book offers structured practice to reinforce key concepts. You'll find a wide range of multiple-choice questions, each followed by clear explanations to help you understand not just the right answer, but why it's correct.

The content in this guide is based on real-world exam objectives and aligned with the types of questions and topics commonly found on official tests. It's ideal for learners who want to:

- Practice answering questions under realistic conditions,
- Improve accuracy and speed,
- Review explanations to strengthen weak areas, and
- Approach the exam with greater confidence.

We recommend using this book not as a stand-alone study tool, but alongside other resources like flashcards, textbooks, or hands-on training. For best results, we recommend working through each question, reflecting on the explanation provided, and revisiting the topics that challenge you most.

Remember: successful test preparation isn't about getting every question right the first time, it's about learning from your mistakes and improving over time. Stay focused, trust the process, and know that every page you turn brings you closer to success.

Let's begin.

# How to Use This Guide

This guide is designed to help you study more effectively and approach your exam with confidence. Whether you're reviewing for the first time or doing a final refresh, here's how to get the most out of your Examzify study guide:

## 1. Start with a Diagnostic Review

Skim through the questions to get a sense of what you know and what you need to focus on. Your goal is to identify knowledge gaps early.

## 2. Study in Short, Focused Sessions

Break your study time into manageable blocks (e.g. 30 – 45 minutes). Review a handful of questions, reflect on the explanations.

## 3. Learn from the Explanations

After answering a question, always read the explanation, even if you got it right. It reinforces key points, corrects misunderstandings, and teaches subtle distinctions between similar answers.

## 4. Track Your Progress

Use bookmarks or notes (if reading digitally) to mark difficult questions. Revisit these regularly and track improvements over time.

## 5. Simulate the Real Exam

Once you're comfortable, try taking a full set of questions without pausing. Set a timer and simulate test-day conditions to build confidence and time management skills.

## 6. Repeat and Review

Don't just study once, repetition builds retention. Re-attempt questions after a few days and revisit explanations to reinforce learning. Pair this guide with other Examzify tools like flashcards, and digital practice tests to strengthen your preparation across formats.

There's no single right way to study, but consistent, thoughtful effort always wins. Use this guide flexibly, adapt the tips above to fit your pace and learning style. You've got this!

## Questions

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- 1. What function does the Security Dashboard serve in Workday?**
  - A. It generates user training content.
  - B. It provides visual insights into user access.
  - C. It enhances computer performance.
  - D. It automates reporting to upper management.
- 2. What is the main objective of Access Control in Workday?**
  - A. To allow unrestricted access for all users.
  - B. To restrict system access to authorized users only.
  - C. To enhance user experience through personalization.
  - D. To increase system complexity for security purposes.
- 3. True or False: The order of rules in a proxy access policy does not matter.**
  - A. True
  - B. False
  - C. Only in certain cases
  - D. It depends on the rule type
- 4. What is a critical aspect of the Onboarding Security Policies in Workday?**
  - A. Ensuring new users are trained in user benefits
  - B. Properly granting access and training for security awareness
  - C. Developing policies for remote work
  - D. Managing team collaboration efforts
- 5. Which of the following is a primary reason to implement proper security in Workday?**
  - A. To enhance user experience
  - B. To comply with regulations
  - C. To improve system performance
  - D. To streamline processes

- 6. What could be the cause if a business process task has not been approved and appears to be unassigned?**
- A. Disabled account
  - B. User delegated the task to another user
  - C. The proxy access policy order is wrong
  - D. Missing/unassigned role in the approval process
- 7. What happens to pending security policy changes after adding a security group to an aggregation security group?**
- A. They are automatically activated
  - B. They must be manually activated
  - C. They are ignored
  - D. They override previous settings
- 8. Is it true that the feature release is delivered to all tenant types on the same date?**
- A. True
  - B. False
  - C. Only for select tenant types
  - D. Depends on the feature
- 9. What might indicate that a proxy access policy has issues?**
- A. The process is taking too long.
  - B. The order of tasks seems incorrect.
  - C. The approval step appears unassigned.
  - D. All of the above
- 10. In a security context, what is the main focus of the functional area?**
- A. User interface design
  - B. Data visibility and access control
  - C. Performance optimization
  - D. System integration



## **Answers**

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1. B
2. B
3. B
4. B
5. B
6. D
7. B
8. A
9. C
10. B

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## **Explanations**

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## 1. What function does the Security Dashboard serve in Workday?

- A. It generates user training content.
- B. It provides visual insights into user access.**
- C. It enhances computer performance.
- D. It automates reporting to upper management.

