

# OneStream Certified Associate (OCA) Practice Exam (Sample)

## Study Guide



**Everything you need from our exam experts!**

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# Introduction

Preparing for a certification exam can feel overwhelming, but with the right tools, it becomes an opportunity to build confidence, sharpen your skills, and move one step closer to your goals. At Examzify, we believe that effective exam preparation isn't just about memorization, it's about understanding the material, identifying knowledge gaps, and building the test-taking strategies that lead to success.

This guide was designed to help you do exactly that.

Whether you're preparing for a licensing exam, professional certification, or entry-level qualification, this book offers structured practice to reinforce key concepts. You'll find a wide range of multiple-choice questions, each followed by clear explanations to help you understand not just the right answer, but why it's correct.

The content in this guide is based on real-world exam objectives and aligned with the types of questions and topics commonly found on official tests. It's ideal for learners who want to:

- Practice answering questions under realistic conditions,
- Improve accuracy and speed,
- Review explanations to strengthen weak areas, and
- Approach the exam with greater confidence.

We recommend using this book not as a stand-alone study tool, but alongside other resources like flashcards, textbooks, or hands-on training. For best results, we recommend working through each question, reflecting on the explanation provided, and revisiting the topics that challenge you most.

**Remember:** successful test preparation isn't about getting every question right the first time, it's about learning from your mistakes and improving over time. Stay focused, trust the process, and know that every page you turn brings you closer to success.

Let's begin.

# How to Use This Guide

**This guide is designed to help you study more effectively and approach your exam with confidence. Whether you're reviewing for the first time or doing a final refresh, here's how to get the most out of your Examzify study guide:**

## **1. Start with a Diagnostic Review**

**Skim through the questions to get a sense of what you know and what you need to focus on. Your goal is to identify knowledge gaps early.**

## **2. Study in Short, Focused Sessions**

**Break your study time into manageable blocks (e.g. 30 - 45 minutes). Review a handful of questions, reflect on the explanations.**

## **3. Learn from the Explanations**

**After answering a question, always read the explanation, even if you got it right. It reinforces key points, corrects misunderstandings, and teaches subtle distinctions between similar answers.**

## **4. Track Your Progress**

**Use bookmarks or notes (if reading digitally) to mark difficult questions. Revisit these regularly and track improvements over time.**

## **5. Simulate the Real Exam**

**Once you're comfortable, try taking a full set of questions without pausing. Set a timer and simulate test-day conditions to build confidence and time management skills.**

## **6. Repeat and Review**

**Don't just study once, repetition builds retention. Re-attempt questions after a few days and revisit explanations to reinforce learning. Pair this guide with other Examzify tools like flashcards, and digital practice tests to strengthen your preparation across formats.**

**There's no single right way to study, but consistent, thoughtful effort always wins. Use this guide flexibly, adapt the tips above to fit your pace and learning style. You've got this!**

## Questions

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- 1. Once a Workflow Profile has loaded data and the Profile is no longer needed, how should it be managed?**
  - A. Delete the Workflow Profile**
  - B. Hide the Workflow Profile**
  - C. Move to DO\_NOT\_USE Structure**
  - D. Move to Another Workflow Profile Cube Root Hierarchy**
  
- 2. Which Member is a Default Member present in all Dimension Hierarchies?**
  - A. Top**
  - B. NoData**
  - C. None**
  - D. No Value**
  
- 3. Where are report books edited?**
  - A. Reports tab**
  - B. Designer tab**
  - C. Preview tab**
  - D. Application tab**
  
- 4. Which property forces Balance Accounts to Year-To-Date view?**
  - A. Is Optional Data Load**
  - B. Force Balance Accounts to YTD View**
  - C. Can Load Unrelated Entities**
  - D. Flow Type No Data Zero View Override**
  
- 5. To apply selection styles, which path is correct?**
  - A. Spreadsheet ribbon > Cube Views > Cube View Connections > Styles**
  - B. Spreadsheet Ribbon > Cube Views > Selection Styles**
  - C. Spreadsheet Ribbon > Cube Views > Manage Selection Styles**
  - D. Spreadsheet Ribbon > Cube Views > Cube View Connections**

- 6. What will occur if all relationships for a Member are removed?**
- A. An error is generated in OneStream.**
  - B. The Member is deleted.**
  - C. The Member is moved to a pending deletion status.**
  - D. The Member is orphaned.**
- 7. Which Parameter Type is used when a user must pick a single item from a set via a pop-up dialog?**
- A. Delimited List**
  - B. Input Value**
  - C. Member Dialog**
  - D. Bound List**
- 8. Which option stores the reversals of intercompany transactions or balances resulting in the net?**
- A. Intercompany Plug Account**
  - B. Is IC Account setting**
  - C. Intercompany Entity**
  - D. Intercompany Ledger**
- 9. What is the purpose of a dynamic report?**
- A. Displays personalized data for the user**
  - B. Displays static data for the user**
  - C. Can be viewed on a tablet**
  - D. Allows a user to change the font**

