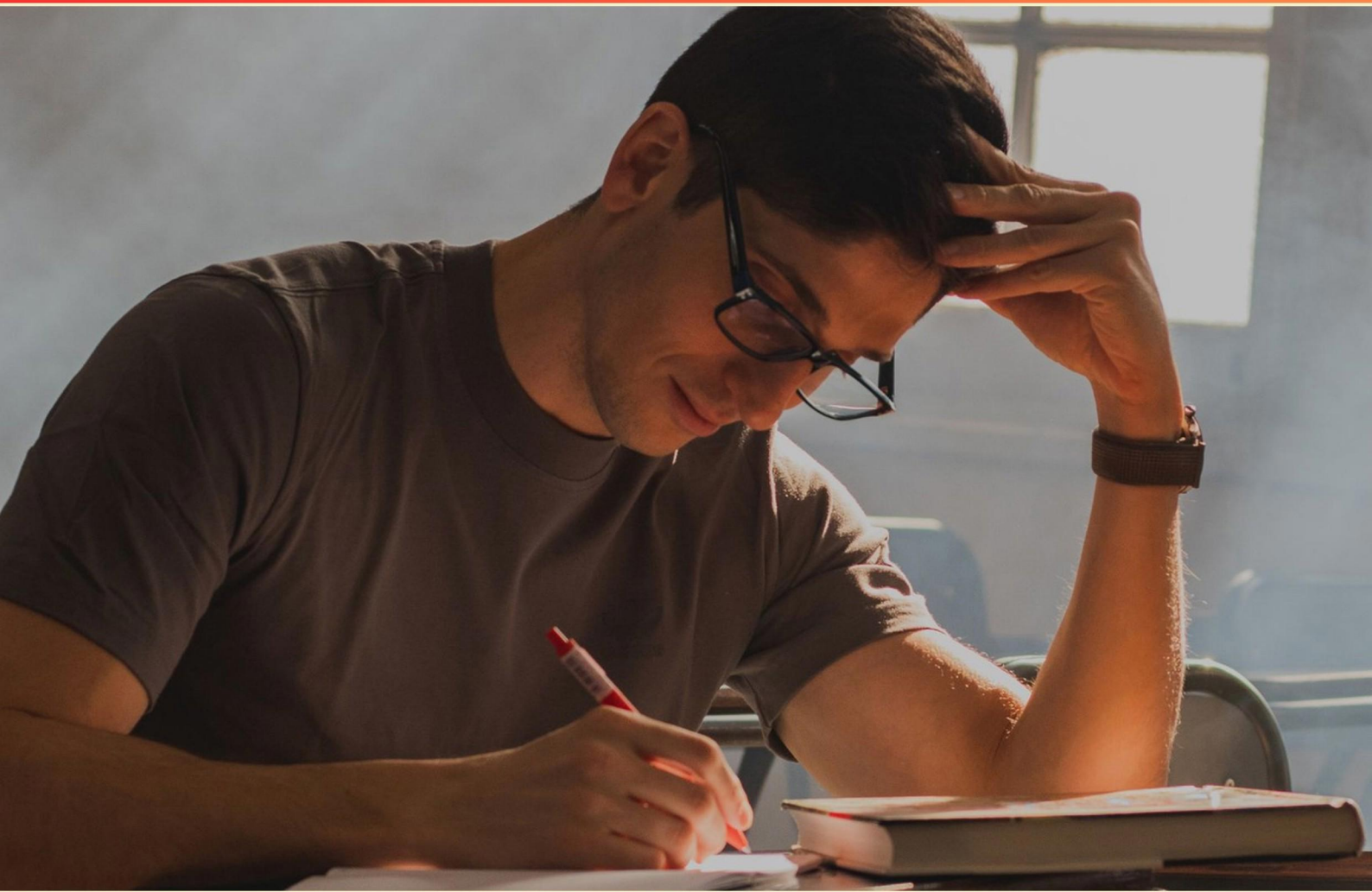


GOOGLE CERTIFICATION LEVEL 2 PRACTICE TEST (SAMPLE)

STUDY GUIDE



**SAMPLE STUDY GUIDE
WITH LIMITED QUESTIONS**

**VISIT US ONLINE FOR
THE FULL VERSION STUDY GUIDE**

<https://googlecertlvl2.examzify.com>



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Introduction

Preparing for a certification exam can feel overwhelming, but with the right tools, it becomes an opportunity to build confidence, sharpen your skills, and move one step closer to your goals. At Examzify, we believe that effective exam preparation isn't just about memorization, it's about understanding the material, identifying knowledge gaps, and building the test-taking strategies that lead to success.

This guide was designed to help you do exactly that.

