

# NCA Jobs for America's Graduates (JAG) Practice Test (Sample)

## Study Guide



**Everything you need from our exam experts!**

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# Introduction

Preparing for a certification exam can feel overwhelming, but with the right tools, it becomes an opportunity to build confidence, sharpen your skills, and move one step closer to your goals. At Examzify, we believe that effective exam preparation isn't just about memorization, it's about understanding the material, identifying knowledge gaps, and building the test-taking strategies that lead to success.

This guide was designed to help you do exactly that.

Whether you're preparing for a licensing exam, professional certification, or entry-level qualification, this book offers structured practice to reinforce key concepts. You'll find a wide range of multiple-choice questions, each followed by clear explanations to help you understand not just the right answer, but why it's correct.

The content in this guide is based on real-world exam objectives and aligned with the types of questions and topics commonly found on official tests. It's ideal for learners who want to:

- Practice answering questions under realistic conditions,
- Improve accuracy and speed,
- Review explanations to strengthen weak areas, and
- Approach the exam with greater confidence.

We recommend using this book not as a stand-alone study tool, but alongside other resources like flashcards, textbooks, or hands-on training. For best results, we recommend working through each question, reflecting on the explanation provided, and revisiting the topics that challenge you most.

**Remember:** successful test preparation isn't about getting every question right the first time, it's about learning from your mistakes and improving over time. Stay focused, trust the process, and know that every page you turn brings you closer to success.

Let's begin.

# How to Use This Guide

**This guide is designed to help you study more effectively and approach your exam with confidence. Whether you're reviewing for the first time or doing a final refresh, here's how to get the most out of your Examzify study guide:**

## **1. Start with a Diagnostic Review**

**Skim through the questions to get a sense of what you know and what you need to focus on. Your goal is to identify knowledge gaps early.**

## **2. Study in Short, Focused Sessions**

**Break your study time into manageable blocks (e.g. 30 - 45 minutes). Review a handful of questions, reflect on the explanations.**

## **3. Learn from the Explanations**

**After answering a question, always read the explanation, even if you got it right. It reinforces key points, corrects misunderstandings, and teaches subtle distinctions between similar answers.**

## **4. Track Your Progress**

**Use bookmarks or notes (if reading digitally) to mark difficult questions. Revisit these regularly and track improvements over time.**

## **5. Simulate the Real Exam**

**Once you're comfortable, try taking a full set of questions without pausing. Set a timer and simulate test-day conditions to build confidence and time management skills.**

## **6. Repeat and Review**

**Don't just study once, repetition builds retention. Re-attempt questions after a few days and revisit explanations to reinforce learning. Pair this guide with other Examzify tools like flashcards, and digital practice tests to strengthen your preparation across formats.**

**There's no single right way to study, but consistent, thoughtful effort always wins. Use this guide flexibly, adapt the tips above to fit your pace and learning style. You've got this!**

## Questions

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- 1. Which financial area focuses on managing costs for daily living?**
  - A. Debt Management**
  - B. Money Management**
  - C. Investments Analysis**
  - D. Financial Planning**
  
- 2. What title can also refer to the NCA Chapter Vice President?**
  - A. Leader**
  - B. Coordinator**
  - C. Secretary**
  - D. Chairperson**
  
- 3. The JAG Board of Directors includes representatives from which category?**
  - A. Students, Parents, Educators, and Community Leaders**
  - B. Board officers, Honorary Board Members, Governors, Community Leaders, Educators, and Corporate Members**
  - C. Government Officials, Business Owners, Teachers, and Students**
  - D. Nonprofit Organizations, Local Leaders, Parents, and Mentors**
  
- 4. What is the proper way to present a simple main motion?**
  - A. "I propose that"**
  - B. "I move that"**
  - C. "I suggest that"**
  - D. "I request that"**
  
- 5. Who approves the list of rules, order of business, and a code of conduct for the CDC?**
  - A. Membership Committee**
  - B. Rules/Arbitration Committee**
  - C. Executive Board**
  - D. Advisory Committee**

- 6. How many alternate voting delegates should be selected according to JAG's guidelines?**
- A. Zero**
  - B. One per voting delegate**
  - C. Two per voting delegate**
  - D. One for every three voting delegates**
- 7. Who was the first National President of the National Career Association?**
- A. John Smith**
  - B. Ryah Klimah**
  - C. Emily Johnson**
  - D. Michael Brown**
- 8. What is the primary purpose of competition in the JAG program?**
- A. To foster rivalry among students**
  - B. To serve as a motivational tool for personal achievement**
  - C. To ensure attendance at events**
  - D. To prepare students for job interviews**
- 9. What is the minimum requirement for a chapter to receive a Certificate of Merit for an NCA Service Project?**
- A. 250 or more volunteer hours of community service**
  - B. \$300 or 300 volunteer hours of community service**
  - C. \$500 or 500 volunteer hours of community service**
  - D. \$1000 or 1000 volunteer hours of community service**
- 10. What is the refund policy for the National Conference (NCDC) registration?**
- A. Full refunds allowed before registration closes**
  - B. No refunds, only substitutions until registration closes**
  - C. Partial refunds are provided for cancellations**
  - D. Refunds issued only in emergencies**

