

RPB300 RESOLUTE PROFESSIONAL BILLING ADMINISTRATION PRACTICE TEST (SAMPLE)

STUDY GUIDE



SAMPLE STUDY GUIDE WITH LIMITED QUESTIONS

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THE FULL VERSION STUDY GUIDE**

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Introduction

Preparing for a certification exam can feel overwhelming, but with the right tools, it becomes an opportunity to build confidence, sharpen your skills, and move one step closer to your goals. At Examzify, we believe that effective exam preparation isn't just about memorization, it's about understanding the material, identifying knowledge gaps, and building the test-taking strategies that lead to success.

This guide was designed to help you do exactly that.

Whether you're preparing for a licensing exam, professional certification, or entry-level qualification, this book offers structured practice to reinforce key concepts. You'll find a wide range of multiple-choice questions, each followed by clear explanations to help you understand not just the right answer, but why it's correct.

The content in this guide is based on real-world exam objectives and aligned with the types of questions and topics commonly found on official tests. It's ideal for learners who want to:

- Practice answering questions under realistic conditions,
- Improve accuracy and speed,
- Review explanations to strengthen weak areas, and
- Approach the exam with greater confidence.

We recommend using this book not as a stand-alone study tool, but alongside other resources like flashcards, textbooks, or hands-on training. For best results, we recommend working through each question, reflecting on the explanation provided, and revisiting the topics that challenge you most.

Remember: successful test preparation isn't about getting every question right the first time, it's about learning from your mistakes and improving over time. Stay focused, trust the process, and know that every page you turn brings you closer to success.

Let's begin.

How to Use This Guide

This guide is designed to help you study more effectively and approach your exam with confidence. Whether you're reviewing for the first time or doing a final refresh, here's how to get the most out of your Examzify study guide:

1. Start with a Diagnostic Review

Skim through the questions to get a sense of what you know and what you need to focus on. Your goal is to identify knowledge gaps early.

2. Study in Short, Focused Sessions

Break your study time into manageable blocks (e.g. 30 – 45 minutes). Review a handful of questions, reflect on the explanations.

3. Learn from the Explanations

After answering a question, always read the explanation, even if you got it right. It reinforces key points, corrects misunderstandings, and teaches subtle distinctions between similar answers.

4. Track Your Progress

Use bookmarks or notes (if reading digitally) to mark difficult questions. Revisit these regularly and track improvements over time.

5. Simulate the Real Exam

Once you're comfortable, try taking a full set of questions without pausing. Set a timer and simulate test-day conditions to build confidence and time management skills.

6. Repeat and Review

Don't just study once, repetition builds retention. Re-attempt questions after a few days and revisit explanations to reinforce learning. Pair this guide with other Examzify tools like flashcards, and digital practice tests to strengthen your preparation across formats.

There's no single right way to study, but consistent, thoughtful effort always wins. Use this guide flexibly, adapt the tips above to fit your pace and learning style. You've got this!

Questions

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1. For each user with security to review adjustments, the specific level a user can approve must be listed in the user's record. When a user requests or approves an adjustment, the assigned approval level is associated with the adjustment, and the adjustment is routed for further review, if needed. What is this requirement called?
 - A. Bucketed tiered approval
 - B. Cascading tiered approval
 - C. Adjustment review level
 - D. Adjustment Approval Level
2. The value proposition of Automation Pulse is primarily to:
 - A. Provide detailed code-level reviews
 - B. Track employee performance
 - C. Consolidate automation metrics into a single view
 - D. Manage vendor contracts
3. If there is no direct match between provider and department, which option is described as commonly used for matching?
 - A. All Bill Areas
 - B. Provider's groupings
 - C. Department's groupings
 - D. Financial Subdivision
4. "This has been done" corresponds to which term?
 - A. Chargeable
 - B. Orderable
 - C. Performable
 - D. Record Purpose
5. Which of the following best describes Account (HAR) Activities?
 - A. Actions that remove balance from Active AR.
 - B. Activities performed on the guarantor account for a patient.
 - C. Activities performed on one or more HARs (HB and/or PB).
 - D. Activities that are only used for denial management.