Whether you're preparing for a licensing exam, professional certification, or entry-level qualification, this book offers structured practice to reinforce key concepts. You'll find a wide range of multiple-choice questions, each followed by clear explanations to help you understand not just the right answer, but why it's correct.

The content in this guide is based on real-world exam objectives and aligned with the types of questions and topics commonly found on official tests. It's ideal for learners who want to:

- Practice answering questions under realistic conditions,
- Improve accuracy and speed,
- Review explanations to strengthen weak areas, and
- Approach the exam with greater confidence.

We recommend using this book not as a stand-alone study tool, but alongside other resources like flashcards, textbooks, or hands-on training. For best results, we recommend working through each question, reflecting on the explanation provided, and revisiting the topics that challenge you most.

Remember: successful test preparation isn't about getting every question right the first time, it's about learning from your mistakes and improving over time. Stay focused, trust the process, and know that every page you turn brings you closer to success.

Let's begin.

How to Use This Guide

This guide is designed to help you study more effectively and approach your exam with confidence. Whether you're reviewing for the first time or doing a final refresh, here's how to get the most out of your Examzify study guide:

1. Start with a Diagnostic Review

Skim through the questions to get a sense of what you know and what you need to focus on. Your goal is to identify knowledge gaps early.

2. Study in Short, Focused Sessions

Break your study time into manageable blocks (e.g. 30 – 45 minutes). Review a handful of questions, reflect on the explanations.

3. Learn from the Explanations

After answering a question, always read the explanation, even if you got it right. It reinforces key points, corrects misunderstandings, and teaches subtle distinctions between similar answers.

4. Track Your Progress

Use bookmarks or notes (if reading digitally) to mark difficult questions. Revisit these regularly and track improvements over time.

5. Simulate the Real Exam

Once you're comfortable, try taking a full set of questions without pausing. Set a timer and simulate test-day conditions to build confidence and time management skills.

6. Repeat and Review

Don't just study once, repetition builds retention. Re-attempt questions after a few days and revisit explanations to reinforce learning. Pair this guide with other Examzify tools like flashcards, and digital practice tests to strengthen your preparation across formats.

There's no single right way to study, but consistent, thoughtful effort always wins. Use this guide flexibly, adapt the tips above to fit your pace and learning style. You've got this!

Questions

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- 1. Which of the following is a way to find someone to connect with your class?**
 - A. Google+ communities such as Connected Classroom
 - B. Personal Learning Network
 - C. Friends, family, or acquaintances that have the right background
 - D. People in your community
- 2. What do you achieve by using backgrounds in Google Calendar?**
 - A. It creates privacy for events
 - B. It makes events easier to read
 - C. It personalizes your calendar
 - D. It allows for video calls
- 3. What is true regarding add-ons in G Suite?**
 - A. Add-ons are not supported by Google
 - B. Add-ons extend the functionality of G Suite
 - C. Add-ons are the same as standalone apps
 - D. Users must pay for all add-ons
- 4. Can Chrome apps and extensions be force-installed on Chromebooks in an education domain?**
 - A. Yes
 - B. No
 - C. Only if the user opts in
 - D. Only for teachers
- 5. What is a key feature of the Explore tool in relation to citation formats?**
 - A. It provides automatic citations only
 - B. It allows users to manually edit citations
 - C. It only supports APA formatting
 - D. It provides a limited selection of citation styles

- 6. What can add-ons for Forms, Sheets, and Docs help you achieve?**
- A. Only create charts
 - B. Grade quizzes
 - C. Mail merge
 - D. Both Grade quizzes and Mail merge
- 7. Why might Mr. Jones prefer creating a Multimedia Text Set in Google Docs?**
- A. Documents have better educational formatting options.
 - B. Google Docs can be shared and edited more easily than a page on Google Sites.
 - C. Google Docs is more visually appealing.
 - D. Docs do not require internet access to view.
- 8. Embedding a Google Calendar in a Google Site requires which of the following?**
- A. Access to a Google Calendar
 - B. In-depth programming skills
 - C. Editing access to a Google Site
 - D. Both A and C
- 9. Do users on G Suite for Education receive both a personal and a classroom calendar by default?**
- A. True
 - B. False
 - C. Only if they are teachers
 - D. Only if requested
- 10. Does the Explore tool allow for filtering image results based on usage rights?**
- A. Yes, it does
 - B. No, it does not
 - C. Only for commercial use images
 - D. Only for educational purposes

Answers

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1. D
2. C
3. B
4. A
5. B
6. D
7. B
8. D
9. B
10. B

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Explanations

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1. Which of the following is a way to find someone to connect with your class?

