

Wisconsin Nursing Home Administrators (NHA) Practice Exam (Sample)

Study Guide



Everything you need from our exam experts!

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Introduction

Preparing for a certification exam can feel overwhelming, but with the right tools, it becomes an opportunity to build confidence, sharpen your skills, and move one step closer to your goals. At Examzify, we believe that effective exam preparation isn't just about memorization, it's about understanding the material, identifying knowledge gaps, and building the test-taking strategies that lead to success.

This guide was designed to help you do exactly that.

Whether you're preparing for a licensing exam, professional certification, or entry-level qualification, this book offers structured practice to reinforce key concepts. You'll find a wide range of multiple-choice questions, each followed by clear explanations to help you understand not just the right answer, but why it's correct.

The content in this guide is based on real-world exam objectives and aligned with the types of questions and topics commonly found on official tests. It's ideal for learners who want to:

- Practice answering questions under realistic conditions,
- Improve accuracy and speed,
- Review explanations to strengthen weak areas, and
- Approach the exam with greater confidence.

We recommend using this book not as a stand-alone study tool, but alongside other resources like flashcards, textbooks, or hands-on training. For best results, we recommend working through each question, reflecting on the explanation provided, and revisiting the topics that challenge you most.

Remember: successful test preparation isn't about getting every question right the first time, it's about learning from your mistakes and improving over time. Stay focused, trust the process, and know that every page you turn brings you closer to success.

Let's begin.

How to Use This Guide

This guide is designed to help you study more effectively and approach your exam with confidence. Whether you're reviewing for the first time or doing a final refresh, here's how to get the most out of your Examzify study guide:

1. Start with a Diagnostic Review

Skim through the questions to get a sense of what you know and what you need to focus on. Your goal is to identify knowledge gaps early.

2. Study in Short, Focused Sessions

Break your study time into manageable blocks (e.g. 30 – 45 minutes). Review a handful of questions, reflect on the explanations.

3. Learn from the Explanations

After answering a question, always read the explanation, even if you got it right. It reinforces key points, corrects misunderstandings, and teaches subtle distinctions between similar answers.

4. Track Your Progress

Use bookmarks or notes (if reading digitally) to mark difficult questions. Revisit these regularly and track improvements over time.

5. Simulate the Real Exam

Once you're comfortable, try taking a full set of questions without pausing. Set a timer and simulate test-day conditions to build confidence and time management skills.

6. Repeat and Review

Don't just study once, repetition builds retention. Re-attempt questions after a few days and revisit explanations to reinforce learning. Pair this guide with other Examzify tools like flashcards, and digital practice tests to strengthen your preparation across formats.

There's no single right way to study, but consistent, thoughtful effort always wins. Use this guide flexibly, adapt the tips above to fit your pace and learning style. You've got this!

Questions

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1. What does active treatment for the developmentally disabled include according to the IPP?
 - A. Resident's regular participation in professionally developed and supervised activities, experiences, and therapies
 - B. Resident's attendance at therapy sessions
 - C. Resident's engagement in leisure activities
 - D. Resident's participation in family gatherings

2. The drug testing program shall provide results of each specimen to designated department personnel within how many hours of processing?
 - A. 12 hours
 - B. 24 hours
 - C. 48 hours
 - D. 72 hours

3. To whom may the department deny licensure for a CBRF facility?
 - A. A person who conducted, maintained, or operated a CBRF without following the health guidelines
 - B. A person who conducted, maintained, or operated a CBRF for which licensure was revoked within 5 years before application
 - C. A person who conducted, maintained, or operated a CBRF for profit
 - D. A person who conducted, maintained, or operated a CBRF without qualified staff

4. Which period facilities should have night lighting in a nursing home?
 - A. Period A
 - B. Period B
 - C. Period C
 - D. All periods

5. All lavatories in period facilities shall have which of the following?
- A. Hot and cold running water
 - B. Single temperature faucet
 - C. Cold running water only
 - D. Touchless water faucets
6. What is the action taken when a report subject does not file a timely appeal?
- A. The department shall enter a substantiated finding within 10 business days
 - B. The department shall take no action
 - C. The department shall enter a substantiated finding within 30 calendar days
 - D. The department shall notify the subject to provide further information
7. Which of the following is part of the criteria for an IMD licensure?
- A. The presence of a research and development wing
 - B. Having a minimum of 16 beds
 - C. Accreditation by an international body
 - D. Proof of international partnerships
8. When the court terminates a receivership and the department grants a license for the facility to the same applicant under which the facility was previously licensed, for what minimum period may the court require that person to post a bond as security for maintaining compliance?
- A. 30 days
 - B. 60 days
 - C. 90 days
 - D. 120 days
9. If the subject of a report files a timely appeal, when may the department enter the subject's name and a summary of the department's decision on the caregiver misconduct registry?
- A. Immediately after the appeal is filed
 - B. As soon as the investigation is complete
 - C. Not until the hearing examiner's decision is mailed
 - D. Within 10 business days of filing the appeal