*The Security Dashboard in Workday is designed to provide visual insights into user access, which is crucial for monitoring and maintaining the integrity of an organization's security framework. By offering a graphical representation of user access levels, the dashboard enables administrators to quickly identify who has access to various data and processes within the system. This visualization aids in analyzing access patterns, ensuring compliance, and identifying potential security risks. Access management is vital for safeguarding sensitive information and ensuring that only authorized personnel can access specific data. The insights gathered from the Security Dashboard can drive informed decisions regarding user privileges and help implement necessary adjustments to access rights, thereby strengthening the overall security posture of the organization. The other options, while relevant to various aspects of organizational management, do not accurately describe the primary function of the Security Dashboard. The dashboard specifically emphasizes user access rather than user training, computer performance, or reporting automation.*

## 2. What is the main objective of Access Control in Workday?

- A. To allow unrestricted access for all users.
- B. To restrict system access to authorized users only.**
- C. To enhance user experience through personalization.
- D. To increase system complexity for security purposes.

*The main objective of Access Control in Workday is to restrict system access to authorized users only. This is fundamental to maintaining the integrity and security of sensitive data within the system. By ensuring that only individuals who have the appropriate permissions can access specific information or functions, Workday helps organizations protect against unauthorized access, data breaches, and potential misuse of information. Effective access control policies are designed to evaluate user roles and assign access levels based on job responsibilities, thereby minimizing risks associated with data exposure. Access control mechanisms are crucial for compliance with various regulations and standards, which often require strict data protection measures. Other potential objectives, such as allowing unrestricted access, personalizing user experience, or complicating the system for security purposes, do not align with the primary function of Access Control, which is to safeguard information and ensure that each user's access is appropriate to their role within the organization. This security measure directly contributes to the overall stability and security of the operational environment.*

## 3. True or False: The order of rules in a proxy access policy does not matter.

- A. True
- B. False**
- C. Only in certain cases
- D. It depends on the rule type

*The statement that the order of rules in a proxy access policy matters is true. In Workday's security framework, the sequence in which rules are defined can significantly impact the overall behavior of the policy. The system evaluates rules in the order they are listed, meaning that earlier rules can override or influence the behavior of later ones. This ordering is critical because, depending on how the rules are structured, it can lead to different outcomes for access grants or security decisions based on user roles or attributes. For instance, if an access policy grants permissions in one rule but restricts them in another that appears later, the restrictions effectively take precedence if the first rule is evaluated first. Thus, understanding the hierarchy and ordering of these rules is essential for administrators who want to create precise and effective security configurations.*

#### 4. What is a critical aspect of the Onboarding Security Policies in Workday?

- A. Ensuring new users are trained in user benefits
- B. Properly granting access and training for security awareness**
- C. Developing policies for remote work
- D. Managing team collaboration efforts

*A critical aspect of the Onboarding Security Policies in Workday is properly granting access and training for security awareness. This focus ensures that new users are granted the appropriate level of access based on their roles while also being educated about security protocols and practices within the system. By doing so, organizations can minimize the risk of unauthorized access and ensure that new employees understand the importance of safeguarding sensitive information. Training in security awareness is vital because it helps new users recognize potential threats, understand their responsibilities regarding data handling, and effectively use the tools available to them while adhering to the organization's security standards. This foundational knowledge is essential for maintaining a secure Workday environment and fosters a culture of security awareness from the very beginning of an employee's tenure.*

#### 5. Which of the following is a primary reason to implement proper security in Workday?

- A. To enhance user experience
- B. To comply with regulations**
- C. To improve system performance
- D. To streamline processes

*Implementing proper security in Workday primarily serves the purpose of complying with regulations. Organizations are often required to adhere to various legal and regulatory standards concerning data privacy and protection, such as GDPR in Europe or HIPAA in the healthcare sector in the United States. These regulations mandate that sensitive information must be safeguarded against unauthorized access, breaches, and misuse. By instituting strong security measures, organizations ensure that they meet these compliance requirements, thus protecting both the data of their employees and the organization itself from legal penalties and reputational damage. The other options, while important in their own right, do not encapsulate the primary motivation for security implementation in Workday. Enhancing user experience, improving system performance, and streamlining processes are beneficial outcomes but are secondary to the fundamental obligation of ensuring data integrity and regulatory compliance. Without adequate security, an organization risks exposing itself to significant legal liabilities and operational disruptions.*

**6. What could be the cause if a business process task has not been approved and appears to be unassigned?**

- A. Disabled account
- B. User delegated the task to another user
- C. The proxy access policy order is wrong
- D. Missing/unassigned role in the approval process**