**10. When configuring a Workflow to import data, which four tasks must be completed before import can begin?**

- A. Build the Data Source the Workflow will use; Build the Transformation Rules the Workflow will use; Set the Global Point of View (POV) if it has not yet been set; Assign the Data Sources and Transformation Rules to the Import step of the workflow Profile**
- B. Set the Cube View to view the Calculation Status; Build the Transformation Rules the Workflow will use; Set the Global Point of View (POV) if it has not yet been set; Assign the Data Sources and Transformation Rules to the Import step of the workflow Profile**
- C. Build the Data Source the Workflow will use; Build the Transformation Rules the Workflow will use; Create and configure Calculation Definitions; Assign the Data Sources and Transformation Rules to the Import step of the workflow Profile**
- D. 1. Set the Cube View to view the Calculation Status; 2. Build the Transformation Rules the Workflow will use; 3. Set the Global Point of View (POV) if it has not yet been set; 4. Assign the Data Sources and Transformation Rules to the Import step of the workflow Profile**

## Answers

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1. C
2. C
3. B
4. B
5. B
6. D
7. C
8. A
9. A
10. A

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## **Explanations**

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**1. Once a Workflow Profile has loaded data and the Profile is no longer needed, how should it be managed?**

- A. Delete the Workflow Profile**
- B. Hide the Workflow Profile**
- C. Move to DO\_NOT\_USE Structure**
- D. Move to Another Workflow Profile Cube Root Hierarchy**

This question tests how to retire a Workflow Profile after it has loaded data without losing history or cluttering your active structures. Deleting would remove the profile and its associated data permanently, which makes future reference, audits, or reinstatement difficult or impossible. Hiding can obscure the profile from casual users, but it isn't a robust governance solution because visibility can be re-enabled or permissions can change, allowing reuse or confusion. Moving the profile to the DO\_NOT\_USE Structure is the best practice. This reserved area is specifically meant for items that should no longer be active in day-to-day workflows but must be retained for traceability, auditing, or potential reactivation. It keeps the active workspace clean and safe from accidental reuse while preserving the historical context and relationships. Reclassifying to another active Cube Root would keep it in a usable state somewhere else, which defeats the purpose of decommissioning.

**2. Which Member is a Default Member present in all Dimension Hierarchies?**

- A. Top**
- B. NoData**
- C. None**
- D. No Value**

A Default Member acts as a placeholder for when no specific member is selected in a dimension hierarchy, and it exists in every hierarchy so calculations can proceed without errors. In OneStream, the standard default member is None, which represents "no particular member" and is used to show totals across all members of that dimension until you drill down to a specific member. This is why it's the best answer: it's not a real data member like a Top node, nor is it a special missing-data label like NoData or No Value; it's the universal default that OneStream provides for all dimension hierarchies.

**3. Where are report books edited?**

- A. Reports tab**
- B. Designer tab**
- C. Preview tab**
- D. Application tab**

Editing report books is done in the Designer tab. The Designer provides the design surface where you assemble and format the report, connect data sources, define sections, and apply formatting and calculations. It's the area designed specifically for building and modifying report content. The other tabs serve different purposes: the Reports tab is for viewing, organizing, or running reports rather than editing their structure; the Preview tab shows what the report will look like with data but isn't used for making edits; and the Application tab contains application-wide settings and configurations. So, to edit a report book, you open the Designer tab.

**4. Which property forces Balance Accounts to Year-To-Date view?**

- A. Is Optional Data Load**
- B. Force Balance Accounts to YTD View**
- C. Can Load Unrelated Entities**
- D. Flow Type No Data Zero View Override**

The key idea is controlling how Balance Accounts display time: forcing a Year-To-Date view makes the balances accumulate from the start of the year up to the current period, giving you a running total for the year rather than separate period values. The setting that achieves this is Force Balance Accounts to YTD View. When this is enabled, Balance Accounts automatically switch to showing YTD totals, which is helpful for comparing against annual targets or tracking year-to-date performance. Other options relate to data load behavior, loading unrelated entities, or zero-data override flow, none of which change how Balance Accounts are viewed in time.

**5. To apply selection styles, which path is correct?**

- A. Spreadsheet ribbon > Cube Views > Cube View Connections > Styles**
- B. Spreadsheet Ribbon > Cube Views > Selection Styles**
- C. Spreadsheet Ribbon > Cube Views > Manage Selection Styles**
- D. Spreadsheet Ribbon > Cube Views > Cube View Connections**

Accessing selection styles directly from the Spreadsheet Ribbon under Cube Views is the way to apply them. This area is where you find the option to choose or define how selected members in a cube view should be visually formatted, and then apply that style to your current selection. The other paths serve different purposes: Cube View Connections deals with the data connections for cube views, and Manage Selection Styles is for creating or editing the styles themselves rather than applying a style to a specific view. So the correct path to apply is Spreadsheet Ribbon > Cube Views > Selection Styles.

