

Wisconsin Nursing Home Administrators (NHA) Practice Exam (Sample)

Study Guide



Everything you need from our exam experts!

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Table of Contents

Copyright	1
Table of Contents	2
Introduction	3
How to Use This Guide	4
Questions	5
Answers	9
Explanations	11
Next Steps	16

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Introduction

Preparing for a certification exam can feel overwhelming, but with the right tools, it becomes an opportunity to build confidence, sharpen your skills, and move one step closer to your goals. At Examzify, we believe that effective exam preparation isn't just about memorization, it's about understanding the material, identifying knowledge gaps, and building the test-taking strategies that lead to success.

This guide was designed to help you do exactly that.

Whether you're preparing for a licensing exam, professional certification, or entry-level qualification, this book offers structured practice to reinforce key concepts. You'll find a wide range of multiple-choice questions, each followed by clear explanations to help you understand not just the right answer, but why it's correct.

The content in this guide is based on real-world exam objectives and aligned with the types of questions and topics commonly found on official tests. It's ideal for learners who want to:

- Practice answering questions under realistic conditions,
- Improve accuracy and speed,
- Review explanations to strengthen weak areas, and
- Approach the exam with greater confidence.

We recommend using this book not as a stand-alone study tool, but alongside other resources like flashcards, textbooks, or hands-on training. For best results, we recommend working through each question, reflecting on the explanation provided, and revisiting the topics that challenge you most.

Remember: successful test preparation isn't about getting every question right the first time, it's about learning from your mistakes and improving over time. Stay focused, trust the process, and know that every page you turn brings you closer to success.

Let's begin.

How to Use This Guide

This guide is designed to help you study more effectively and approach your exam with confidence. Whether you're reviewing for the first time or doing a final refresh, here's how to get the most out of your Examzify study guide:

1. Start with a Diagnostic Review

Skim through the questions to get a sense of what you know and what you need to focus on. Your goal is to identify knowledge gaps early.

2. Study in Short, Focused Sessions

Break your study time into manageable blocks (e.g. 30 - 45 minutes). Review a handful of questions, reflect on the explanations.

3. Learn from the Explanations

After answering a question, always read the explanation, even if you got it right. It reinforces key points, corrects misunderstandings, and teaches subtle distinctions between similar answers.

4. Track Your Progress

Use bookmarks or notes (if reading digitally) to mark difficult questions. Revisit these regularly and track improvements over time.

5. Simulate the Real Exam

Once you're comfortable, try taking a full set of questions without pausing. Set a timer and simulate test-day conditions to build confidence and time management skills.

6. Repeat and Review

Don't just study once, repetition builds retention. Re-attempt questions after a few days and revisit explanations to reinforce learning. Pair this guide with other Examzify tools like flashcards, and digital practice tests to strengthen your preparation across formats.

There's no single right way to study, but consistent, thoughtful effort always wins. Use this guide flexibly, adapt the tips above to fit your pace and learning style. You've got this!

Questions

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- 1. If a facility desires to have a case conference regarding a written notice to issue a conditional license, the facility shall within ____ days of receipt of notice send a written request for a case conference to the department. The department shall, within ____ working days from the receipt of the request, hold a care conference in the county in which the facility is located.**
 - A. 4; 10**
 - B. 2; 3**
 - C. 10; 5**
 - D. 4; 4**
- 2. How many days supply is generally required for written orders to keep resident medications?**
 - A. 10 days**
 - B. 30 days**
 - C. 60 days**
 - D. 90 days**
- 3. What shall each bed be provided with?**
 - A. Multiple blankets**
 - B. A mattress pad**
 - C. A heating pad**
 - D. An additional pillow**
- 4. How old does a medication aide have to be?**
 - A. 16 years of age, and must have a high school diploma or a high school equivalency diploma**
 - B. 17 years of age, and must have completed high school**
 - C. 18 years of age, and must have a high school diploma or a high school equivalency diploma**
 - D. 20 years of age, and must have completed high school**

5. What is the penalty for an entity that intentionally fails to report an allegation of misconduct under the specified subsection?

