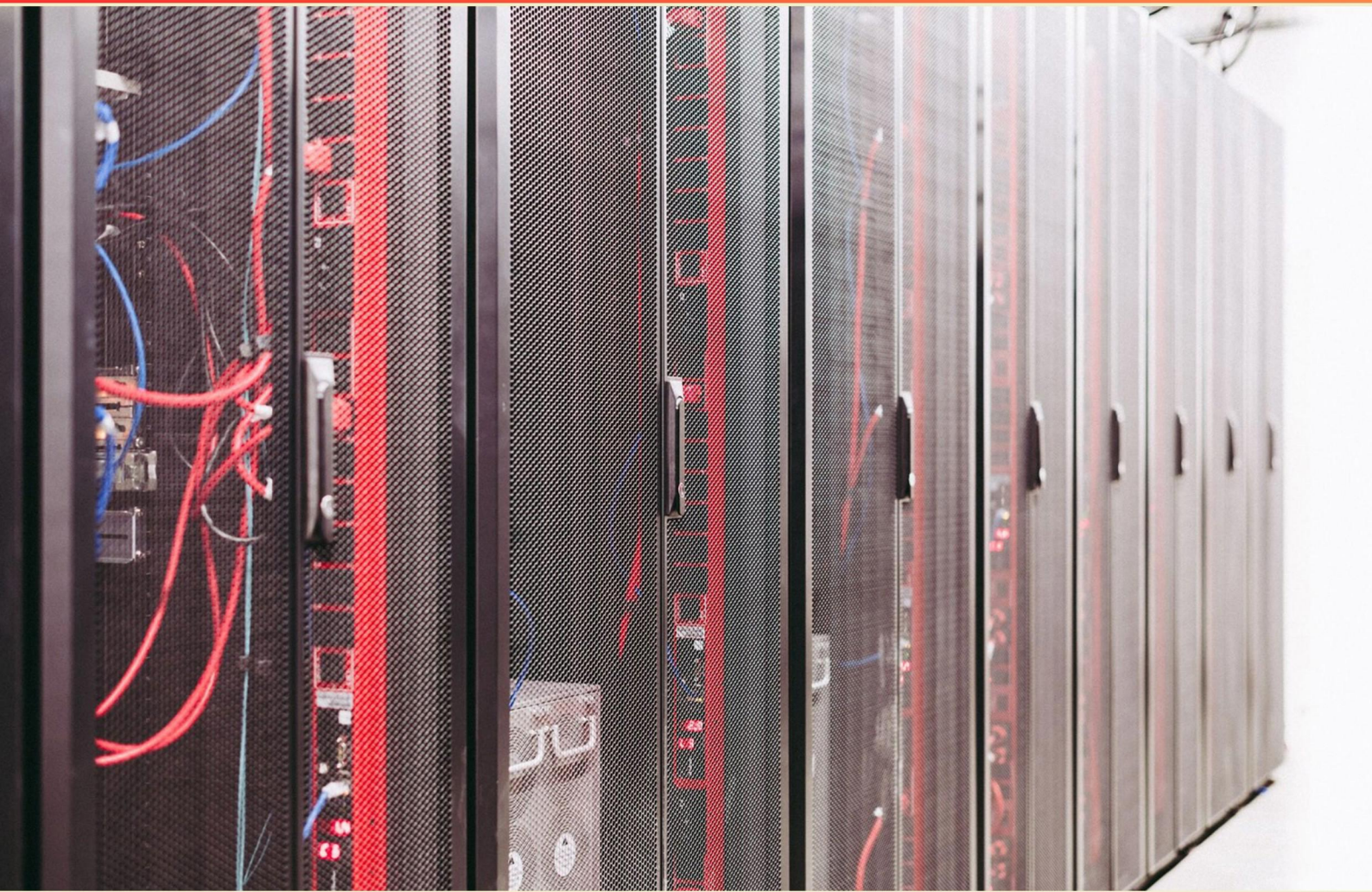


RELATIVITY REVIEW MANAGEMENT SPECIALIST CERTIFICATION PRACTICE TEST (SAMPLE)

STUDY GUIDE



SAMPLE STUDY GUIDE WITH LIMITED QUESTIONS

**VISIT US ONLINE FOR
THE FULL VERSION STUDY GUIDE**

<https://relativityreviewmgmt.examzify.com>



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Introduction

Preparing for a certification exam can feel overwhelming, but with the right tools, it becomes an opportunity to build confidence, sharpen your skills, and move one step closer to your goals. At Examzify, we believe that effective exam preparation isn't just about memorization, it's about understanding the material, identifying knowledge gaps, and building the test-taking strategies that lead to success.