10. How often shall residents have dental examinations?

- A. Every month
- B. Every resident shall have a dental examination by a licensed dentist within 6 months after admission, unless a dental examination has been performed within 6 months before admission
- C. Annually
- D. Every 2 years

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Answers

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1. A
2. B
3. B
4. C
5. A
6. A
7. B
8. A
9. A
10. B

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Explanations

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1. What does active treatment for the developmentally disabled include according to the IPP?

- A. Resident's regular participation in professionally developed and supervised activities, experiences, and therapies
- B. Resident's attendance at therapy sessions
- C. Resident's engagement in leisure activities
- D. Resident's participation in family gatherings

Active treatment for the developmentally disabled, as outlined in the Individualized Program Plan (IPP), involves the resident's regular participation in professionally developed and supervised activities, experiences, and therapies. This approach ensures that the resident receives the necessary support and interventions to address their individual needs and goals. Options B, C, and D do not fully capture the comprehensive and targeted nature of active treatment as required in the IPP.

2. The drug testing program shall provide results of each specimen to designated department personnel within how many hours of processing?

- A. 12 hours
- B. 24 hours
- C. 48 hours
- D. 72 hours

The correct answer is B - 24 hours. It is essential for the drug testing program to provide results of each specimen to designated department personnel within 24 hours of processing to ensure timely and appropriate actions can be taken based on the results. This quick turnaround time helps in maintaining a safe and regulated environment within the nursing home facility.

3. To whom may the department deny licensure for a CBRF facility?

- A. A person who conducted, maintained, or operated a CBRF without following the health guidelines
- B. A person who conducted, maintained, or operated a CBRF for which licensure was revoked within 5 years before application
- C. A person who conducted, maintained, or operated a CBRF for profit
- D. A person who conducted, maintained, or operated a CBRF without qualified staff

The department may deny licensure for a CBRF facility to a person who has had their license revoked within the past 5 years before applying. This is because the department wants to ensure that the facility is being operated properly and responsibly, and someone who has had their license revoked in the recent past may not be fit to run a CBRF facility. Options A, C, and D do not apply to this specific case and therefore are not the correct answer. Option A refers to not following health guidelines, which may be a different issue from having a revoked license. Option C discusses operating for profit, which may or may not be relevant to licensure denial. Option D deals with having unqualified staff, which is not directly related to the person who is operating the CBRF facility.

4. Which period facilities should have night lighting in a nursing home?

- A. Period A
- B. Period B
- C. Period C
- D. All periods

Facilities in a nursing home should have night lighting in period C. This period refers to the time after the evening activities have ended, typically around 10pm to 7am. Including night lighting in this period ensures that residents and staff can safely navigate the facility during this time. The other options, Period A and B, are most likely when residents are awake and active, and therefore do not require additional lighting. Option D, having night lighting in all periods, may not be necessary and could lead to unnecessary energy usage.

5. All lavatories in period facilities shall have which of the following?

- A. Hot and cold running water
- B. Single temperature faucet
- C. Cold running water only
- D. Touchless water faucets

All lavatories in period facilities are required to have hot and cold running water. This is crucial for maintaining proper hygiene standards in nursing homes. Hot water is necessary for effective handwashing to help prevent the spread of infections and ensure the well-being of residents. Cold water alone may not be sufficient for cleaning and disinfection purposes. Therefore, the presence of hot and cold running water is essential in nursing home lavatories.

6. What is the action taken when a report subject does not file a timely appeal?

- A. The department shall enter a substantiated finding within 10 business days
- B. The department shall take no action
- C. The department shall enter a substantiated finding within 30 calendar days
- D. The department shall notify the subject to provide further information

When a report subject does not file a timely appeal in the context of a regulatory investigation, the correct action to be taken is for the department to enter a substantiated finding within 10 business days. This swift action ensures that the investigation process does not linger unnecessarily and that appropriate resolutions or consequences can be implemented promptly based on the findings of the investigation. Option B, where the department shall take no action, would not be a suitable response because failing to file a timely appeal does not absolve the department from carrying out its duties in concluding the investigation process. Option C, which suggests entering a substantiated finding within 30 calendar days, is not as accurate as Option A since timeliness in investigations is crucial to ensure accountability and timely decision-making. Option D, where the department notifies the subject to provide further information, may be necessary in some cases to gather additional details, but in the scenario given, the lack of a timely appeal indicates a need for the department to proceed with finalizing the investigation and issuing a substantiated finding promptly.

