

Texas Licensed Child-Placing Agency Administrator (LCPAA) Set 5 Practice Exam (Sample)

Study Guide



Everything you need from our exam experts!

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Introduction

Preparing for a certification exam can feel overwhelming, but with the right tools, it becomes an opportunity to build confidence, sharpen your skills, and move one step closer to your goals. At Examzify, we believe that effective exam preparation isn't just about memorization, it's about understanding the material, identifying knowledge gaps, and building the test-taking strategies that lead to success.

This guide was designed to help you do exactly that.

Whether you're preparing for a licensing exam, professional certification, or entry-level qualification, this book offers structured practice to reinforce key concepts. You'll find a wide range of multiple-choice questions, each followed by clear explanations to help you understand not just the right answer, but why it's correct.

The content in this guide is based on real-world exam objectives and aligned with the types of questions and topics commonly found on official tests. It's ideal for learners who want to:

- Practice answering questions under realistic conditions,
- Improve accuracy and speed,
- Review explanations to strengthen weak areas, and
- Approach the exam with greater confidence.

We recommend using this book not as a stand-alone study tool, but alongside other resources like flashcards, textbooks, or hands-on training. For best results, we recommend working through each question, reflecting on the explanation provided, and revisiting the topics that challenge you most.

Remember: successful test preparation isn't about getting every question right the first time, it's about learning from your mistakes and improving over time. Stay focused, trust the process, and know that every page you turn brings you closer to success.

Let's begin.

How to Use This Guide

This guide is designed to help you study more effectively and approach your exam with confidence. Whether you're reviewing for the first time or doing a final refresh, here's how to get the most out of your Examzify study guide:

1. Start with a Diagnostic Review

Skim through the questions to get a sense of what you know and what you need to focus on. Your goal is to identify knowledge gaps early.

2. Study in Short, Focused Sessions

Break your study time into manageable blocks (e.g. 30 - 45 minutes). Review a handful of questions, reflect on the explanations.

3. Learn from the Explanations

After answering a question, always read the explanation, even if you got it right. It reinforces key points, corrects misunderstandings, and teaches subtle distinctions between similar answers.

4. Track Your Progress

Use bookmarks or notes (if reading digitally) to mark difficult questions. Revisit these regularly and track improvements over time.

5. Simulate the Real Exam

Once you're comfortable, try taking a full set of questions without pausing. Set a timer and simulate test-day conditions to build confidence and time management skills.

6. Repeat and Review

Don't just study once, repetition builds retention. Re-attempt questions after a few days and revisit explanations to reinforce learning. Pair this guide with other Examzify tools like flashcards, and digital practice tests to strengthen your preparation across formats.

There's no single right way to study, but consistent, thoughtful effort always wins. Use this guide flexibly, adapt the tips above to fit your pace and learning style. You've got this!

Questions

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- 1. What qualification must a treatment director have who oversees treatment services for children with primary medical needs?**
 - A. Physician or a licensed registered nurse**
 - B. Social worker**
 - C. Psychologist**
 - D. Occupational therapist**

- 2. Suspected abuse, neglect, or exploitation must be reported to which parties?**
 - A. The Texas Abuse and Neglect Hotline and the agency's administrator or administrator's designee**
 - B. The child's parent**
 - C. The local police only**
 - D. No reporting required**

- 3. What must orientation include?**
 - A. Information about your policies**
 - B. A meal plan**
 - C. A schedule of visits with parents**
 - D. A list of all medications**

- 4. Emergency Behavior Intervention training for employees (excluding certain staff) must be completed within what timeframe?**
 - A. 6 hours within 90 days; excludes none**
 - B. 10 hours within 90 days; excludes adoption services staff**
 - C. 8 hours within 60 days; excludes primary medical needs staff**
 - D. 8 Hours within 90 days; excluding any employee exclusively assigned responsibilities related to adoption services or the care of children receiving treatment services for primary medical needs**

- 5. When must I inform the child's parents and foster parents of an initial service plan meeting?**
 - A. 1 week**
 - B. No advance notice required**
 - C. 2 weeks**
 - D. 1 month**

- 6. What responsibilities must the child-placing agency administrator have?**
- A. Daily supervision and overall administrative responsibility for all offices; administer and manage the agency, licensing regulations compliance, personnel matters, administering and managing approved agency plans**
 - B. Oversee only finances**
 - C. Lead clinical services only**
 - D. No administrative duties**
- 7. What are the qualifications that an employee must have to perform child placement activities?**
- A. Bachelor's degree with no experience**
 - B. Master's degree in social work and one year of documented full-time experience under supervision with 10 monthly conferences**
 - C. High school diploma with five years of experience**
 - D. Doctorate in any field with no experience**
- 8. In an immediate danger admission scenario, if the child is not coming from another regulated operation, the psychiatric evaluation must have been completed within how many months prior to admission?**
- A. 6 months**
 - B. 12 months**
 - C. 14 months**
 - D. 24 months**
- 9. For a child 14 years or older, what must be included in the initial service plan?**
- A. Experiential life-skills training to improve transition to independent living, including grocery shopping, meal preparation, cooking, using public transportation, performing basic household tasks, and money management, including balancing a checkbook**
 - B. A general orientation to foster care**
 - C. A plan for medical treatments only**
 - D. Occupation-specific training that excludes life skills**