- 6. Which description matches a cascading tiered approval process?**
- A. Bucketed tiered approval
 - B. Cascading tiered approval
 - C. Adjustment approval level
 - D. Rule-based routing
- 7. SlicerDicer runs on Epic's data warehouse known as Caboodle.**
- A. Hyperspace
 - B. Data Warehouse
 - C. Caboodle
 - D. Epic Knowledge Base
- 8. In Resolute Professional Billing, TAR stands for Temporary Transaction Master File and each Charge Session is represented by a single TAR record. Which option is true?**
- A. Temporary Transaction Master File where each Charge Session is a single TAR record
 - B. Permanent Transaction Master File
 - C. Temporary Account Records
 - D. Transaction Allocation Record
- 9. Who benefits most from Automation Pulse?**
- A. Individual developers
 - B. Organizations seeking to understand their automation usage
 - C. Marketing agencies
 - D. Security auditors
- 10. "Lets get paid for this," corresponds to which term given active billing status and CPT code type?**
- A. Orderable
 - B. Performable
 - C. Chargeable
 - D. Record Purpose

Answers

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1. D
2. C
3. B
4. C
5. C
6. B
7. C
8. A
9. B
10. C

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Explanations

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1. For each user with security to review adjustments, the specific level a user can approve must be listed in the user's record. When a user requests or approves an adjustment, the assigned approval level is associated with the adjustment, and the adjustment is routed for further review, if needed. What is this requirement called?

- A. Bucketed tiered approval
- B. Cascading tiered approval
- C. Adjustment review level

D. Adjustment Approval Level

The requirement is about recording the exact approval authority for each user and tying that authority to the adjustment. By listing the specific level a user can approve in the user's record, the system knows who is allowed to act on an adjustment and what steps they can take. When a user requests or approves an adjustment, that assigned approval level travels with the adjustment to determine routing—if further review is needed, the adjustment is sent to the next reviewer who has the appropriate level. This ensures proper authorization, consistent workflow, and an auditable trail of who approved what and at what level. Other terms describe different workflow ideas—grouping levels into buckets, cascading approvals across levels, or a generic notion of a review level—but they don't name the exact per-user, per-adjustment authority and its routing as precisely as Adjustment Approval Level.

2. The value proposition of Automation Pulse is primarily to:

- A. Provide detailed code-level reviews
- B. Track employee performance

C. Consolidate automation metrics into a single view

D. Manage vendor contracts

Understanding a product's value proposition means identifying the primary benefit it delivers to users. For Automation Pulse, the main benefit is bringing automation-related metrics into one place so stakeholders can view them together. A single consolidated view makes it easier to monitor performance across automations, spot trends, and compare data at a glance, which supports quicker, more informed decisions. Options that emphasize detailed code-level reviews, tracking employee performance, or managing vendor contracts miss this central aim of providing a unified, easy-to-interpret metrics dashboard. They describe services or features that are useful in different contexts but don't capture the core value of a tool designed to synthesize automation metrics in one view.

3. If there is no direct match between provider and department, which option is described as commonly used for matching?

- A. All Bill Areas
- B. Provider's groupings**
- C. Department's groupings
- D. Financial Subdivision

When there isn't a direct match between the provider and the department, using the provider's groupings serves as a practical way to bridge the gap. These groupings reflect how the clinic organizes providers for billing—often by specialty, service line, or billing rules—so charges can be routed to the appropriate department or bill area even without a one-to-one link. This approach provides the needed flexibility and accuracy for mapping services to the correct workflow. Other options don't fit as well. All Bill Areas would be too broad and not specific enough to route a single service correctly. Department groupings assume a direct provider-to-department match, which isn't available here. Financial Subdivision relates to general accounting structure, not the practical mapping of provider services to the correct billing area.

4. "This has been done" corresponds to which term?

- A. Chargeable
- B. Orderable
- C. Performable**
- D. Record Purpose

In this area, you're thinking about how the system labels the progress of a task or service. The phrase "This has been done" points to the action being completed, which in this workflow is represented by the term that denotes the ability to perform or having performed the action. That's why the best fit is the option describing something that can be performed (or has been performed) in the process. The other terms focus on what could be charged, what could be ordered, or the purpose of recording, rather than the completion of the action itself. So, "performable" matches the completed/ready-for-action state described by "This has been done."

5. Which of the following best describes Account (HAR) Activities?

- A. Actions that remove balance from Active AR.
- B. Activities performed on the guarantor account for a patient.
- C. Activities performed on one or more HARs (HB and/or PB).**
- D. Activities that are only used for denial management.

Account HAR Activities are actions taken on the HAR records themselves, meaning they apply to one or more HARs, including the hospital balance (HB) and/or patient balance (PB) types. The knock-on idea is that HAR activities are about managing and updating those specific HAR accounts rather than broader AR concepts or other administrative areas. So the best fit is describing activities performed on HARs (HB and/or PB), because that wording directly captures the scope of actions that target HAR accounts. The other options describe related but distinct areas—removing balance from Active AR, working on guarantor accounts, or limiting activities to denial management—none of which precisely define HAR activities.

