

NETSUITE ADMINISTRATOR CERTIFICATION PRACTICE TEST (SAMPLE) STUDY GUIDE



Prepare with structure. Pass with confidence



Copyright © 2026 by Examzify - A Kaluba Technologies Inc. product.

ALL RIGHTS RESERVED.

No part of this book may be reproduced or transferred in any form or by any means, graphic, electronic, or mechanical, including photocopying, recording, web distribution, taping, or by any information storage retrieval system, without the written permission of the author.

Notice: Examzify makes every reasonable effort to obtain accurate, complete, and timely information about this product from reliable sources.

SAMPLE

Table of Contents

Copyright	1
Table of Contents	2
Introduction	3
How to Use This Guide	4
Questions	5
Answers	8
Explanations	10
Next Steps	16

SAMPLE

Introduction

Preparing for a certification exam can feel overwhelming, but with the right tools, it becomes an opportunity to build confidence, sharpen your skills, and move one step closer to your goals. At Examzify, we believe that effective exam preparation isn't just about memorization, it's about understanding the material, identifying knowledge gaps, and building the test-taking strategies that lead to success.

This guide was designed to help you do exactly that.

Whether you're preparing for a licensing exam, professional certification, or entry-level qualification, this book offers structured practice to reinforce key concepts. You'll find a wide range of multiple-choice questions, each followed by clear explanations to help you understand not just the right answer, but why it's correct.

The content in this guide is based on real-world exam objectives and aligned with the types of questions and topics commonly found on official tests. It's ideal for learners who want to:

- Practice answering questions under realistic conditions,
- Improve accuracy and speed,
- Review explanations to strengthen weak areas, and
- Approach the exam with greater confidence.

We recommend using this book not as a stand-alone study tool, but alongside other resources like flashcards, textbooks, or hands-on training. For best results, we recommend working through each question, reflecting on the explanation provided, and revisiting the topics that challenge you most.

Remember: successful test preparation isn't about getting every question right the first time, it's about learning from your mistakes and improving over time. Stay focused, trust the process, and know that every page you turn brings you closer to success.

Let's begin.

How to Use This Guide

This guide is designed to help you study more effectively and approach your exam with confidence. Whether you're reviewing for the first time or doing a final refresh, here's how to get the most out of your Examzify study guide:

1. Start with a Diagnostic Review

Skim through the questions to get a sense of what you know and what you need to focus on. Your goal is to identify knowledge gaps early.

2. Study in Short, Focused Sessions

Break your study time into manageable blocks (e.g. 30 – 45 minutes). Review a handful of questions, reflect on the explanations.

3. Learn from the Explanations

After answering a question, always read the explanation, even if you got it right. It reinforces key points, corrects misunderstandings, and teaches subtle distinctions between similar answers.

4. Track Your Progress

Use bookmarks or notes (if reading digitally) to mark difficult questions. Revisit these regularly and track improvements over time.

5. Simulate the Real Exam

Once you're comfortable, try taking a full set of questions without pausing. Set a timer and simulate test-day conditions to build confidence and time management skills.

6. Repeat and Review

Don't just study once, repetition builds retention. Re-attempt questions after a few days and revisit explanations to reinforce learning. Pair this guide with other Examzify tools like flashcards, and digital practice tests to strengthen your preparation across formats.

There's no single right way to study, but consistent, thoughtful effort always wins. Use this guide flexibly, adapt the tips above to fit your pace and learning style. You've got this!