- A. A fine not more than \$1,000 and potential suspension or revocation of licensure for up to 2 years**
- B. A fine not more than \$1,000 and potential suspension or revocation of licensure for up to 5 years**
- C. A fine not more than \$5,000 and potential suspension or revocation of licensure for up to 2 years**
- D. A fine not more than \$5,000 and potential suspension or revocation of licensure for up to 5 years**

6. The division must notify the nursing home of its decision on a contested action within how many days after the close of the hearings?

- A. 10 days**
- B. 15 days**
- C. 20 days**
- D. 30 days**

7. What may be used in lieu of screens?

- A. Airflow curtains**
- B. Electric fans**
- C. Airflow curtains or fans**
- D. Motion sensors**

8. After a medication aide program proposal is approved, course material shall be submitted to and approved by the department before the training program can be implemented. The department will issue a decision on a completed course submittal within ____ calendar days.

- A. 30**
- B. 45**
- C. 60**
- D. 90**

9. What is a defining requirement for resident toilet room doors in period b and period c facilities?

- A. Three feet by six feet with one-way hardware**
- B. Three feet by six feet eight inches and may not swing into the toilet room unless provided with two-way hardware**
- C. Two feet by six feet and should be sliding doors**
- D. Two feet eight inches by six feet and should open outwards**

10. How long is "recuperative care" intended to be provided?

- A. 7 days or less**
- B. 14 days or less**
- C. 28 days or less**
- D. 90 days or less**

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Answers

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1. A
2. B
3. B
4. A
5. B
6. B
7. C
8. D
9. B
10. D

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Explanations

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1. If a facility desires to have a case conference regarding a written notice to issue a conditional license, the facility shall within ____ days of receipt of notice send a written request for a case conference to the department. The department shall, within ____ working days from the receipt of the request, hold a care conference in the county in which the facility is located.

- A. 4; 10**
- B. 2; 3**
- C. 10; 5**
- D. 4; 4**

In the state of Wisconsin, when a facility wishes to have a case conference concerning a written notice to issue a conditional license, they are required to send a written request to the department within 4 days of receiving the notice. The department is then obligated to hold a care conference within 10 working days from the receipt of the request. It is crucial for facilities to adhere to these timelines to ensure proper communication and resolution of any issues related to the conditional license. Option B is incorrect because the facility must send a written request within 4 days, not 2 days. Option C is incorrect as the department is required to hold a care conference within 10 working days, not 5 days. Option D is incorrect because the department is expected to hold a care conference within 10 working days, not 4 days.

2. How many days supply is generally required for written orders to keep resident medications?

- A. 10 days**
- B. 30 days**
- C. 60 days**
- D. 90 days**

In general, the correct amount of days supply for written orders to keep resident medications is 30 days. Option A (10 days) may not be enough supply to cover certain medications that require longer refill intervals, while options C (60 days) and D (90 days) may lead to excessive amounts of medication being kept on hand, which can be a safety risk for both the resident and others in the facility.

3. What shall each bed be provided with?

- A. Multiple blankets**
- B. A mattress pad**
- C. A heating pad**
- D. An additional pillow**

Each bed should be provided with a mattress pad as it serves as a protective layer between the mattress and the sheets, extending the lifespan of the mattress and providing additional comfort for the sleeper. Multiple blankets may not be necessary as they can be bulky and uncomfortable, and a heating pad may pose a safety hazard. While an additional pillow could be beneficial, it is not a necessary item for every bed.

4. How old does a medication aide have to be?

- A. 16 years of age, and must have a high school diploma or a high school equivalency diploma**
- B. 17 years of age, and must have completed high school**
- C. 18 years of age, and must have a high school diploma or a high school equivalency diploma**
- D. 20 years of age, and must have completed high school**

In Wisconsin, a medication aide has to be at least 16 years of age and must have a high school diploma or a high school equivalency diploma. This requirement is put in place to ensure that medication aides have achieved a basic level of education and maturity to handle the responsibilities that come with administering medication to residents in a nursing home. Therefore, option A is the correct answer. Options B, C, and D are incorrect because they do not reflect the specific age requirement and education qualification outlined in the regulations for medication aides in Wisconsin.

5. What is the penalty for an entity that intentionally fails to report an allegation of misconduct under the specified subsection?