*The situation where a business process task has not been approved and appears to be unassigned could be due to the absence or misassignment of a role in the approval process. In Workday, business processes often involve multiple roles that are designated to participate in specific tasks, including approvals. If a necessary role is missing or not assigned correctly, there may not be anyone designated to review or approve the task, resulting in the task appearing unassigned. This effectively halts the workflow, as the needed permissions or responsibilities are not in place for the task to move forward. Other factors like disabled accounts, delegated tasks, or incorrect proxy access policies may influence task assignments or access but do not specifically create a scenario where a task is both unassigned and unapproved. Thus, those scenarios would not directly lead to the absence of an assignee for the approval process in the same way that a missing or unassigned role would.*

**7. What happens to pending security policy changes after adding a security group to an aggregation security group?**

- A. They are automatically activated
- B. They must be manually activated**
- C. They are ignored
- D. They override previous settings

*When security policy changes are pending in Workday, they will not automatically activate simply by adding a security group to an aggregation security group. Instead, these changes must be manually activated by an administrator or the person responsible for managing security policies. This allows for a controlled and deliberate process to ensure that security settings are applied only when they are ready and appropriate. This manual activation process is crucial for maintaining the integrity and security of the data and ensuring that any changes are carefully reviewed before implementation. It also helps prevent unintended consequences that could arise from automated changes, giving administrators more oversight and management capabilities in the security framework of Workday.*

**8. Is it true that the feature release is delivered to all tenant types on the same date?**

- A. True**
- B. False
- C. Only for select tenant types
- D. Depends on the feature

*The statement that the feature release is delivered to all tenant types on the same date is indeed accurate. Workday typically adheres to a structured schedule for delivering updates and features across all its tenants, which include various types such as production, sandbox, and others. This synchronized approach ensures that all users have access to the same enhancements and functionalities at the same time, promoting consistency across the platform. This consistency is key for organizations that rely on Workday, as it reduces complications that could arise from having different tenants running on different versions or with varying capabilities. By rolling out features simultaneously, Workday allows all customers to take advantage of the latest improvements and updates without experiencing any lag or disparities. The other options suggest conditions or variations in the delivery of features, which do not reflect Workday's standard practice of a uniform rollout for all tenants.*

## 9. What might indicate that a proxy access policy has issues?

- A. The process is taking too long.
- B. The order of tasks seems incorrect.
- C. The approval step appears unassigned.**
- D. All of the above

*Identifying issues with a proxy access policy is crucial for ensuring that access is managed effectively and securely. When the approval step appears unassigned, it signifies a fundamental flaw in the proxy access setup. An unassigned approval step means that there is no designated individual or group responsible for authorizing actions taken through proxy access. This can lead to unauthorized actions being taken since there is no oversight or control in place, which compromises security and can have serious repercussions for the organization. The presence of unassigned approval steps indicates that necessary checks and balances are missing, which should be a clear signal that there is an issue with the policy. In a properly functioning proxy access policy, every action requiring approval should have a defined authority to ensure accountability. While other choices might suggest potential delays or problems in the process, they do not directly indicate a critical security failure like an unassigned approval step does. Therefore, the correct identification of a significant issue in the proxy access policy is represented by the appearance of an unassigned approval step.*

## 10. In a security context, what is the main focus of the functional area?

- A. User interface design
- B. Data visibility and access control**
- C. Performance optimization
- D. System integration

*The primary focus of the functional area in a security context centers on data visibility and access control. This involves defining who can see and interact with specific data within the system, ensuring that sensitive information is protected, and that users only have access to the data that is necessary for their roles. Effective security measures include establishing roles and permissions that govern data access, thereby preventing unauthorized use or exposure of sensitive information. This is crucial in environments like Workday, where financial and personal data must be safeguarded in compliance with regulations and organizational policy. While user interface design, performance optimization, and system integration are important aspects of technology and software development, they don't directly address the core security concerns of managing data visibility and access control, which are fundamental to protecting the integrity and confidentiality of information within a system.*

## Next Steps

Congratulations on reaching the final section of this guide. You've taken a meaningful step toward passing your certification exam and advancing your career.

As you continue preparing, remember that consistent practice, review, and self-reflection are key to success. Make time to revisit difficult topics, simulate exam conditions, and track your progress along the way.

If you need help, have suggestions, or want to share feedback, we'd love to hear from you. Reach out to our team at [hello@examzify.com](mailto:hello@examzify.com).

Or visit your dedicated course page for more study tools and resources:

<https://workdaysecurity.examzify.com>

We wish you the very best on your exam journey. You've got this!

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