# OSF Orientation Practice Exam (Sample)

**Study Guide** 



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## **Questions**



- 1. Which of the following statements is true regarding ethics and action?
  - A. Ethics is solely based on laws and regulations
  - B. Ethics comes from the Greek word ethos and looks to right and good action
  - C. Ethics has no relevance to personal happiness
  - D. Ethics is unrelated to healthcare policies
- 2. What role does OSF's chaplaincy play in patient care?
  - A. Offering entertainment and leisure activities
  - B. Providing spiritual support to patients and families
  - C. Conducting medical evaluations
  - D. Managing hospital operations
- 3. Where on the Medication Administration Record (MAR) would you find a medication that can be given PRN?
  - A. All Meds tab
  - **B. PRN Meds tab**
  - C. Scheduled Meds tab
  - D. Any Meds tab
- 4. What constitutes abuse in healthcare practices?
  - A. Accidentally billing for the wrong services
  - B. Intentionally submitting false claims that were not provided
  - C. Following established billing procedures
  - D. Providing additional services without charge
- 5. Why are latex balloons not allowed in OSF Healthcare facilities?
  - A. They are difficult to clean
  - B. Potential latex allergies among patients
  - C. They pose a tripping hazard
  - D. They are considered a choking hazard

- 6. In what way is OSF committed to diversity and inclusion?
  - A. By offering training programs for all employees
  - B. By promoting an inclusive workplace and patient care environment
  - C. By funding community events focused on diversity
  - D. By recruiting underrepresented groups exclusively
- 7. How many patient records does the Epic system at OSF Healthcare contain?
  - A. Over 1 million records
  - B. Over 2 million records
  - C. Over 3 million records
  - D. Over 4 million records
- 8. Where should you document the start of a new medication that the patient has never received?
  - A. Patient's chart
  - **B.** Flowsheets
  - C. MAR
  - D. Care plan
- 9. What options are available when searching for notes in the Notes activity?
  - A. Sort by filed time, author name, service, author type, etc.
  - B. Use the Search Notes Icon in the secondary toolbar
  - C. Click filter to narrow your search by author type
  - D. All of the above
- 10. What should a nurse do if they encounter an unexpected medication infusion interruption?
  - A. Notify the patient immediately
  - B. Change the MAR action to Stopped
  - C. Continue without assessing
  - D. Consult another nurse

### **Answers**



- 1. B 2. B
- 3. B

- 3. B 4. B 5. B 6. B 7. C 8. C 9. D 10. B



## **Explanations**



## 1. Which of the following statements is true regarding ethics and action?

- A. Ethics is solely based on laws and regulations
- B. Ethics comes from the Greek word ethos and looks to right and good action
- C. Ethics has no relevance to personal happiness
- D. Ethics is unrelated to healthcare policies

The statement that ethics comes from the Greek word ethos and looks to right and good action is accurate because "ethos" refers to the character or values of a person or community. Ethics involves the study of what is right and wrong, guiding individuals and societies in determining appropriate behavior and actions. It emphasizes moral principles and values that influence how people conduct themselves in various situations. Therefore, the focus on "right and good action" aligns perfectly with the primary objective of ethics, which is to promote moral conduct and decisions that lead to positive outcomes for individuals and society as a whole. This understanding of ethics is fundamental in many fields, including philosophy, law, healthcare, and business, as it informs decision-making processes and fosters a sense of accountability and integrity. The other statements either inaccurately narrow the scope of ethics or misrepresent its relevance, particularly in personal happiness and healthcare policies. Ethics is intricately linked to personal well-being and is foundational in shaping effective healthcare practices and policies.

#### 2. What role does OSF's chaplaincy play in patient care?

- A. Offering entertainment and leisure activities
- B. Providing spiritual support to patients and families
- C. Conducting medical evaluations
- D. Managing hospital operations

The role of OSF's chaplaincy in patient care primarily focuses on providing spiritual support to patients and their families. This aspect of care is essential, especially in a healthcare setting where individuals may be facing critical or life-altering situations. Chaplains are trained to listen and offer comfort, helping patients navigate their emotional and spiritual needs during challenging times. They may assist with grief support, provide guidance for difficult decisions, and help facilitate connections to various spiritual traditions, fostering a sense of hope and solace. This supportive role enriches the overall care experience, recognizing that healing involves not only physical health but also emotional and spiritual well-being. By engaging with patients and families in this manner, chaplains contribute significantly to a holistic approach to health care that honors individual beliefs and values.