- A. A fine not more than \$1,000 and potential suspension or revocation of licensure for up to 2 years**
- B. A fine not more than \$1,000 and potential suspension or revocation of licensure for up to 5 years**
- C. A fine not more than \$5,000 and potential suspension or revocation of licensure for up to 2 years**
- D. A fine not more than \$5,000 and potential suspension or revocation of licensure for up to 5 years**

An entity that intentionally fails to report an allegation of misconduct under the specified subsection can face a fine of up to \$1,000 and potential suspension or revocation of licensure for up to 5 years. This is considered a more severe penalty compared to the other options, as it involves a higher maximum fine and a longer potential suspension or revocation of licensure. Options A and C both have a potential suspension or revocation of licensure for up to 2 years, while option D has the same maximum fine but a longer potential suspension or revocation of licensure. Therefore, option B is the most accurate and appropriate choice.

6. The division must notify the nursing home of its decision on a contested action within how many days after the close of the hearings?

- A. 10 days
- B. 15 days**
- C. 20 days
- D. 30 days

The correct answer is B, 15 days. The division must notify the nursing home of its decision on a contested action within 15 days after the close of the hearings. This timeframe allows for a reasonable amount of time for the division to review the evidence presented during the hearings and make a decision while ensuring that the nursing home is promptly informed of the outcome. Option A, 10 days, Option C, 20 days, and Option D, 30 days, are not the correct answers as they do not align with the specific timeframe required in Wisconsin regulations for notifying the nursing home of the decision on a contested action.

7. What may be used in lieu of screens?

- A. Airflow curtains
- B. Electric fans
- C. Airflow curtains or fans**
- D. Motion sensors

Airflow curtains or electric fans may be used in lieu of screens to promote proper airflow and ventilation in a nursing home setting. Screens can sometimes hinder air circulation, and using airflow curtains or fans can help maintain a comfortable and healthy environment for residents and staff. Motion sensors, on the other hand, are not typically used for this purpose and serve a different function within a facility.

8. After a medication aide program proposal is approved, course material shall be submitted to and approved by the department before the training program can be implemented. The department will issue a decision on a completed course submittal within _____ calendar days.

- A. 30
- B. 45
- C. 60
- D. 90**

After a medication aide program proposal is approved, the course material must be submitted to and approved by the department before the training program can move forward. The department's decision on a completed course submittal is issued within 90 calendar days. This timeline allows for thorough review and ensures that the training program meets the necessary standards and regulations. Option D is correct because it aligns with the standard procedure for course approval within the specified timeframe.

9. What is a defining requirement for resident toilet room doors in period b and period c facilities?

- A. Three feet by six feet with one-way hardware**
- B. Three feet by six feet eight inches and may not swing into the toilet room unless provided with two-way hardware**
- C. Two feet by six feet and should be sliding doors**
- D. Two feet eight inches by six feet and should open outwards**

Period b and period c facilities have specific requirements for resident toilet room doors. Only option B has the correct dimensions and restriction for swinging. Options A, C, and D do not meet the requirements for these facilities.

10. How long is "recuperative care" intended to be provided?

- A. 7 days or less**
- B. 14 days or less**
- C. 28 days or less**
- D. 90 days or less**

"Recuperative care" is typically intended to be provided for a period of 90 days or less. This type of care is designed to help individuals recover from an illness, injury, or surgery and is usually considered a short-term intervention to assist the individual in returning to their previous level of functioning. Option A (7 days or less), Option B (14 days or less), and Option C (28 days or less) are not as suitable as they represent shorter durations compared to the standard duration of 90 days for providing recuperative care.

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Next Steps

Congratulations on reaching the final section of this guide. You've taken a meaningful step toward passing your certification exam and advancing your career.

As you continue preparing, remember that consistent practice, review, and self-reflection are key to success. Make time to revisit difficult topics, simulate exam conditions, and track your progress along the way.

If you need help, have suggestions, or want to share feedback, we'd love to hear from you. Reach out to our team at hello@examzify.com.

Or visit your dedicated course page for more study tools and resources:

<https://wisconsinnha.examzify.com>

We wish you the very best on your exam journey. You've got this!

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