10. Can the child-placing agency continue to review an existing service plan without creating a new service plan?

- A. No**
- B. Only if the child requests**
- C. Yes**
- D. Only with parental consent**

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Answers

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1. A
2. A
3. A
4. D
5. C
6. A
7. B
8. A
9. D
10. C

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Explanations

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1. What qualification must a treatment director have who oversees treatment services for children with primary medical needs?

A. Physician or a licensed registered nurse

B. Social worker

C. Psychologist

D. Occupational therapist

The key idea is that overseeing treatment services for children with primary medical needs requires medical qualifications. A treatment director in this role must have the authority and training to make medical decisions, supervise medical care, and ensure that medical plans are carried out safely and correctly. A physician has the depth of medical knowledge and licensure to diagnose and direct medical treatment. A licensed registered nurse is trained to provide nursing care, monitor medical status, administer medications, and implement medical treatment plans under appropriate supervision. These qualifications are essential for safeguarding the child's health and ensuring medical standards are met. Roles like social worker, psychologist, or occupational therapist contribute important therapeutic and psychosocial care, but they do not have the licensing or authority to oversee medical treatment decisions. Therefore, the best fit for a treatment director overseeing medical needs is a physician or a licensed RN.

2. Suspected abuse, neglect, or exploitation must be reported to which parties?

A. The Texas Abuse and Neglect Hotline and the agency's administrator or administrator's designee

B. The child's parent

C. The local police only

D. No reporting required

Suspected abuse, neglect, or exploitation must be reported to the Texas Abuse Hotline and to the agency administrator or the administrator's designee. This ensures the state child welfare system is alerted promptly so DFPS can assess risk and protect the child, while the agency handles internal documentation, coordination, and follow-up. The hotline is the official channel for reporting to DFPS, and the administrator's involvement guarantees the agency's proper response and recordkeeping. Reporting to a parent or only to local police does not satisfy the mandated reporting requirements, and saying no reporting is required is incorrect.

3. What must orientation include?

- A. Information about your policies**
- B. A meal plan**
- C. A schedule of visits with parents**
- D. A list of all medications**

Orientation is about making sure everyone understands how the agency operates and what rules govern the services provided. The essential element is information about your policies—confidentiality and release of information, client rights, safety procedures, mandatory reporting, disciplinary and grievance processes, and how records are kept and accessed. Providing these policies in writing helps participants know their responsibilities, what they can expect, and how to seek help or raise concerns. Items like a meal plan, a schedule of visits with parents, or a list of all medications aren't standard parts of orientation materials; meals and visit schedules belong to program operations or case planning, and medication details belong in medical or clinical records rather than the policy briefing.

4. Emergency Behavior Intervention training for employees (excluding certain staff) must be completed within what timeframe?

- A. 6 hours within 90 days; excludes none**
- B. 10 hours within 90 days; excludes adoption services staff**
- C. 8 hours within 60 days; excludes primary medical needs staff**
- D. 8 Hours within 90 days; excluding any employee exclusively assigned responsibilities related to adoption services or the care of children receiving treatment services for primary medical needs**

EBIs are training designed to help staff recognize escalating behaviors and apply de-escalation and safe, least-restrictive interventions. The requirement is eight hours of this training to be completed within 90 days of starting duties that involve behavior intervention responsibilities. The exclusion means that any employee who is exclusively assigned to adoption services or to the care of children receiving treatment for primary medical needs does not have to complete this EBI training. This combination—eight hours within 90 days—ensures staff are prepared to handle behavior safely soon after they begin duties that require it, while those in roles that don't involve behavior intervention aren't compelled to undergo this specific training. If someone later moves into a position that requires EBI, they would then complete the training. The other options don't fit because they misstate either the amount of training, the deadline, or who must take it.

5. When must I inform the child's parents and foster parents of an initial service plan meeting?

- A. 1 week**
- B. No advance notice required**
- C. 2 weeks**
- D. 1 month**

The main idea is ensuring families have enough time to participate meaningfully in planning for the child. Informing the child's parents and foster parents at least two weeks (14 days) before the initial service plan meeting gives them time to review materials, prepare questions, and arrange attendance. This advance notice supports collaborative planning and proper family involvement in the service plan process. Shorter notice, like one week, usually doesn't give families enough time to participate effectively, while no advance notice or a much longer notice period isn't aligned with the standard practice of timely, coordinated planning. The typical minimum is two weeks to balance preparation with progress in the planning timeline.