## Answers

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1. B
2. B
3. B
4. B
5. B
6. B
7. B
8. B
9. C
10. B

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## **Explanations**

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**1. Which financial area focuses on managing costs for daily living?**

- A. Debt Management**
- B. Money Management**
- C. Investments Analysis**
- D. Financial Planning**

Money management is the correct focus for the financial area that deals with managing costs for daily living. This term encapsulates a range of practices that help individuals keep track of their income and expenses, budget appropriately, and ensure that they are living within their means. Effective money management allows individuals to allocate funds for essential expenses, save for future goals, and handle their day-to-day financial responsibilities smoothly. This practice includes creating a budget, understanding cash flow, and making informed decisions about spending and saving. In contrast, debt management primarily addresses strategies for handling borrowed funds and repaying debts, whereas investment analysis focuses on evaluating investment opportunities and managing assets to grow wealth over time. Financial planning encompasses a broader scope—dealing with both current financial situations as well as long-term financial goals, including retirement planning and insurance—but money management specifically targets the routine costs of daily living.

**2. What title can also refer to the NCA Chapter Vice President?**

- A. Leader**
- B. Coordinator**
- C. Secretary**
- D. Chairperson**

The title that can also refer to the NCA Chapter Vice President is Coordinator. This term is often used in organizational and team contexts to describe an individual who helps to manage tasks, facilitate communication, and ensure that activities progress smoothly. The Coordinator role aligns closely with the responsibilities of a Vice President in a chapter, where leadership and coordination of efforts among members are crucial for achieving organizational goals. While other titles such as Leader, Secretary, and Chairperson have specific connotations and responsibilities, the role of a Coordinator encompasses the necessary leadership and organizational skills that are important for a Vice President, making it the appropriate choice in this context.

**3. The JAG Board of Directors includes representatives from which category?**

- A. Students, Parents, Educators, and Community Leaders**
- B. Board officers, Honorary Board Members, Governors, Community Leaders, Educators, and Corporate Members**
- C. Government Officials, Business Owners, Teachers, and Students**
- D. Nonprofit Organizations, Local Leaders, Parents, and Mentors**

The JAG Board of Directors is comprised of a diverse range of individuals who each bring unique perspectives and expertise relevant to the organization's mission. The correct response captures this diversity by including board officers, honorary board members, governors, community leaders, educators, and corporate members. Board officers play a key role in making strategic decisions and guiding the organization, while honorary board members often contribute their influence and resources to support the mission. Governors are important as they help to ensure that the organization's initiatives align with broader governmental and educational policies. Community leaders provide insight into local needs and help forge connections between the organization and the communities it serves. Educators are directly involved in the educational component of JAG, and corporate members bring a critical understanding of industry needs and workforce development. This composition is crucial because it allows for a wide range of perspectives and expertise, ensuring that the board can effectively guide and support JAG's mission to empower youth with the skills and resources they need for successful careers.

**4. What is the proper way to present a simple main motion?**

- A. "I propose that"**
- B. "I move that"**
- C. "I suggest that"**
- D. "I request that"**

The proper way to present a simple main motion is by stating "I move that." This phrase is clearly outlined in parliamentary procedure, which governs how meetings and discussions should be conducted to ensure order and clarity. When someone wants to introduce a new idea or proposal for the group to discuss and possibly vote on, using the phrase "I move that" is the standard language that indicates a formal action is being taken. Using this specific wording helps to establish the intention of making a motion and allows for the subsequent steps in the process to unfold smoothly, such as seconding the motion, opening the floor for discussion, and moving to a vote. In parliamentary settings, clarity and consistency in language are essential, and "I move that" is the accepted standard that ensures all participants understand that a formal proposal is being put forward. Other phrases like "I propose that," "I suggest that," or "I request that" do not carry the same formal weight in the context of parliamentary procedure and can create ambiguity about the intent to take action. Thus, they are not appropriate for introducing a motion.

**5. Who approves the list of rules, order of business, and a code of conduct for the CDC?**

- A. Membership Committee**
- B. Rules/Arbitration Committee**
- C. Executive Board**
- D. Advisory Committee**

The Rules/Arbitration Committee is responsible for approving the list of rules, order of business, and a code of conduct for the CDC (Convention Delegate Conference). This committee typically focuses on ensuring that the operational and procedural rules are fair, transparent, and conducive to an orderly and productive conference. Their role is essential in maintaining a framework that guides the proceedings and interactions among members, thus facilitating effective communication and decision-making during the conference. The responsibilities of the Rules/Arbitration Committee often extend to interpreting and applying these rules, ensuring that all participants are aware of and adhere to the established guidelines. This ensures that the conference runs smoothly and that any disputes are handled appropriately based on the approved code of conduct.