6. Which description matches a cascading tiered approval process?

- A. Bucketed tiered approval
- B. Cascading tiered approval**
- C. Adjustment approval level
- D. Rule-based routing

Approvals move through progressively higher levels of authority, with the request automatically escalating to the next tier if the current level can't approve. This means a case starts at the lowest tier and, depending on the criteria or dollar amount, advances up the chain until it gets the necessary sign-off or is finally rejected. This setup balances speed and control: routine items get quick decisions at the first tier, while higher-risk or higher-value items receive appropriate oversight as the process cascades upward. It also creates a clear escalation path and audit trail. Other descriptions don't capture that automatic, stepwise progression through multiple levels. Grouping by category describes routing into buckets rather than a true sequence of escalating approvals. A generic adjustment level lacks the multi-tiered escalation aspect. Rule-based routing focuses on routing rules but doesn't inherently require sequential escalation through tiers.

7. SlicerDicer runs on Epic's data warehouse known as Caboodle.

- A. Hyperspace
- B. Data Warehouse
- C. Caboodle**
- D. Epic Knowledge Base

SlicerDicer uses Caboodle, Epic's named data warehouse, as its data source. Caboodle centralizes data from Epic applications into a single analytics-ready store, allowing SlicerDicer to pull and explore data without writing SQL. The other terms refer to different Epic concepts: Hyperspace is the built-in reporting interface Epic provides to run queries on Epic data, not the warehouse itself; a generic "Data Warehouse" label doesn't specify the Epic implementation; and the Epic Knowledge Base is just a documentation repository.

8. In Resolute Professional Billing, TAR stands for Temporary Transaction Master File and each Charge Session is represented by a single TAR record. Which option is true?

- A. Temporary Transaction Master File where each Charge Session is a single TAR record**
- B. Permanent Transaction Master File
- C. Temporary Account Records
- D. Transaction Allocation Record

In Resolute Professional Billing, the data for a charge session is captured in a temporary holding structure designed for transaction-level details. This concept means the acronym TAR represents a Temporary Transaction Master File, and the idea that each Charge Session is represented by a single TAR record aligns with how the system temporarily stores the session's charges and actions before finalizing them. A Permanent Transaction Master File would be the long-term storage, which isn't what TAR is. Temporary Account Records would refer to accounts rather than the individual charge sessions, and a Transaction Allocation Record is a different type of record used for distributing or mapping transactions, not the session-level capture itself.

9. Who benefits most from Automation Pulse?

- A. Individual developers
- B. Organizations seeking to understand their automation usage**
- C. Marketing agencies
- D. Security auditors

Automation Pulse provides usage analytics and governance for automation activities. Its primary value is to give organizations a clear view of how automation is being used across processes, which bots run what tasks, associated costs, and potential risks. Because these insights support decisions at an organizational level—optimizing processes, budgeting, compliance, and planning for scaling—the strongest beneficiary is the organization as a whole. Individual developers might gain indirect benefits, but they aren't the main audience. Marketing agencies aren't focused on internal automation usage at the level this tool addresses, and security auditors may use the data for audits, but that's not the primary purpose. The tool is built to empower the organization to understand and govern its automation usage.

10. "Let's get paid for this," corresponds to which term given active billing status and CPT code type?

- A. Orderable
- B. Performable
- C. Chargeable**
- D. Record Purpose

This question tests recognizing which term signals that a service is eligible to generate payment in professional billing. When a CPT code has active billing status, the service is considered billable to the payer, so the term describing it is chargeable. The other terms have different roles: orderable describes an order that may initiate a service but doesn't alone imply billing; performable refers to the ability to perform the service, not its billing status; record purpose denotes documentation-only use and typically does not generate a charge. So chargeable best matches the idea of "Let's get paid for this."

Next Steps

Congratulations on reaching the final section of this guide. You've taken a meaningful step toward passing your certification exam and advancing your career.

As you continue preparing, remember that consistent practice, review, and self-reflection are key to success. Make time to revisit difficult topics, simulate exam conditions, and track your progress along the way.

If you need help, have suggestions, or want to share feedback, we'd love to hear from you. Reach out to our team at hello@examzify.com.

Or visit your dedicated course page for more study tools and resources:

<https://rpb300billingadmin.examzify.com>

We wish you the very best on your exam journey. You've got this!

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