## 3. Where on the Medication Administration Record (MAR) would you find a medication that can be given PRN?

- A. All Meds tab
- **B. PRN Meds tab**
- C. Scheduled Meds tab
- D. Any Meds tab

The PRN Meds tab on the Medication Administration Record (MAR) specifically lists medications that are to be given as needed, rather than on a fixed schedule. PRN stands for "pro re nata," which means "as needed" in Latin. This medication administration classification is used for treatments that are not given routinely but only when certain conditions or symptoms arise. This tab is crucial for healthcare providers because it allows them to clearly identify which medications can be administered outside of regular dosing schedules. By locating PRN medications on this dedicated tab, clinicians can easily assess which treatments are available for immediate needs, enhancing patient care and ensuring timely intervention for symptoms such as pain or anxiety. Other tabs such as the Scheduled Meds tab would typically contain medications that are administered at specified times, making it less appropriate for PRN medications, which require timely decision-making based on patients' current conditions. Likewise, the All Meds or Any Meds tabs may include a wider range of medications, lacking the specific focus that the PRN Meds tab provides for urgent or situational administration.

#### 4. What constitutes abuse in healthcare practices?

- A. Accidentally billing for the wrong services
- B. Intentionally submitting false claims that were not provided
- C. Following established billing procedures
- D. Providing additional services without charge

In healthcare practices, abuse is defined as actions that are inconsistent with accepted sound medical, business, or fiscal practices. Intentionally submitting false claims that were not provided is a clear example of abuse because it involves deception and a willful intent to benefit financially at the expense of the healthcare system. This practice undermines trust in healthcare and can lead to significant legal consequences, as it constitutes fraud against payers. For context, accidentally billing for the wrong services represents an administrative error and, while it may be problematic, it doesn't suggest intent to deceive or benefit unlawfully. Following established billing procedures is essential and does not constitute abuse; rather, it represents adherence to ethical practices. Providing additional services without charge may be seen as an ethical or generous action in some contexts, but it does not reflect abusive practices unless it somehow leads to improper billing or a violation of policies. Thus, the key aspect of determining abuse lies in the intent behind the actions, making the act of intentionally submitting false claims distinctly indicative of abuse.

## 5. Why are latex balloons not allowed in OSF Healthcare facilities?

- A. They are difficult to clean
- B. Potential latex allergies among patients
- C. They pose a tripping hazard
- D. They are considered a choking hazard

Latex balloons are not allowed in OSF Healthcare facilities primarily due to the potential for latex allergies among patients. Many individuals can have varying degrees of sensitivity to latex, and in some cases, exposure can lead to severe allergic reactions, including anaphylaxis. This concern is particularly significant in healthcare settings, where the population may include patients who are already predisposed to allergies or who have known latex sensitivities. In a healthcare environment, it is vital to prioritize patient safety and comfort. By prohibiting latex balloons, OSF Healthcare minimizes the risk of harming patients who might inadvertently come into contact with latex products. This policy reflects a commitment to creating a safe environment for all patients, especially those with specific medical needs related to allergies.

#### 6. In what way is OSF committed to diversity and inclusion?

- A. By offering training programs for all employees
- B. By promoting an inclusive workplace and patient care environment
- C. By funding community events focused on diversity
- D. By recruiting underrepresented groups exclusively

OSF's commitment to diversity and inclusion is primarily evident in its promotion of an inclusive workplace and patient care environment. This focus reflects a holistic approach that extends beyond mere representation. By fostering an inclusive culture, OSF not only ensures that all employees feel valued and respected regardless of their background but also enhances patient care by recognizing and addressing the diverse needs of the communities it serves. An inclusive care environment allows for better communication and understanding between providers and patients, leading to improved health outcomes. While training programs and funding community events can contribute to diversity and inclusion efforts, they are part of a broader strategy and do not inherently guarantee that an inclusive workplace is achieved. Recruiting underrepresented groups exclusively can lead to tokenism rather than a genuine commitment to inclusion. Therefore, the emphasis on promoting an inclusive environment encapsulates OSF's overarching commitment to diversity and inclusion effectively.