Questions

SAMPLE

- 1. What is a common use case for the "Set field display type" action?**
 - A. To modify field relationships
 - B. To disable a field that isn't relevant to the current record type
 - C. To define a new field in the form layout
 - D. To permanently remove a field from a record
- 2. What is the effect of using formula types based on the OUTPUT in saved searches?**
 - A. To dictate how values are entered
 - B. To influence the results format
 - C. To restrict user input
 - D. To speed up database queries
- 3. What is necessary to set up a scheduled search?**
 - A. Select recipients and mark searches as available to subscribe
 - B. Have five different results formats prepared
 - C. Ensure all searches are visible to all users
 - D. Limit results to one page
- 4. What is the preferred way to format HTML for emphasizing text?**
 - A. Using italics
 - B. Using bold combined with font color
 - C. Using underlining
 - D. Using background images
- 5. What are dependent drop-downs?**
 - A. A single drop-down with dynamic values
 - B. Two unrelated drop-downs for independent selection
 - C. Two drop-down lists where the second is based on the first
 - D. A drop-down that includes images of choices
- 6. How can global permissions be enabled in NetSuite?**
 - A. Setup > Users > Enable Global Permissions
 - B. Setup > Company > Enable Features
 - C. Setup > Roles > Manage Permissions
 - D. Setup > Security > Configure Permissions

7. How is an image displayed when its link is broken in HTML?

- A. By showing a generic image icon
- B. By displaying the alt tag text
- C. By displaying an error message
- D. By providing a default image

8. What is a characteristic of automated CSV imports in NetSuite?

- A. They can export data automatically
- B. They require manual intervention for setup
- C. They allow real-time data updates
- D. They only work in read-only mode

9. What is required to turn off multi-location inventory in the system?

- A. It can be done directly through user settings
- B. Contacting customer support is necessary
- C. Changing the account settings manually
- D. It must be disabled through an admin panel

10. What feature is included in the "SuiteCloud" subtab of the "Enable features" page?

- A. SuiteManager
- B. SuiteScript
- C. SuiteCommerce
- D. SuiteSupport

Answers

SAMPLE

1. B
2. B
3. A
4. B
5. C
6. B
7. B
8. A
9. B
10. B

SAMPLE

Explanations

SAMPLE

1. What is a common use case for the "Set field display type" action?

- A. To modify field relationships
- B. To disable a field that isn't relevant to the current record type**
- C. To define a new field in the form layout
- D. To permanently remove a field from a record

The "Set field display type" action is commonly used to disable a field that isn't relevant to the current record type. This action helps improve user experience by hiding or disabling fields that do not apply in a particular context, thereby reducing confusion and ensuring that users only interact with relevant information. Disabling a field can prevent data entry or modifications that may not be appropriate or necessary, streamlining the user interface and focusing attention on critical fields based on the record's specific needs. While modifying field relationships is related to how fields interact with one another, defining a new field in the form layout involves creating new fields rather than adjusting existing ones. Similarly, permanently removing a field from a record is a different action, as it involves deletion rather than simply altering its display type. Thus, disabling fields that are not applicable at a given moment is a practical application of this action.

2. What is the effect of using formula types based on the OUTPUT in saved searches?

- A. To dictate how values are entered
- B. To influence the results format**
- C. To restrict user input
- D. To speed up database queries

Using formula types based on the OUTPUT in saved searches primarily influences the results format that is displayed in the output of the saved search. When you apply formulas in a saved search, you can manipulate how data is presented, allowing for customized results that may include calculated fields or aggregated values. For instance, by using different output formulas, you can create fields that combine data from different columns, perform mathematical computations, or format data in a particular way, such as converting date formats or concatenating text fields. This capability enables users to generate reports and data visualizations that meet specific business needs and provides more insightful interpretations of the data retrieved. The focus of OUTPUT formulas is on customizing the appearance and arrangement of the final search results rather than altering how data is entered, restricting inputs from users, or impacting the performance of database queries directly. These enhancements in formatting are crucial for clarity and presentation in data reporting.

