

# HFMA Certified Specialist Accounting and Finance (CSAF) Practice Test (Sample)

## Study Guide



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## **Questions**

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- 1. What is a benefit associated with reduced cost of risk?**
  - A. Benefit**
  - B. Cost**
  - C. Liability**
  - D. Expenditure**
- 2. Which of the following is NOT a component of an effective compliance program?**
  - A. Oversight of personnel**
  - B. Independent evaluations**
  - C. Disciplinary measures for violations**
  - D. Employee bonuses for performance**
- 3. Which financial measure indicates the ability of an organization to meet its short-term obligations?**
  - A. Liquidity ratios**
  - B. Activity ratios**
  - C. Efficiency ratios**
  - D. Leverage ratios**
- 4. What type of lease does a hospital not have ownership rights during or after the leasing period?**
  - A. Capital Lease.**
  - B. Operating Lease.**
  - C. Finance Lease.**
  - D. Service Lease.**
- 5. What financial instrument does a "true" (operating) lease pertain to when assessing costs?**
  - A. Equity**
  - B. Debt**
  - C. Lease Payments**
  - D. Assets**

- 6. What type of cost does hospital staffing for a regular acute unit exemplify?**
- A. Semi-fixed or stepped variable cost**
  - B. Variable cost**
  - C. Fixed cost**
  - D. A fixed cost pattern**
- 7. What is the common term for indirect costs?**
- A. Direct Costs.**
  - B. Variable Costs.**
  - C. Fixed Costs.**
  - D. Indirect Costs.**
- 8. When assessing debt, which group would typically analyze financial ratios?**
- A. Investors**
  - B. Management**
  - C. Board members**
  - D. Creditors**
- 9. Which accounting method is preferable when an investor has significant influence over a company?**
- A. Cost Method**
  - B. Equity Method**
  - C. Consolidation**
  - D. Fair Value Method**
- 10. Are capital leases considered a type of financing for acquiring long-term use of an asset?**
- A. Yes**
  - B. No**
  - C. Only for equipment**
  - D. Depends on the term**

## **Answers**

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1. A
2. D
3. A
4. B
5. C
6. A
7. D
8. D
9. B
10. A

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## **Explanations**

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**1. What is a benefit associated with reduced cost of risk?**

- A. Benefit**
- B. Cost**
- C. Liability**
- D. Expenditure**

Reduced cost of risk refers to lowering the overall expenses that an organization incurs when managing its potential risks. This reduction can lead to a variety of benefits for the organization, including improved cash flow, enhanced financial stability, and the ability to allocate resources more strategically. When the cost of risk decreases, an organization can invest more in growth opportunities and innovation rather than spending on risk management and mitigation strategies. Additionally, a lower cost of risk can lead to decreased insurance premiums, which directly impacts the organization's bottom line. By effectively managing and reducing risks, companies often experience enhanced operational efficiency and can achieve better profitability, making this aspect a substantial benefit in the context of financial management. Thus, recognizing and understanding the benefits associated with a reduced cost of risk is essential for making informed financial decisions that affect the overall health and performance of an organization.

**2. Which of the following is NOT a component of an effective compliance program?**

- A. Oversight of personnel**
- B. Independent evaluations**
- C. Disciplinary measures for violations**
- D. Employee bonuses for performance**

An effective compliance program is designed to ensure that an organization adheres to legal standards, internal policies, and ethical norms, and it typically includes several key components. The correct answer highlights that employee bonuses for performance are not a recognized component of such a program. Oversight of personnel is critical, as it ensures that there are designated individuals or teams responsible for monitoring compliance efforts and enforcing policies. Independent evaluations are also essential, as they provide an objective assessment of the compliance program's effectiveness and help identify areas for improvement. Disciplinary measures for violations are necessary to maintain accountability and deter non-compliance, ensuring that everyone understands the consequences of failing to adhere to policies. In contrast, employee bonuses for performance, while potentially beneficial for motivating staff, do not align with the goals of compliance programs. They might inadvertently encourage risk-taking or unethical behavior if not carefully structured, as employees could prioritize performance metrics over compliance standards. Therefore, such bonuses do not contribute to the framework of promoting compliance and may distract from the organization's compliance objectives.

