Google Certification Level 2 Practice Test (Sample)

Study Guide

BY EXAMZIFY

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Questions

1. **Which of the following is a way to find someone to connect with your class?**

   A. Google+ communities such as Connected Classroom

   B. Personal Learning Network

   C. Friends, family, or acquaintances that have the right background

   D. People in your community

2. **Which of the following features enhances the interactivity of Google Slides presentations?**

   A. Transitions

   B. Animations

   C. Collaboration tools

   D. Comments

3. **What two tools are recommended for students to find the best published research on scientific topics?**

   A. Google Trends

   B. Google News

   C. Google Scholar

   D. The Explore Tool

4. **Which file types can you save a website as using the Save to Google Drive extension?**

   A. JPG

   B. PNG

   C. HTML

   D. All of the above

5. **What do you achieve by using backgrounds in Google Calendar?**

   A. It creates privacy for events

   B. It makes events easier to read

   C. It personalizes your calendar

   D. It allows for video calls

6. **In the search results for "Evaporation" using Google Scholar, which type of file is commonly included in the top 10 results?**

   A. doc

   B. xls

   C. pdf

   D. ppt

7. **Which of the following activities can be used to personalize learning in the classroom?**

   A. Student created websites to demonstrate understanding

   B. Guest expert lecturers invited to speak to the whole class

   C. Group-created slideshows to teach a concept

   D. Google Forms to assess and inform formative learning

8. **To allow parents to see the new calendar, what must Mr. Jones do?**

   A. Make it Private

   B. Make it Public

   C. Make it Shared

   D. Make it Local

9. **Which Google tool allows for real-time collaboration on a document?**

   A. Google Docs

   B. Google Slides

   C. Google Sheets

   D. All of the above

10. **Google Docs can be used to guide students through an interactive, self-paced learning activity. Is this statement true or false?**

    A. True

    B. False

Answers

1. D
2. C
3. C
4. D
5. C
6. C
7. A
8. B
9. D
10. A

Explanations

1. Which of the following is a way to find someone to connect with your class?

    A. Google+ communities such as Connected Classroom

    B. Personal Learning Network

    C. Friends, family, or acquaintances that have the right background

    D. People in your community

Connecting with people in your community is a practical and effective way to find someone to interact with your class. Engaging with local individuals often fosters relationships that are more accessible and relevant to the students, as these people may share similar cultural and educational contexts. Community members can provide diverse perspectives, resources, and support that directly benefit students and enhance their learning experience. Additionally, local connections can lead to partnerships with organizations or experts who might be willing to contribute to classroom activities, projects, or discussions—bringing real-world insights into the educational environment. The sense of community engagement also helps students feel more invested in their learning when they see connections to their immediate environment. Exploring other options like Google+ communities, personal learning networks, or connections through friends and family can sometimes offer valuable insights and opportunities, but they may not be as directly actionable or relevant as engaging with local community members who have direct ties to the educational objectives of the class.

2. Which of the following features enhances the interactivity of Google Slides presentations?

    A. Transitions

    B. Animations

    C. Collaboration tools

    D. Comments

Collaboration tools significantly enhance the interactivity of Google Slides presentations by allowing multiple users to work on a presentation simultaneously. This feature promotes real-time interaction and engagement among team members or contributors, enabling them to share their ideas, edit content, and provide feedback directly within the presentation. As a result, presentations can evolve more dynamically through collaborative efforts, fostering discussions and encouraging participation from different stakeholders. While transitions and animations can add visual appeal and help convey a message more effectively, they do not inherently create an interactive environment in the same way that collaboration tools do. Comments serve as feedback mechanisms but do not facilitate live collaboration or real-time editing, thus being less interactive in comparison to the collaborative editing features.

3. What two tools are recommended for students to find the best published research on scientific topics?

A. Google Trends

B. Google News

C. Google Scholar

D. The Explore Tool

The correct choice, Google Scholar, is a specialized search engine that specifically indexes scholarly articles, theses, books, conference papers, and patents across various disciplines. It is designed to help users find high-quality academic research and literature on specific scientific topics, making it an invaluable resource for both students and professionals conducting research. By using Google Scholar, students can access peer-reviewed journals and locate reputable sources that are essential for in-depth scientific inquiry. In contrast, while Google Trends and Google News can be useful for understanding public interest and current events related to scientific topics, they do not focus specifically on academic research or provide access to scholarly articles. The Explore Tool is often used for various purposes within Google applications and may assist in exploration of content, but it is not specifically tailored for finding published academic research. Therefore, Google Scholar stands out as the most appropriate tool for this purpose.

4. Which file types can you save a website as using the Save to Google Drive extension?

A. JPG

B. PNG

C. HTML

D. All of the above

The Save to Google Drive extension is versatile in its ability to save different types of files directly to your Google Drive account, encompassing a variety of formats. This includes bitmap image formats such as JPG and PNG, as well as document formats like HTML, which allows for saving web pages as they are structured. Saving a website as HTML is particularly useful because it preserves the interactive and structural aspects of the webpage, enabling the user to revisit the content with the same formatting and functionality as when it was accessed online. Moreover, image formats such as JPG and PNG allow the user to capture visual content from a website, ensuring they can keep a snapshot of images or graphical elements. This comprehensive capability to save multiple file types in a single extension highlights its utility for users who need to archive or access various forms of content from the web easily. Thus, it is accurate to state that the extension supports saving all of these file types.