- 7. How many patient records does the Epic system at OSF Healthcare contain?
  - A. Over 1 million records
  - B. Over 2 million records
  - C. Over 3 million records
  - D. Over 4 million records

The Epic system at OSF Healthcare is known for its extensive capability to manage and organize healthcare data, including patient records. Stating that it contains over 3 million records highlights the system's substantial scale in handling a large volume of patient information, which is critical for providing efficient and quality care. This figure reflects the comprehensive reach and usage of the Epic system across OSF Healthcare facilities, indicating a robust integration of electronic health records (EHR) in the management of patient data. The specific number mentioned signifies the importance of technology in modern healthcare settings, underlining how systems like Epic facilitate streamlined access to patient information, improve clinical workflows, and enhance patient support. The growth in digital records aligns with trends in healthcare toward digitization, ultimately benefiting both patients and providers.

- 8. Where should you document the start of a new medication that the patient has never received?
  - A. Patient's chart
  - **B. Flowsheets**
  - C. MAR
  - D. Care plan

Documenting the start of a new medication in the Medication Administration Record (MAR) is crucial because the MAR serves as an official and comprehensive record of all medications prescribed to a patient, including dosages, routes of administration, and administration times. It is designed specifically for tracking medications and ensures that all healthcare providers involved in a patient's care have access to accurate information about the medications being administered. This helps prevent errors and ensures continuity of care, as it is a primary tool for medication management. The MAR is regularly referenced by nurses and other clinicians when administering medications, making it essential for proper documentation of any new medication initiation. While other documentation methods, such as the patient's chart or care plan, can include details about the medication, the MAR is specifically tailored for medication management and serves a critical role in ensuring patient safety and adherence to prescribed therapies.

- 9. What options are available when searching for notes in the Notes activity?
  - A. Sort by filed time, author name, service, author type, etc.
  - B. Use the Search Notes Icon in the secondary toolbar
  - C. Click filter to narrow your search by author type
  - D. All of the above

The correct answer reflects the comprehensive range of functionalities available when searching for notes in the Notes activity. When searching for notes, users have multiple effective tools at their disposal to enhance the search experience. One option allows users to sort the results based on various criteria such as filed time, author name, service, and author type. This sorting capability helps to quickly locate specific notes based on the user's preferences or needs. Another feature is the ability to use the Search Notes Icon, typically found in the secondary toolbar. This icon serves as a quick access point to initiate searches, allowing users to look for specific keywords or phrases within their notes, facilitating efficiency in finding relevant information. Additionally, the filtering option enables users to narrow down their search results through specific parameters like author type. This is particularly useful for users who might be dealing with large volumes of notes and want to isolate contributions from certain individuals or groups. The combination of sorting, searching, and filtering provides a robust toolkit for effectively managing and retrieving notes, which is why selecting "All of the above" encompasses all available functionalities and accurately reflects the comprehensive nature of the options provided in the Notes activity.

- 10. What should a nurse do if they encounter an unexpected medication infusion interruption?
  - A. Notify the patient immediately
  - B. Change the MAR action to Stopped
  - C. Continue without assessing
  - D. Consult another nurse

The best course of action in response to an unexpected medication infusion interruption is to change the Medication Administration Record (MAR) action to "Stopped." This is crucial as it ensures that the medical records accurately reflect the status of the medication infusion. Proper documentation is a fundamental aspect of patient safety and care, as it allows all members of the healthcare team to stay informed about the patient's treatment history and the current state of their medications. By marking the MAR appropriately, the nurse contributes to effective communication and continuity of care, which are essential in a healthcare setting. Additionally, documenting the interruption on the MAR prepares the ground for any necessary follow-up actions, whether that involves troubleshooting the issue, notifying a physician, or resuming the infusion later. It also helps in maintaining accountability and protects against errors that could arise from miscommunication about the patient's medication administration.