- A. Google+ communities such as Connected Classroom
- B. Personal Learning Network
- C. Friends, family, or acquaintances that have the right background
- D. People in your community**

Connecting with people in your community is a practical and effective way to find someone to interact with your class. Engaging with local individuals often fosters relationships that are more accessible and relevant to the students, as these people may share similar cultural and educational contexts. Community members can provide diverse perspectives, resources, and support that directly benefit students and enhance their learning experience. Additionally, local connections can lead to partnerships with organizations or experts who might be willing to contribute to classroom activities, projects, or discussions—bringing real-world insights into the educational environment. The sense of community engagement also helps students feel more invested in their learning when they see connections to their immediate environment. Exploring other options like Google+ communities, personal learning networks, or connections through friends and family can sometimes offer valuable insights and opportunities, but they may not be as directly actionable or relevant as engaging with local community members who have direct ties to the educational objectives of the class.

2. What do you achieve by using backgrounds in Google Calendar?

- A. It creates privacy for events
- B. It makes events easier to read
- C. It personalizes your calendar**
- D. It allows for video calls

Using backgrounds in Google Calendar serves to personalize your calendar by allowing you to customize the visual appearance and enhance your user experience. This personalization can reflect your personal style, mood, or even themes relevant to specific events or your overall calendar organization. Personalized backgrounds can make the calendar feel more inviting and tailored to your preferences, which can contribute to greater engagement with planning your events. Additionally, such visual elements can help differentiate between various types of events or time periods at a glance, further enhancing the overall usability of the calendar. While privacy, readability, and the ability to conduct video calls are important features of Google Calendar, backgrounds do not directly address those aspects. Instead, they focus on the user's ability to customize and express individuality within the calendar interface.

3. What is true regarding add-ons in G Suite?

- A. Add-ons are not supported by Google
- B. Add-ons extend the functionality of G Suite**
- C. Add-ons are the same as standalone apps
- D. Users must pay for all add-ons

Add-ons play a significant role in enhancing the functionality of G Suite applications by providing additional features and tools that are not inherently available within the core apps. They allow users to customize and optimize their workflow by integrating with various services and enabling advanced capabilities suited to specific business needs or personal preferences. For instance, an add-on for Google Sheets may allow users to perform complex data analysis or connect to external databases, thereby enriching the overall productivity of G Suite. In contrast, while some add-ons may require payment, not all of them do; many are available for free, which is why claiming that all users must pay for add-ons is not accurate. Additionally, add-ons are distinct from standalone apps as they require the base G Suite applications to function, whereas standalone apps operate independently. As for support, Google actively develops and maintains add-ons, reinforcing their role as valuable extensions rather than unsupported features.

4. Can Chrome apps and extensions be force-installed on Chromebooks in an education domain?

- A. Yes**
- B. No
- C. Only if the user opts in
- D. Only for teachers

Chrome apps and extensions can indeed be force-installed on Chromebooks within an education domain. This capability is particularly beneficial for educational institutions that want to ensure that all students and staff have access to specific tools and resources that support their learning and teaching processes. When devices are managed through Google Workspace for Education, administrators have the authority to push certain applications and extensions directly to users' devices. This means that when a student or teacher logs into their Chromebook, the specified apps and extensions will automatically install without requiring individual user action. This feature helps maintain a consistent digital learning environment across all users in the domain. Force-installing apps and extensions can also enhance security and compliance, as schools can control which applications are used and ensure they meet educational standards and guidelines. This method promotes an efficient setup process, allowing schools to focus on teaching rather than managing software installations. In contrast, other options imply varying levels of user choice or limitations on who can install the apps, which does not align with the capabilities that education administrators have when managing Chromebooks in a domain environment.

5. What is a key feature of the Explore tool in relation to citation formats?

- A. It provides automatic citations only
- B. It allows users to manually edit citations**
- C. It only supports APA formatting
- D. It provides a limited selection of citation styles

The Explore tool is designed to enhance the research process by offering a variety of features related to citations. One of its key functionalities is the ability for users to manually edit citations. This is particularly valuable because citation formats can vary significantly based on specific guidelines or personal preferences, and the ability to make manual adjustments ensures that users can tailor their citations to meet the exact criteria required for their work. The flexibility to edit also supports the need for accuracy and consistency, which are crucial elements in academic writing. Users are often required to comply with specific citation standards, and the manual editing feature allows them to navigate unique requirements that might not be covered by automatic citation generation alone. This aspect effectively empowers users to take control of their citations, rather than relying solely on the tool's automated outputs. The explore tool enhances the citation process by not just providing automatic quotations, which might not always meet the specific needs, but by allowing for personalized refinement and adjustment.