5. What do you achieve by using backgrounds in Google Calendar?

A. It creates privacy for events

B. It makes events easier to read

C. It personalizes your calendar

D. It allows for video calls

Using backgrounds in Google Calendar serves to personalize your calendar by allowing you to customize the visual appearance and enhance your user experience. This personalization can reflect your personal style, mood, or even themes relevant to specific events or your overall calendar organization. Personalized backgrounds can make the calendar feel more inviting and tailored to your preferences, which can contribute to greater engagement with planning your events. Additionally, such visual elements can help differentiate between various types of events or time periods at a glance, further enhancing the overall usability of the calendar. While privacy, readability, and the ability to conduct video calls are important features of Google Calendar, backgrounds do not directly address those aspects. Instead, they focus on the user's ability to customize and express individuality within the calendar interface.

6. In the search results for "Evaporation" using Google Scholar, which type of file is commonly included in the top 10 results?

A. doc

B. xls

C. pdf

D. ppt

The inclusion of PDF files in the top search results on Google Scholar for topics like "Evaporation" is primarily due to the nature of scholarly work and the types of documents researchers commonly use to present their findings. PDF is a widely accepted format for academic papers and publications because it preserves the formatting and layout of documents, making it easier for readers to access and browse articles across different devices without losing the original structure. Many research articles, theses, dissertations, and reports are published in PDF format, allowing them to be readily cited and accessed. Google Scholar prioritizes these types of documents as they are authoritative and often peer-reviewed, which aligns with the platform's aim of providing high-quality academic resources. Meanwhile, other file types like DOC (Word documents), XLS (Excel spreadsheets), and PPT (PowerPoint presentations) are used in different contexts and may not be as prevalent in academic articles or research outputs. Therefore, PDF stands out as the most commonly found file type in the search results for scholarly articles, particularly for a subject such as evaporation, which is associated with scientific research and publication.

7. Which of the following activities can be used to personalize learning in the classroom?

A. Student created websites to demonstrate understanding

B. Guest expert lecturers invited to speak to the whole class

C. Group-created slideshows to teach a concept

D. Google Forms to assess and inform formative learning

Utilizing student-created websites to demonstrate understanding is an effective way to personalize learning in the classroom. This approach allows students to express their comprehension of a subject in a unique manner that aligns with their interests and skills. By designing their own websites, students can incorporate various multimedia elements, research findings, and personal insights, making the learning experience more relevant and engaging for them. This method fosters creativity, critical thinking, and ownership of learning, as students can tailor the content and format to fit their individual learning preferences and strengths. In contrast, while guest expert lecturers provide valuable insights and broader knowledge, they typically focus on delivering information to a group rather than personalizing individual learning experiences. Group-created slideshows, while collaborative and engaging, still represent a collective approach that may not cater to each student's individual needs. Similarly, using Google Forms for assessment is an important formative tool, but it primarily serves the purpose of gathering data rather than fostering personalized learning directly; it provides feedback that can inform instruction but does not inherently allow for individual expression or creativity like student-created websites do.

8. To allow parents to see the new calendar, what must Mr. Jones do?

A. Make it Private

B. Make it Public

C. Make it Shared

D. Make it Local

To enable parents to see the new calendar, the most effective approach is to make it public. When a calendar is set to public, it means that anyone with the link can view it, which includes the parents who need access. This option allows for broad visibility without restricting access and ensures that all intended viewers can easily find and access the calendar information. Setting the calendar to private would prevent parents from seeing it at all, and making it shared typically requires sending specific invitations or granting permissions to individual users, which may not be as straightforward for a larger group of parents. The option of making it local suggests a limitation to accessing the calendar only on a specific device or network, which would further hinder accessibility for parents who may not have access to that local environment.

9. Which Google tool allows for real-time collaboration on a document?

A. Google Docs

B. Google Slides

C. Google Sheets

D. All of the above

The correct answer is that all of the options provided—Google Docs, Google Slides, and Google Sheets—enable real-time collaboration on documents. This means that multiple users can edit and make changes simultaneously, seeing each other's updates in real time. Google Docs is primarily used for text documents, working like a word processor where users can collaboratively create and edit written content. Google Slides is used for creating presentations, allowing users to work together on slide content, design, and animations. Google Sheets facilitates collaborative work on spreadsheets, enabling users to enter data, create formulas, and analyze information in real time. The key feature that these tools share is their cloud-based nature, which allows changes to be saved automatically and visible to all collaborators instantly, promoting an efficient workflow. This capability is essential for teams working remotely or those who need to collaborate quickly without the need for multiple versions of documents.

10. Google Docs can be used to guide students through an interactive, self-paced learning activity. Is this statement true or false?

A. True

B. False

Google Docs can indeed be utilized to guide students through an interactive, self-paced learning activity. This platform allows educators to create documents that include links, embedded videos, and other interactive elements that can facilitate a more engaging learning experience. By using features like comments, suggestions, and real-time collaboration, teachers can craft activities that students can complete at their own pace, making the learning process flexible and tailored to individual needs. This functionality is enhanced by the accessibility of Google Docs on various devices, enabling students to access learning materials from anywhere and at any time. Additionally, the ability to share documents easily and receive feedback in real time fosters an interactive environment, even though the activity may be self-paced for the students. Therefore, the statement is accurate, highlighting the versatility of Google Docs in supporting diverse learning activities.