This guide was designed to help you do exactly that.

Whether you're preparing for a licensing exam, professional certification, or entry-level qualification, this book offers structured practice to reinforce key concepts. You'll find a wide range of multiple-choice questions, each followed by clear explanations to help you understand not just the right answer, but why it's correct.

The content in this guide is based on real-world exam objectives and aligned with the types of questions and topics commonly found on official tests. It's ideal for learners who want to:

- Practice answering questions under realistic conditions,
- Improve accuracy and speed,
- Review explanations to strengthen weak areas, and
- Approach the exam with greater confidence.

We recommend using this book not as a stand-alone study tool, but alongside other resources like flashcards, textbooks, or hands-on training. For best results, we recommend working through each question, reflecting on the explanation provided, and revisiting the topics that challenge you most.

Remember: successful test preparation isn't about getting every question right the first time, it's about learning from your mistakes and improving over time. Stay focused, trust the process, and know that every page you turn brings you closer to success.

Let's begin.

How to Use This Guide

This guide is designed to help you study more effectively and approach your exam with confidence. Whether you're reviewing for the first time or doing a final refresh, here's how to get the most out of your Examzify study guide:

1. Start with a Diagnostic Review

Skim through the questions to get a sense of what you know and what you need to focus on. Your goal is to identify knowledge gaps early.

2. Study in Short, Focused Sessions

Break your study time into manageable blocks (e.g. 30 – 45 minutes). Review a handful of questions, reflect on the explanations.

3. Learn from the Explanations

After answering a question, always read the explanation, even if you got it right. It reinforces key points, corrects misunderstandings, and teaches subtle distinctions between similar answers.

4. Track Your Progress

Use bookmarks or notes (if reading digitally) to mark difficult questions. Revisit these regularly and track improvements over time.

5. Simulate the Real Exam

Once you're comfortable, try taking a full set of questions without pausing. Set a timer and simulate test-day conditions to build confidence and time management skills.

6. Repeat and Review

Don't just study once, repetition builds retention. Re-attempt questions after a few days and revisit explanations to reinforce learning. Pair this guide with other Examzify tools like flashcards, and digital practice tests to strengthen your preparation across formats.

There's no single right way to study, but consistent, thoughtful effort always wins. Use this guide flexibly, adapt the tips above to fit your pace and learning style. You've got this!

Questions

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- 1. Is there a limit to the number of columns displayed in a view?**
 - A. Yes, a maximum of 50 columns
 - B. No, there is no limit
 - C. Only 10 columns are allowed
 - D. It varies by document type
- 2. What is the fuzziness value level range in Dictionary searches?**
 - A. 0 to 5
 - B. 1 to 10
 - C. 1 to 20
 - D. 0 to 10
- 3. What determines the access to various features and functions within the workspace Tabs?**
 - A. The user's selection of preferences
 - B. Administrative control over Tabs
 - C. The type of documents being analyzed
 - D. The amount of data processed
- 4. What is the default number of documents that Relativity loads into a review set?**
 - A. 500
 - B. 1,000
 - C. 2,000
 - D. 5,000
- 5. In Dictionary searches, is the Enable Stemming option independent from the stemming character entered in the textbox?**
 - A. Yes, it is independent
 - B. No, they are related
 - C. It depends on user settings
 - D. No, stemming character overrides this option

- 6. What is the definition of Propagation in document management?**
- A. A function to manually assign values to unrelated documents
 - B. A feature to automatically force coding values to a specified group of related items
 - C. A method for generating reports on document statuses
 - D. A protocol for archiving documents
- 7. How do you access the Find Similar Documents feature while reviewing a document?**
- A. By double-clicking the document
 - B. By right-clicking on the document and selecting Analytics
 - C. By opening the settings menu
 - D. By using the main toolbar
- 8. How does adding more conditions to a search affect the return rate of results?**
- A. It does not affect the return rate
 - B. It speeds up the return rate
 - C. It can lead to a longer time to see results
 - D. It automatically filters out irrelevant results
- 9. What type of markups can lead to errors if edited simultaneously by multiple reviewers?**
- A. Annotations
 - B. Comments
 - C. Text markups
 - D. All types of markups
- 10. True or False: Both keyword and dtSearch will automatically show persistent highlights.**
- A. True
 - B. False
 - C. It varies based on user setting
 - D. Only if enabled manually

Answers

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1. B
2. B
3. B
4. B
5. A
6. B
7. B
8. C
9. C
10. A

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Explanations

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1. Is there a limit to the number of columns displayed in a view?