**3. Which financial measure indicates the ability of an organization to meet its short-term obligations?**

- A. Liquidity ratios**
- B. Activity ratios**
- C. Efficiency ratios**
- D. Leverage ratios**

Liquidity ratios are the financial measures that specifically assess an organization's ability to meet its short-term obligations. These ratios focus on the company's most liquid assets and compare them to its current liabilities, providing insights into the firm's financial health and operational efficiency. Common liquidity ratios include the current ratio and the quick ratio. A higher liquidity ratio indicates a stronger ability to pay off short-term debts, which is crucial for maintaining operational stability and avoiding financial distress. This is particularly important for stakeholders who want to ensure that the organization can continue its operations without encountering cash flow issues. On the other hand, activity ratios measure how efficiently an organization utilizes its assets, efficiency ratios evaluate how well the company is using its resources to generate income, and leverage ratios assess the degree to which a company is funding its operations through debt. While these ratios provide valuable information about different aspects of financial health, they do not directly measure the ability to meet short-term obligations. Thus, liquidity ratios are the most appropriate measure for this specific inquiry.

**4. What type of lease does a hospital not have ownership rights during or after the leasing period?**

- A. Capital Lease.**
- B. Operating Lease.**
- C. Finance Lease.**
- D. Service Lease.**

An operating lease is characterized by the lessor retaining ownership rights of the asset during the lease term and typically at the end of the lease period, as well. In this arrangement, the hospital, as the lessee, has the right to use the asset but does not gain ownership, allowing for flexibility in asset management. Operating leases are often associated with short-to-medium-term usage and do not appear on the balance sheet in the same way capital leases do, making them financially advantageous for entities looking to avoid long-term financial commitments associated with asset ownership. In contrast, a capital lease, also known as a finance lease, indicates that the lessee effectively acquires ownership rights at the end of the lease term, or that it assumes substantial risks and rewards of ownership during the lease. A finance lease is characterized by similar elements, where ownership is typically transferred to the lessee at the end of the term. A service lease, on the other hand, generally pertains to the provision of services rather than the leasing of an asset, further distancing it from the context of ownership rights. Thus, the operating lease clearly delineates the lack of ownership rights for the hospital, making it the accurate choice.

**5. What financial instrument does a "true" (operating) lease pertain to when assessing costs?**

**A. Equity**

**B. Debt**

**C. Lease Payments**

**D. Assets**

A "true" (operating) lease is specifically associated with lease payments when assessing costs. In accounting terms, operating leases are generally recognized as rental agreements where the lessee (the party using the asset) makes periodic lease payments to the lessor (the party owning the asset) for the use of the asset without taking on the associated risks and rewards of ownership. These lease payments are recorded as an expense on the income statement throughout the lease term, affecting cash flow but not capitalizing the leased asset on the balance sheet as a long-term asset. This treatment distinguishes operating leases from capital leases, where the asset is recorded as an owned asset and depreciated over its useful life. By focusing on lease payments, businesses can better manage their ongoing costs and evaluate the impact on their financial performance. This emphasis on cash outflows rather than the balance sheet items of debt, equity, or assets aligns with the nature of operating leases, where the financial obligation primarily reflects the future lease payment commitments rather than an ownership stake or a funded capital structure.

**6. What type of cost does hospital staffing for a regular acute unit exemplify?**

**A. Semi-fixed or stepped variable cost**

**B. Variable cost**

**C. Fixed cost**

**D. A fixed cost pattern**

In hospital staffing for a regular acute unit, the correct classification is semi-fixed or stepped variable cost. This type of cost is applicable because staffing levels may change based on patient census or volume, but they do not adjust continuously with each additional patient. Instead, the staffing requirements often follow a pattern where they remain fixed at certain levels until a threshold of patient volume is reached, at which point additional staff may be added. This structure allows hospitals to maintain a consistent level of care while managing labor costs effectively. For instance, if the patient count increases significantly, the hospital may have to hire additional staff—this represents a step in cost but does not happen at every increment of patient admission. Thus, these costs can be seen as "stepped" rather than purely variable, which reflects the fixed nature until a capacity threshold is reached. In contrast, variable costs would fluctuate directly with the level of patient care without the limits set by staffing levels, while fixed costs would remain constant regardless of the changes in patient volume. A fixed cost pattern would suggest an unchanging cost that does not respond to fluctuations in demand, which does not accurately describe the dynamics of staffing in an acute care setting. Hence, the classification of semi-fixed or stepped variable cost aligns best with the