**6. What will occur if all relationships for a Member are removed?**

- A. An error is generated in OneStream.**
- B. The Member is deleted.**
- C. The Member is moved to a pending deletion status.**
- D. The Member is orphaned.**

In OneStream, a member lives in a dimension's hierarchy through defined relationships to a parent or children. If you remove all those relationships, the member loses its place in the tree and ends up without a connection to the hierarchy, which is called being orphaned. The member remains in the dimension, but it won't participate in consolidations or standard navigations that rely on the structure. There's no automatic error, deletion, or pending deletion status—you'd need to reestablish relationships to reintegrate it or delete it manually if it's no longer needed.

**7. Which Parameter Type is used when a user must pick a single item from a set via a pop-up dialog?**

- A. Delimited List**
- B. Input Value**
- C. Member Dialog**
- D. Bound List**

When you need the user to select a single item from a set using a pop-up dialog, the Member Dialog parameter type is the best fit because it provides a dedicated, browsable interface to search and choose one member from the member dimension. This control opens a pop-up dialog where the user can navigate the member tree, search for the item, and return exactly one selection, ensuring single-item input. Other types don't match this specific interaction: a Delimited List typically allows multiple selections and isn't tied to the member browser pop-up; an Input Value is just a free-text field; a Bound List uses a predefined set of values but doesn't offer the specialized member browser pop-up for single selection.

**8. Which option stores the reversals of intercompany transactions or balances resulting in the net?**

- A. Intercompany Plug Account**
- B. Is IC Account setting**
- C. Intercompany Entity**
- D. Intercompany Ledger**

Intercompany reversals are stored in a dedicated Intercompany Plug Account, a balancing account used during consolidation to accumulate offsetting entries for intercompany activity. By posting the reversal amounts into this plug account, the intercompany receivables and payables cancel each other out, leaving the consolidated statements with only external activity. This makes the plug account the natural place to net and zero the intercompany balances. Other options refer to settings or structures that track intercompany data but do not specifically serve as the repository for reversal entries used in netting.

**9. What is the purpose of a dynamic report?**

- A. Displays personalized data for the user**
- B. Displays static data for the user**
- C. Can be viewed on a tablet**
- D. Allows a user to change the font**

Dynamic reports are built to adapt to who is viewing them and what they need to explore. Their main purpose is to show data that is personalized for the user, based on the user's role, permissions, and the selections they make. This means the report isn't a fixed snapshot; as you apply filters, prompts, or drill into details, the data updates to reflect your context, delivering relevant information quickly and interactively. That personalized, interactive aspect is what sets dynamic reports apart. While they can be viewed on devices like tablets, and you can adjust formatting or preferences, those features aren't the core idea. The defining purpose is to present data tailored to the individual user and their current analysis.

**10. When configuring a Workflow to import data, which four tasks must be completed before import can begin?**

- A. Build the Data Source the Workflow will use; Build the Transformation Rules the Workflow will use; Set the Global Point of View (POV) if it has not yet been set; Assign the Data Sources and Transformation Rules to the Import step of the workflow Profile**
- B. Set the Cube View to view the Calculation Status; Build the Transformation Rules the Workflow will use; Set the Global Point of View (POV) if it has not yet been set; Assign the Data Sources and Transformation Rules to the Import step of the workflow Profile**
- C. Build the Data Source the Workflow will use; Build the Transformation Rules the Workflow will use; Create and configure Calculation Definitions; Assign the Data Sources and Transformation Rules to the Import step of the workflow Profile**
- D. 1. Set the Cube View to view the Calculation Status; 2. Build the Transformation Rules the Workflow will use; 3. Set the Global Point of View (POV) if it has not yet been set; 4. Assign the Data Sources and Transformation Rules to the Import step of the workflow Profile**

Setting up a workflow to import data requires establishing the pieces that feed and shape the import, then wiring them into the Import step so the process runs with the right context. First, you need a defined Data Source—the import needs to know where the data is coming from and how to connect to it. Next, you need Transformation Rules to specify how that source data is mapped and transformed into the target structure, turning raw input into usable values. Then you must ensure a Global POV is set, so the import has a clear context (which year, scenario, version, etc.) to place the data. Finally, you assign both the Data Sources and Transformation Rules to the Import step in the workflow profile, so the import process actually uses those configurations when it runs. Why the other elements aren't part of the required four: setting a Cube View to monitor calculation status isn't a prerequisite for starting the import, it's a monitoring/view feature. Creating or configuring Calculation Definitions isn't needed for the act of importing data, as calculations occur separately from the import setup.

## Next Steps

**Congratulations on reaching the final section of this guide. You've taken a meaningful step toward passing your certification exam and advancing your career.**

**As you continue preparing, remember that consistent practice, review, and self-reflection are key to success. Make time to revisit difficult topics, simulate exam conditions, and track your progress along the way.**

**If you need help, have suggestions, or want to share feedback, we'd love to hear from you. Reach out to our team at [hello@examzify.com](mailto:hello@examzify.com).**

**Or visit your dedicated course page for more study tools and resources:**

**<https://onestreamoca.examzify.com>**

**We wish you the very best on your exam journey. You've got this!**

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