- A. Yes, a maximum of 50 columns
- B. No, there is no limit**
- C. Only 10 columns are allowed
- D. It varies by document type

The answer stating that there is no limit to the number of columns displayed in a view is correct because certain systems and platforms are designed to offer flexibility in customizing views. While practicalities and performance considerations might mean that displaying an excessive number of columns could lead to usability issues, the underlying functionality often supports the addition of many columns as needed. This design allows users to tailor their views according to specific requirements without being strictly confined to a predetermined limit. In many data management systems, the user experience is emphasized, enabling the inclusion of numerous columns. This enhancement is particularly valuable for users who may need to analyze large datasets with diverse attributes, allowing for richer and more detailed data presentation. Other choices imply restrictions that may not necessarily align with the capabilities of the systems in question. For example, stating a specific limit, such as a maximum of 50 or only 10 columns, does not reflect the greater flexibility that typically exists in many modern applications. The option suggesting that limits vary by document type could be somewhat true in specialized environments, but the overall premise presented in the correct answer emphasizes the absence of a universal cap on column display, which is more representative of the general functionality encountered in many platforms.

2. What is the fuzziness value level range in Dictionary searches?

- A. 0 to 5
- B. 1 to 10**
- C. 1 to 20
- D. 0 to 10

The fuzziness value in Dictionary searches refers to the degree of inexact matching allowed when searching for terms or phrases. In this context, a fuzziness value range of 1 to 10 is significant because it emphasizes the flexibility in matching terms that are similar but not identical. This range allows for the inclusion of variations, such as typos or misspellings, making it easier for the search algorithm to find relevant results even when the search terms are not an exact match. A fuzziness level of 0 would be too restrictive, only allowing exact matches, while a value of 10 provides a broad scope, which may lead to overly generalized results. Values within the specified range of 1 to 10 strike a good balance, enhancing the search functionality while maintaining relevance. Hence, this understanding reflects how fuzzy searching is utilized in query systems to improve user experience and ensure that pertinent results are retrieved, even when there are minor discrepancies in the search terms.

3. What determines the access to various features and functions within the workspace Tabs?

- A. The user's selection of preferences
- B. Administrative control over Tabs**
- C. The type of documents being analyzed
- D. The amount of data processed

The correct choice reflects that administrative control plays a crucial role in determining access to various features and functions within the workspace Tabs. This means that the permissions and settings established by administrators dictate which options are available to users within the workspace. Administrators often set these controls based on user roles, project requirements, or organizational policies. Other factors, while potentially relevant, do not directly influence access in the same way. User preferences may allow individuals to personalize their experience but do not change the fundamental permissions set by administrators. The type of documents being analyzed and the amount of data processed also may influence functionalities or performance but do not determine user access to specific features within the Tabs. Therefore, understanding that administrative control is key is vital for managing workspace environments effectively.

4. What is the default number of documents that Relativity loads into a review set?

- A. 500
- B. 1,000**
- C. 2,000
- D. 5,000

The default number of documents that Relativity loads into a review set is 1,000. This default setting is designed to enhance the efficiency of the document review process by allowing reviewers to manage a manageable volume of documents at one time. Loading an optimal number of documents helps facilitate better focus and quicker decision-making during the review. In practice, users can adjust this number according to the needs of their project or the capabilities of their review team, but starting with 1,000 provides a balanced approach for most scenarios. The understanding of this default setting is crucial for ensuring that review teams can work effectively within Relativity while maintaining productivity and organization in their document review efforts.

5. In Dictionary searches, is the Enable Stemming option independent from the stemming character entered in the textbox?

- A. Yes, it is independent**
- B. No, they are related
- C. It depends on user settings
- D. No, stemming character overrides this option

The Enable Stemming option is designed to allow for the application of stemming algorithms, which reduce words to their base or root form. This functionality is particularly beneficial in search queries, as it broadens the results to include variations of a word. For example, if stemming is enabled, searching for "running" could also return results for "run." The option being independent means that enabling stemming will occur regardless of the stemming character entered in the textbox. The stemming character typically serves as a delimiter or a specific marker that could further refine search capabilities. However, it does not influence whether stemming is activated or not, thereby maintaining the option's independence. The independence of the Enable Stemming option ensures that users can utilize stemming functionality without being affected by additional modifications or inputs related to the stemming character. Thus, enabling stemming remains a clear and distinct choice in search functionalities, leading to a more versatile search experience.