3. What is necessary to set up a scheduled search?

- A. Select recipients and mark searches as available to subscribe
- B. Have five different results formats prepared
- C. Ensure all searches are visible to all users
- D. Limit results to one page

To set up a scheduled search in NetSuite, selecting recipients and marking searches as available to subscribe is crucial. This process allows the results of the search to be automatically sent to designated users at specific intervals (daily, weekly, etc.). By selecting recipients, you can ensure that the right individuals receive the information they need without any manual intervention. Marking the search as available to subscribe allows users to opt-in for updates based on the search criteria, making the system both efficient and user-friendly. Other options, while potentially beneficial in certain contexts, do not directly pertain to the scheduling functionality of searches. For example, having five different results formats prepared may enhance the presentation of the data, but it is not a requirement for scheduling a search. Similarly, ensuring all searches are visible to all users is not necessary for scheduling, as specific searches can be made available selectively. Lastly, limiting results to one page pertains to display preferences rather than scheduling, which focuses on automating the distribution of search results, reinforcing the importance of recipient selection and subscription options.

4. What is the preferred way to format HTML for emphasizing text?

- A. Using italics
- B. Using bold combined with font color
- C. Using underlining
- D. Using background images

The preferred way to format HTML for emphasizing text is using bold combined with font color. This method effectively draws attention to important information while still being accessible and semantically appropriate. In HTML, the `<strong>` tag is often used to indicate strong importance, which is typically rendered as bold. Adding a distinct font color can further enhance visibility and help the emphasized text stand out without relying solely on font style changes that may not convey the meaning to all users, such as those with visual impairments who utilize screen readers. Using italics or underlining may indicate emphasis but lack the semantic weight of bold text. Italics are often interpreted as a softer form of emphasis, while underlining is more commonly associated with hyperlinks on the web, which can lead to confusion. Background images, while visually appealing, do not provide a clear or consistent method for emphasizing text and may not display correctly across different devices or screen sizes, leading to accessibility issues. Thus, bold combined with font color strikes the right balance between aesthetic emphasis and semantic clarity.

5. What are dependent drop-downs?

- A. A single drop-down with dynamic values
- B. Two unrelated drop-downs for independent selection
- C. Two drop-down lists where the second is based on the first**
- D. A drop-down that includes images of choices

Dependent drop-downs refer to a functionality where two or more drop-down lists are interlinked, such that the options available in the second drop-down are determined by the selection made in the first drop-down. This relationship allows for a more streamlined and contextual user experience. For example, if the first drop-down includes a list of countries, the second drop-down could populate with a list of cities that correspond specifically to the country selected. This feature is beneficial as it reduces confusion for users, ensuring they only see relevant options based on their previous selections. The concept of dependent drop-downs enhances data integrity and usability in forms or records by restricting the choices to only those that make sense given the previous context provided by the user's input. Thus, when the specific option in the first drop-down is selected, the second drop-down automatically updates to reflect the relevant choices that apply to that selection.

6. How can global permissions be enabled in NetSuite?

- A. Setup > Users > Enable Global Permissions
- B. Setup > Company > Enable Features**
- C. Setup > Roles > Manage Permissions
- D. Setup > Security > Configure Permissions

Global permissions in NetSuite are a foundational aspect of the platform that allows for user access and role management across the entire organization. Enabling global permissions is essential for ensuring that users have the necessary access to functions and data pertinent to their roles. The process to enable these permissions is found under the company features, specifically by navigating to the option for enabling features within the company setup. This section includes various permissions and options that need to be set up to ensure smooth operational functionality for different users and roles across the organization. In contrast, the other options involve elements of user or role management rather than directly enabling global permissions. For instance, managing permissions is related to individual roles and their specific access rather than a blanket configuration of global permissions. Each of these processes serves specific purposes but does not directly handle the enabling of global permissions as needed.

7. How is an image displayed when its link is broken in HTML?

- A. By showing a generic image icon
- B. By displaying the alt tag text**
- C. By displaying an error message
- D. By providing a default image

When an image link is broken in HTML, the browser will typically display the text from the alt attribute associated with the image. The alt attribute, short for alternative text, is meant to provide a description of the image so that if the image fails to load, the user can still understand the context of what was supposed to be displayed. This is particularly helpful for screen readers used by visually impaired individuals, as well as for browsers when images cannot be rendered. By showing the alt text, the browser ensures that there is some informative content in place of the missing image, enhancing accessibility and user experience.