6. What responsibilities must the child-placing agency administrator have?

- A. Daily supervision and overall administrative responsibility for all offices; administer and manage the agency, licensing regulations compliance, personnel matters, administering and managing approved agency plans**
- B. Oversee only finances**
- C. Lead clinical services only**
- D. No administrative duties**

The key idea is that the administrator holds comprehensive, day-to-day leadership and oversight of the entire agency, across all offices. This includes administering and managing the agency, ensuring compliance with licensing regulations, handling personnel matters, and implementing the approved agency plans. The administrator is the single point of accountability for how the agency operates, coordinates all functions, and maintains standards and policies. Choosing only finances or only clinical services would ignore the broad scope of responsibility required to run a licensed child-placing agency. Saying there are no administrative duties would contradict the role's purpose of ongoing, overall supervision and management.

7. What are the qualifications that an employee must have to perform child placement activities?

A. Bachelor's degree with no experience

B. Master's degree in social work and one year of documented full-time experience under supervision with 10 monthly conferences

C. High school diploma with five years of experience

D. Doctorate in any field with no experience

The requirement being tested is the combination of education and supervised practice needed to perform child placement activities. A Master's degree in social work provides the specialized training in child welfare, ethics, assessment, and case planning that underpins safe and effective placements. The one year of documented full-time experience under supervision, with ten monthly conferences, ensures real-world practice is gained under oversight, supporting skill development, accountability, and alignment with standards. The other options don't meet these criteria because they either lack the appropriate advanced degree in social work or the mandated supervised experience and professional supervision components.

8. In an immediate danger admission scenario, if the child is not coming from another regulated operation, the psychiatric evaluation must have been completed within how many months prior to admission?

A. 6 months

B. 12 months

C. 14 months

D. 24 months

In immediate danger admissions, a current psychiatric evaluation is required to validate the safety needs and justify the emergency placement. When the child is not coming from another regulated operation, that evaluation must have been completed within six months prior to admission. This six-month window ensures the assessment reflects the child's latest mental state and risk level, which is crucial for making a promptly needed placement decision. Choosing a longer timeframe would rely on an older assessment that might not accurately represent the current danger or needs, potentially weakening the justification for immediate admission. The other options extend past a reasonable period for an urgent, real-time decision, which is why six months is the appropriate requirement in this scenario.

9. For a child 14 years or older, what must be included in the initial service plan?

- A. Experiential life-skills training to improve transition to independent living, including grocery shopping, meal preparation, cooking, using public transportation, performing basic household tasks, and money management, including balancing a checkbook**
- B. A general orientation to foster care**
- C. A plan for medical treatments only**
- D. Occupation-specific training that excludes life skills**

For a child who is 14 years or older, the initial service plan should include experiential life-skills training to prepare for independent living. This focus equips the youth with practical abilities they will rely on once they transition to adulthood, such as grocery shopping, meal preparation, cooking, using public transportation, handling basic household tasks, and managing money (like balancing a checkbook). These skills directly support self-sufficiency and smooth transition from foster care to independent life, rather than addressing only medical needs or a narrow occupational path. A general orientation to foster care doesn't provide the hands-on preparation needed for daily living. A plan that covers medical treatments only misses the broader readiness for independence. And occupation-specific training that excludes life skills would leave gaps in essential day-to-day competencies, making it harder for the youth to actually live independently even if they have job-specific knowledge.

10. Can the child-placing agency continue to review an existing service plan without creating a new service plan?

- A. No**
- B. Only if the child requests**
- C. Yes**
- D. Only with parental consent**

Regularly reviewing a service plan is part of ongoing case management. You don't have to rewrite a new plan every time you check in. If the current plan is still appropriate and the child's needs, goals, and services are being met, the agency can continue to monitor and document progress within the existing plan. A new service plan is only needed when changes in the child's situation, needs, or placement require new goals, new services, or a different approach. So, continuing to review the existing plan without creating a new one is appropriate and common as long as progress is being tracked and the plan remains suitable. The need for a new plan arises from significant changes, not from the mere act of reviewing.

Next Steps

Congratulations on reaching the final section of this guide. You've taken a meaningful step toward passing your certification exam and advancing your career.

As you continue preparing, remember that consistent practice, review, and self-reflection are key to success. Make time to revisit difficult topics, simulate exam conditions, and track your progress along the way.

If you need help, have suggestions, or want to share feedback, we'd love to hear from you. Reach out to our team at hello@examzify.com.

Or visit your dedicated course page for more study tools and resources:

<https://txlcpaaset5.examzify.com>

We wish you the very best on your exam journey. You've got this!

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