6. What is the definition of Propagation in document management?

- A. A function to manually assign values to unrelated documents
- B. A feature to automatically force coding values to a specified group of related items**
- C. A method for generating reports on document statuses
- D. A protocol for archiving documents

Propagation in document management refers to the feature that allows for the automatic assignment of coding values to a specified group of related items. This process streamlines the management of documents by ensuring consistency and efficiency in how information is tagged and categorized across related documents. By employing propagation, organizations can eliminate manual errors, save time, and enhance the integrity of the document management system, as updates or changes can be applied uniformly to all relevant documents simultaneously. This feature is particularly beneficial in scenarios where a large volume of related documents needs to maintain cohesive metadata for compliance or retrieval purposes. The automatic assignment helps create a more organized and accessible document repository, which is essential for effective information management and retrieval.

7. How do you access the Find Similar Documents feature while reviewing a document?

- A. By double-clicking the document
- B. By right-clicking on the document and selecting Analytics**
- C. By opening the settings menu
- D. By using the main toolbar

The Find Similar Documents feature is a valuable tool that allows reviewers to identify documents with comparable content, enhancing the efficiency of the review process. To access this feature, right-clicking on the document and selecting Analytics is the correct method. This action opens a context menu where various analytical options are presented, including the ability to find similar documents. This approach is particularly intuitive, as it directly involves interaction with the document in question, allowing for a streamlined workflow that highlights the relationship between the selected document and others that may share important similarities. Other methods, such as double-clicking the document or navigating through settings, do not directly lead to accessing analytical tools and would not provide the reviewer with the same immediate access to the Find Similar Documents feature. Thus, the correct choice efficiently guides the user to the analytical functions necessary for a thorough review.

8. How does adding more conditions to a search affect the return rate of results?

- A. It does not affect the return rate
- B. It speeds up the return rate
- C. It can lead to a longer time to see results**
- D. It automatically filters out irrelevant results

Adding more conditions to a search typically narrows the criteria for what is being sought, resulting in a more focused set of results. This increased specificity can lead to a longer time to see results because the search engine must process more complex queries involving these additional parameters. Each condition may require the system to analyze additional data points and filter through more information to find matches that meet all the specified criteria. This contrasts with a simpler search that may have fewer conditions and thus could deliver results more quickly. While adding conditions is likely to improve the relevance of the results by filtering out irrelevant information, this added complexity can also result in longer processing times, leading to a delay in the return of results. This is particularly evident in scenarios where the database is extensive and the systems require more computation to evaluate all parameters involved.

9. What type of markups can lead to errors if edited simultaneously by multiple reviewers?

- A. Annotations
- B. Comments
- C. Text markups**
- D. All types of markups

Text markups can lead to errors when edited simultaneously by multiple reviewers because they involve changes to the actual content of the document. When different reviewers attempt to modify text at the same time, it can create conflicts in the content, leading to overwritten text or inconsistencies between the changes made by each reviewer. This can complicate the editing process, as it becomes challenging to retain the original intent of changes or to maintain clarity in the document. In contrast, annotations and comments are typically supplementary to the main text and do not alter the content directly. They can be added or edited without affecting the actual text, making them less prone to errors from simultaneous edits. Thus, while they can have their own complexities, they do not carry the same risk of conflicting changes as text markups do when multiple reviewers are involved. The understanding that text markups directly change the content establishes why they present a higher risk for errors in collaborative editing situations.

10. True or False: Both keyword and dtSearch will automatically show persistent highlights.

A. True

B. False

C. It varies based on user setting

D. Only if enabled manually

The statement is true because both the keyword and dtSearch functionality in Relativity are designed to provide users with persistent highlights for search terms by default. Persistent highlights serve as a visual aid, allowing users to easily identify and locate relevant content within documents. This feature enhances the usability of the search tools, as it emphasizes the keywords or search strings used in the search queries. In contrast, the other options imply conditions or limitations that are not applicable to the standard operation of these search functionalities. For instance, the notion of user settings altering the display of highlights would typically not apply unless specific configurations have been predetermined, which is not the default behavior of these features. Overall, the functionality is intended to be user-friendly and intuitive, ensuring that users can effectively leverage the power of these search tools from the onset without requiring additional manual activation.

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Next Steps

Congratulations on reaching the final section of this guide. You've taken a meaningful step toward passing your certification exam and advancing your career.

As you continue preparing, remember that consistent practice, review, and self-reflection are key to success. Make time to revisit difficult topics, simulate exam conditions, and track your progress along the way.

If you need help, have suggestions, or want to share feedback, we'd love to hear from you. Reach out to our team at hello@examzify.com.

Or visit your dedicated course page for more study tools and resources:

<https://relativityreviewmgmt.examzify.com>

We wish you the very best on your exam journey. You've got this!

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