7. Which of the following is part of the criteria for an IMD licensure?

- A. The presence of a research and development wing
- B. Having a minimum of 16 beds
- C. Accreditation by an international body
- D. Proof of international partnerships

An IMD licensure refers to a license granted to institutions that provide mental health services to individuals with substance use disorder. In order to obtain this license, the institution must meet certain criteria and standards set by the State, one of which is having a minimum of 16 beds. This is because IMDs are residential-based facilities, and the minimum number of beds ensures that the institution has the capacity to provide a supportive living environment for individuals seeking treatment. The presence of a research and development wing (option A) is not a requirement for IMD licensure. While conducting research on mental health services may be beneficial for the institution and its clients, it is not a mandatory requirement for obtaining an IMD license. Similarly, accreditation by an international body (option C) is not part of the criteria for IMD licensure. While having accreditation from such a body may demonstrate the quality of services provided by the institution, it is not a requirement set by the State for obtaining an IMD license. Proof of international partnerships (option D) is also not a criteria for IMD licensure. While having partnerships with international organizations may bring additional resources or expertise, it is not a mandatory requirement for obtaining an IMD license. Overall, the correct answer of B is

8. When the court terminates a receivership and the department grants a license for the facility to the same applicant under which the facility was previously licensed, for what minimum period may the court require that person to post a bond as security for maintaining compliance?

- A. 30 days
- B. 60 days
- C. 90 days
- D. 120 days

When the court terminates a receivership and the department grants a license for the facility to the same applicant under which the facility was previously licensed, the court may require that person to post a bond as security for maintaining compliance for a minimum period of 30 days. This bond serves as protection to ensure that the facility continues to meet all the necessary standards and regulations during the transitional period after the receivership is terminated. This timeframe allows for the re-licensed individual to demonstrate their ability to effectively manage the facility without the need for a bond for an extended period of time. Options B, C, and D are not the correct answers because the minimum period that the court may require for posting a bond in this scenario is specifically set at 30 days. It is essential to pay attention to the details and requirements outlined in such situations to ensure compliance with the regulations set forth by the court and the department.

9. If the subject of a report files a timely appeal, when may the department enter the subject's name and a summary of the department's decision on the caregiver misconduct registry?

- A. Immediately after the appeal is filed
- B. As soon as the investigation is complete
- C. Not until the hearing examiner's decision is mailed
- D. Within 10 business days of filing the appeal

The department may enter the subject's name and a summary of the department's decision on the caregiver misconduct registry immediately after the appeal is filed. This is because the subject has the right to be notified of the department's decision and have their name included on the registry as soon as the appeal is received. Option B is incorrect because the investigation may not be complete at the time of the appeal and the subject's name should not be entered until the appeal is resolved. Option C is incorrect because the hearing examiner's decision may take longer than 10 business days to be mailed and the subject's name should be entered as soon as possible after the appeal is filed. Option D is incorrect because the subject's name should be entered immediately after the appeal is filed, not within 10 business days.

10. How often shall residents have dental examinations?

- A. Every month
- B. Every resident shall have a dental examination by a licensed dentist within 6 months after admission, unless a dental examination has been performed within 6 months before admission
- C. Annually
- D. Every 2 years

Residents in nursing homes should have dental examinations by a licensed dentist within 6 months after admission, unless a dental examination has been performed within 6 months before admission. This requirement ensures that residents' dental health is regularly monitored and any issues are addressed in a timely manner. Options A, C, and D are not as precise as option B in outlining the specific time frame for dental examinations in nursing homes.

Next Steps

Congratulations on reaching the final section of this guide. You've taken a meaningful step toward passing your certification exam and advancing your career.

As you continue preparing, remember that consistent practice, review, and self-reflection are key to success. Make time to revisit difficult topics, simulate exam conditions, and track your progress along the way.

If you need help, have suggestions, or want to share feedback, we'd love to hear from you. Reach out to our team at hello@examzify.com.

Or visit your dedicated course page for more study tools and resources:

<https://wisconsinnha.examzify.com>

We wish you the very best on your exam journey. You've got this!

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