8. What is a characteristic of automated CSV imports in NetSuite?

- A. They can export data automatically**
- B. They require manual intervention for setup
- C. They allow real-time data updates
- D. They only work in read-only mode

Automated CSV imports in NetSuite are characterized by their ability to facilitate the importing of data at scheduled intervals without manual intervention after the initial setup. This means that once a data import task is configured, it can continuously pull and process CSV files from a specified location, allowing for the automated updating of records within the system. This feature enhances operational efficiency by reducing the time and effort required for data entry or updates, as it minimizes the need for user interaction. The automation streamlines processes, enabling organizations to maintain data consistency and accuracy without the need for frequent manual oversight. The other options suggest characteristics that do not align with the functionality of automated CSV imports. For instance, while there may be initial setup configurations, these tasks are designed to run independently once they are established. Additionally, they do not facilitate real-time data updates in the sense of immediate processing – imports are executed according to schedules rather than instantaneously. Finally, automated CSV imports operate in a mode that allows the modification and updating of data, not simply in a read-only capacity.

9. What is required to turn off multi-location inventory in the system?

- A. It can be done directly through user settings
- B. Contacting customer support is necessary**
- C. Changing the account settings manually
- D. It must be disabled through an admin panel

To turn off multi-location inventory in NetSuite, it is necessary to contact customer support. This is because disabling multi-location inventory is not a setting that can be adjusted directly by end-users or through simple account settings. The significance of this requirement lies in the implications of such a change; multi-location inventory affects various aspects of inventory management, reporting, and operational workflows. Therefore, to ensure that the transition is handled smoothly and to manage any potential impacts on existing inventory data and records, activating this change requires intervention from NetSuite's support team. Other options might suggest that the process could be managed by individual users or through straightforward account settings, but given the complexity and potential repercussions of changing multi-location inventory settings, those methods are not permissible. The involvement of customer support ensures that the process adheres to best practices and minimizes disruption to business operations.

10. What feature is included in the "SuiteCloud" subtab of the "Enable features" page?

- A. SuiteManager
- B. SuiteScript**
- C. SuiteCommerce
- D. SuiteSupport

The feature included in the "SuiteCloud" subtab of the "Enable features" page is SuiteScript. SuiteScript is a powerful JavaScript-based API that allows developers to customize and automate processes within NetSuite. It provides a way to create scripts that can run on the server or client side, enabling enhanced functionality in applications and workflows. Utilizing SuiteScript, administrators and developers can extend the capabilities of NetSuite by creating custom business logic, manipulating data, and integrating with other systems. This aligns with the primary purpose of the SuiteCloud platform, which is to enable customization and development within the NetSuite environment, thus enhancing the overall functionality and user experience. The other options, while relevant to the NetSuite ecosystem, serve different purposes or functions. SuiteManager focuses on managing and organizing SuiteCloud applications, SuiteCommerce refers to commerce capabilities within the NetSuite platform, and SuiteSupport pertains to customer support avenues. However, SuiteScript stands out in the context of enabling developers to leverage the SuiteCloud capabilities directly through scripting.

SAMPLE

Next Steps

Congratulations on reaching the final section of this guide. You've taken a meaningful step toward passing your certification exam and advancing your career.

As you continue preparing, remember that consistent practice, review, and self-reflection are key to success. Make time to revisit difficult topics, simulate exam conditions, and track your progress along the way.

If you need help, have suggestions, or want to share feedback, we'd love to hear from you. Reach out to our team at hello@examzify.com.

Or visit your dedicated course page for more study tools and resources:

<https://netsuiteadministrator.examzify.com>

We wish you the very best on your exam journey. You've got this!

SAMPLE