**6. How many alternate voting delegates should be selected according to JAG's guidelines?**

- A. Zero**
- B. One per voting delegate**
- C. Two per voting delegate**
- D. One for every three voting delegates**

The guidelines set by JAG clearly state that there should be one alternate voting delegate for each voting delegate selected. This structure ensures that there is adequate representation and backup at meetings or events, allowing for continuity should a voting delegate be unavailable. This one-to-one ratio promotes inclusivity and ensures that all voting positions have a designated substitute ready to step in if necessary. Having a streamlined approach simplifies the process of delegation and maintains organized representation within the group.

**7. Who was the first National President of the National Career Association?**

- A. John Smith**
- B. Ryah Klimah**
- C. Emily Johnson**
- D. Michael Brown**

**B is the correct answer because Ryah Klimah was indeed the first National President of the National Career Association. This association serves to assist young people in gaining employment and building careers, and having a historical figure as the inaugural president can often be attributed to their vision and leadership role in establishing the organization. Such milestones are significant in the context of an organization's growth and mission, helping to set the tone for future initiatives and leadership within the association. The other names mentioned do not have a historical connection to the founding or leadership of the National Career Association, which is why they do not represent the correct choice for this question. Understanding who the first president was provides valuable insight into the origins and foundational leadership of the organization, as this figure often sets initial goals and objectives that shape the direction of the association.**

**8. What is the primary purpose of competition in the JAG program?**

- A. To foster rivalry among students**
- B. To serve as a motivational tool for personal achievement**
- C. To ensure attendance at events**
- D. To prepare students for job interviews**

**The primary purpose of competition in the JAG program is to serve as a motivational tool for personal achievement. This aspect is crucial because it encourages students to set personal goals and strive for success in various areas, including academics, leadership, and career readiness. By participating in competitions, students are motivated to excel and develop their skills, which can lead to increased self-confidence and a sense of accomplishment. This focus on personal achievement aligns with the broader objectives of the JAG program, which seeks to empower young individuals to overcome challenges and achieve their potential in the workforce and beyond. In contrast, although fostering rivalry among students can be a byproduct of competition, it is not the primary aim. Ensuring attendance at events may occur as a result of competitive activities, but it is not the main goal. Preparing students for job interviews is an important aspect of career readiness but is not directly tied to the competitive aspect of the program. The emphasis on personal achievement highlights the positive impact of competition as a motivating force within the educational framework of JAG.**

**9. What is the minimum requirement for a chapter to receive a Certificate of Merit for an NCA Service Project?**

- A. 250 or more volunteer hours of community service**
- B. \$300 or 300 volunteer hours of community service**
- C. \$500 or 500 volunteer hours of community service**
- D. \$1000 or 1000 volunteer hours of community service**

The correct answer outlines that a chapter must achieve a minimum of either \$500 in fundraising or provide at least 500 volunteer hours of community service to be eligible for a Certificate of Merit for an NCA Service Project. This standard emphasizes the importance placed on significant engagement and commitment to community service within the chapter. Reaching either threshold showcases the chapter's dedication to making a positive impact through service, thus ensuring that the achievement of the Certificate of Merit reflects a noteworthy contribution to the community. This requirement helps to set a high standard for participation and ensures that chapters are actively involved in meaningful projects that benefit those around them.

**10. What is the refund policy for the National Conference (NCDC) registration?**

- A. Full refunds allowed before registration closes**
- B. No refunds, only substitutions until registration closes**
- C. Partial refunds are provided for cancellations**
- D. Refunds issued only in emergencies**

The refund policy for the National Conference (NCDC) registration specifies that no refunds are available except for substitutions until registration closes. This means that if an individual can no longer attend the conference, they have the option to transfer their registration to another person rather than receiving a refund. This policy encourages participants to find alternatives rather than requesting money back, ensuring that the event can still accommodate attendees without financial loss to the organizers. Policies like this are common in the context of events to manage registration logistics and maintain attendance levels, allowing event planners to better forecast participation and allocate resources accordingly. The lack of refunds also helps to mitigate the administrative burden associated with processing cancellations and refunds, keeping the focus on ensuring a successful event.

## Next Steps

**Congratulations on reaching the final section of this guide. You've taken a meaningful step toward passing your certification exam and advancing your career.**

**As you continue preparing, remember that consistent practice, review, and self-reflection are key to success. Make time to revisit difficult topics, simulate exam conditions, and track your progress along the way.**

**If you need help, have suggestions, or want to share feedback, we'd love to hear from you. Reach out to our team at [hello@examzify.com](mailto:hello@examzify.com).**

**Or visit your dedicated course page for more study tools and resources:**

**<https://ncajag.examzify.com>**

**We wish you the very best on your exam journey. You've got this!**

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