6. What can add-ons for Forms, Sheets, and Docs help you achieve?

- A. Only create charts
- B. Grade quizzes
- C. Mail merge
- D. Both Grade quizzes and Mail merge**

Add-ons for Forms, Sheets, and Docs enhance the functionality of these tools, enabling users to perform a range of tasks that go beyond their basic capabilities. Specifically, when it comes to forms and sheets, certain add-ons have been developed to facilitate grading quizzes and implementing mail merges. Grading quizzes through add-ons allows educators to streamline the process of evaluating student responses, providing an efficient way to give feedback and track performance. This can greatly enhance the educational experience by saving time and ensuring consistency in grading. Similarly, mail merge functionality enables users to create personalized documents (like letters or invitations) by merging data from a spreadsheet into a document. This can be particularly useful for tasks such as sending out personalized emails or print materials to multiple recipients without having to create each one manually. Considering these capabilities, the choice that includes both grading quizzes and mail merge reflects the broad range of enhancements that add-ons can provide, making it the most comprehensive and appropriate answer.

7. Why might Mr. Jones prefer creating a Multimedia Text Set in Google Docs?

- A. Documents have better educational formatting options.
- B. Google Docs can be shared and edited more easily than a page on Google Sites.**
- C. Google Docs is more visually appealing.
- D. Docs do not require internet access to view.

Mr. Jones might prefer creating a Multimedia Text Set in Google Docs primarily because Google Docs allows for easy sharing and collaborative editing, which is crucial in educational settings. This platform enables multiple users to access the document simultaneously, facilitating real-time collaboration and feedback. Teachers and students can work together, making adjustments, adding comments, or incorporating multimedia elements seamlessly. Choosing Google Docs over other platforms, such as Google Sites, is advantageous in this context because the streamlined interaction enhances the learning experience. While options may provide different functionalities, the ease of collaborative interaction and accessibility found in Google Docs makes it particularly suitable for Mr. Jones' needs in an educational environment, where teamwork and participation are often key components of successful learning.

8. Embedding a Google Calendar in a Google Site requires which of the following?

- A. Access to a Google Calendar
- B. In-depth programming skills
- C. Editing access to a Google Site
- D. Both A and C**

Embedding a Google Calendar into a Google Site involves a combination of having access to a Google Calendar and having editing access to the Google Site itself. Access to a Google Calendar is essential because you need to choose which calendar to display, and it must be one that you have permission to access. Additionally, without editing access to the Google Site, you would not be able to insert the calendar into the site, as embedding content typically requires certain permissions to modify the site's content. This makes the combination of both access to the Google Calendar and editing permissions on the Google Site necessary for successful embedding. Having in-depth programming skills is not a requirement for this process, as Google Sites allows for straightforward embedding options without the need for coding knowledge.

9. Do users on G Suite for Education receive both a personal and a classroom calendar by default?

- A. True
- B. False**
- C. Only if they are teachers
- D. Only if requested

In G Suite for Education, users do not receive both a personal and a classroom calendar by default. Instead, they are provided with access to a personal calendar, which is automatically created for them, but classroom calendars are not automatically set up for every user. Classroom calendars can be created and managed by teachers within Google Classroom, allowing them to organize events related specifically to their classes. Therefore, students typically do not receive a separate classroom calendar unless a teacher explicitly sets one up for the course they are enrolled in. This distinction highlights the need for users to understand the features available to them in G Suite for Education and how calendars function within the platform.

10. Does the Explore tool allow for filtering image results based on usage rights?

A. Yes, it does

B. No, it does not

C. Only for commercial use images

D. Only for educational purposes

The correct option indicates that the Explore tool does not allow for filtering image results based on usage rights. The Explore tool is designed primarily to help users search for and analyze data, generate insights, and interactively visualize information. While it provides various features for data exploration and presentation, it does not extend its functionality to filtering images based on licensing or usage rights. In practice, when users search for images, they might access tools that specialize in image searches, which often include filtering options based on usage rights like Creative Commons or commercial use. However, this capability is outside the scope of the Explore tool, making filtering by usage rights unavailable within that specific function. Understanding this limitation can help users decide to use dedicated image search platforms when they need to consider licensing issues for images.

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Next Steps

Congratulations on reaching the final section of this guide. You've taken a meaningful step toward passing your certification exam and advancing your career.

As you continue preparing, remember that consistent practice, review, and self-reflection are key to success. Make time to revisit difficult topics, simulate exam conditions, and track your progress along the way.

If you need help, have suggestions, or want to share feedback, we'd love to hear from you. Reach out to our team at hello@examzify.com.

Or visit your dedicated course page for more study tools and resources:

<https://googlecertlvl2.examzify.com>

We wish you the very best on your exam journey. You've got this!

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