## 7. What is the common term for indirect costs?

- A. Direct Costs.
- B. Variable Costs.
- C. Fixed Costs.
- D. Indirect Costs.**

Indirect costs are often referred to as overhead costs and are expenditures that cannot be directly traced to a specific product, project, or department. These costs encompass expenses such as utilities, rent, administrative salaries, and other general expenses that support the overall operations of an organization. While direct costs can be directly attributed to a specific project or product (like raw materials or labor specifically for that project), indirect costs are allocated across multiple projects or departments. Indirect costs are critical for financial management as they contribute to the total cost of doing business, and they must be accounted for to obtain a comprehensive understanding of financial performance. Understanding indirect costs helps organizations in budgeting, pricing, and financial reporting, ensuring that they can allocate resources effectively and understand the true profitability of their operations. The option that names these costs directly as "indirect costs" is the most precise and reflects standard terminology in accounting and finance.

## 8. When assessing debt, which group would typically analyze financial ratios?

- A. Investors
- B. Management
- C. Board members
- D. Creditors**

When assessing debt, creditors typically analyze financial ratios to evaluate a borrower's ability to repay loans. Financial ratios provide critical insights into an organization's financial health, including liquidity, profitability, and solvency. Creditors rely on this analysis to determine the risk of lending money and to set appropriate terms for credit. For example, ratios such as the debt-to-equity ratio help creditors gauge the extent to which an organization is leveraging debt to finance its operations. Additionally, the current ratio and quick ratio measure short-term liquidity, providing creditors with essential data on whether the organization can meet its short-term obligations. While other groups like investors, management, and board members may also consider financial ratios for different purposes, creditors specifically focus on these metrics to assess risk related to lending and establish lending terms. Their decisions are primarily based on the reliability of financial ratios to indicate the potential for repayment, making this group the most relevant for analyzing financial ratios in the context of debt assessment.

**9. Which accounting method is preferable when an investor has significant influence over a company?**

**A. Cost Method**

**B. Equity Method**

**C. Consolidation**

**D. Fair Value Method**

The equity method is the appropriate accounting method when an investor has significant influence over another company, typically reflected by ownership of 20% to 50% of the company's voting stock. Under this method, the investor recognizes their share of the investee's profits or losses in their own financial statements, which provides a more accurate picture of the investor's financial position. This method aligns the investor's performance with that of the investee and allows for recognition of both earnings and losses, promoting transparency. In contrast, the cost method is used when the investor lacks significant influence, typically involving investments where the investor owns less than 20%. Since the cost method does not adjust for the investee's operational performance, it does not reflect any changes in the value of the investment based on the financial performance of the investee. Consolidation is employed when an investor has control over the investee, generally through ownership of more than 50%. This method requires the investor to combine the financial statements of both entities, which is unnecessary when only significant influence exists. The fair value method applies to certain investments but is more relevant for instruments that are actively traded or for which fair value can be readily determined. This method inadequately captures the nuances of significant influence situations and

**10. Are capital leases considered a type of financing for acquiring long-term use of an asset?**

**A. Yes**

**B. No**

**C. Only for equipment**

**D. Depends on the term**

Capital leases are indeed considered a type of financing for acquiring long-term use of an asset. This classification stems from the fact that a capital lease effectively allows the lessee to use an asset as if they own it, even though legal ownership might remain with the lessor. In this arrangement, the lessee assumes the risks and benefits associated with the asset, similar to what would occur in a purchase. Under financial accounting standards, capital leases typically meet certain criteria, such as transferring ownership at the end of the lease term, containing a bargain purchase option, or covering the majority of the asset's economic life. As a result, the asset is recorded on the lessee's balance sheet, along with a corresponding liability representing the obligation to make lease payments. This treatment of capital leases aligns them more closely with debt financing, contrasting with operating leases, which do not provide the same reporting status on the balance sheet. The understanding of capital leases as a financing tool is critical for properly managing and evaluating a company's financial position and leverage.