

# Georgia State Board of Funeral Service Practice Exam (Sample)

## Study Guide



**Everything you need from our exam experts!**

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# Table of Contents

<b>Copyright</b> .....	<b>1</b>
<b>Table of Contents</b> .....	<b>2</b>
<b>Introduction</b> .....	<b>3</b>
<b>How to Use This Guide</b> .....	<b>4</b>
<b>Questions</b> .....	<b>5</b>
<b>Answers</b> .....	<b>8</b>
<b>Explanations</b> .....	<b>10</b>
<b>Next Steps</b> .....	<b>16</b>

SAMPLE

# Introduction

Preparing for a certification exam can feel overwhelming, but with the right tools, it becomes an opportunity to build confidence, sharpen your skills, and move one step closer to your goals. At Examzify, we believe that effective exam preparation isn't just about memorization, it's about understanding the material, identifying knowledge gaps, and building the test-taking strategies that lead to success.

This guide was designed to help you do exactly that.

Whether you're preparing for a licensing exam, professional certification, or entry-level qualification, this book offers structured practice to reinforce key concepts. You'll find a wide range of multiple-choice questions, each followed by clear explanations to help you understand not just the right answer, but why it's correct.

The content in this guide is based on real-world exam objectives and aligned with the types of questions and topics commonly found on official tests. It's ideal for learners who want to:

- Practice answering questions under realistic conditions,
- Improve accuracy and speed,
- Review explanations to strengthen weak areas, and
- Approach the exam with greater confidence.

We recommend using this book not as a stand-alone study tool, but alongside other resources like flashcards, textbooks, or hands-on training. For best results, we recommend working through each question, reflecting on the explanation provided, and revisiting the topics that challenge you most.

Remember: successful test preparation isn't about getting every question right the first time, it's about learning from your mistakes and improving over time. Stay focused, trust the process, and know that every page you turn brings you closer to success.

Let's begin.

# How to Use This Guide

**This guide is designed to help you study more effectively and approach your exam with confidence. Whether you're reviewing for the first time or doing a final refresh, here's how to get the most out of your Examzify study guide:**

## 1. Start with a Diagnostic Review

**Skim through the questions to get a sense of what you know and what you need to focus on. Your goal is to identify knowledge gaps early.**

## 2. Study in Short, Focused Sessions

**Break your study time into manageable blocks (e.g. 30 - 45 minutes). Review a handful of questions, reflect on the explanations.**

## 3. Learn from the Explanations

**After answering a question, always read the explanation, even if you got it right. It reinforces key points, corrects misunderstandings, and teaches subtle distinctions between similar answers.**

## 4. Track Your Progress

**Use bookmarks or notes (if reading digitally) to mark difficult questions. Revisit these regularly and track improvements over time.**

## 5. Simulate the Real Exam

**Once you're comfortable, try taking a full set of questions without pausing. Set a timer and simulate test-day conditions to build confidence and time management skills.**

## 6. Repeat and Review

**Don't just study once, repetition builds retention. Re-attempt questions after a few days and revisit explanations to reinforce learning. Pair this guide with other Examzify tools like flashcards, and digital practice tests to strengthen your preparation across formats.**

**There's no single right way to study, but consistent, thoughtful effort always wins. Use this guide flexibly, adapt the tips above to fit your pace and learning style. You've got this!**

## **Questions**

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- 1. Who is authorized to pronounce a person dead?**
  - A. Any Authorized Person**
  - B. Registered Professional Nurse**
  - C. Qualified Physician**
  - D. Both B and C**
- 2. What action can the SBOFS take if they find violations during an inspection?**
  - A. Award commendations**
  - B. Cancel all licenses**
  - C. Levy fines**
  - D. Revoke funds**
- 3. How often should an establishment conduct reviews of their policies and procedures?**
  - A. Every five years.**
  - B. Regularly, ideally annually, to ensure they are current with laws and best practices.**
  - C. Only when there is a legal change.**
  - D. Monthly as part of staff meetings.**
- 4. What role does the Federal Trade Commission (FTC) play in funeral service practices?**
  - A. It provides financial support for funeral homes**
  - B. It regulates the number of funeral homes in a state**
  - C. It enforces the Funeral Rule, which protects consumers and ensures transparency in pricing**
  - D. It conducts background checks on funeral service providers**
- 5. Under which circumstance can embalming without permission occur?**
  - A. When the family has expressed doubts**
  - B. When state law requires it**
  - C. When embalming is cheaper**
  - D. When the body is not claimed**

**6. Which of the following actions is NOT considered as soliciting?**

- A. Sending flyers to potential clients**
- B. Making unsolicited calls for service information**
- C. Creating a website to inform the public about services**
- D. Directly approaching families in mourning for service sales**

**7. Which benefit applies to veterans entitled to disability pension or compensation at the time of their death?**

- A. \$150 burial allowance**
- B. \$300 funeral expense allowance**
- C. \$1,500 service-connected disability benefit**
- D. \$2,000 burial allowance**

**8. What is the duration for which HR records should be retained in a funeral service?**

- A. Three Years**
- B. Five Years**
- C. Six Years**
- D. Ten Years**

**9. What must be done within 24 hours of a death occurring outside a medical facility?**

- A. The body must be cremated immediately**
- B. The body must be securely identified and the local authorities notified**
- C. The survivors must arrange a funeral service**
- D. The body must be embalmed right away**

**10. What triggers the waiting period for cessation of rights?**

- A. Failure to initiate payment within 24 hours**
- B. Not exercising the right of disposition within specified days after notification of death**
- C. Not making arrangements within one week of the death**
- D. Delaying evidence of demise for more than three days**

## **Answers**

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1. D
2. C
3. B
4. C
5. B
6. C
7. B
8. C
9. B
10. B

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## **Explanations**

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## 1. Who is authorized to pronounce a person dead?

- A. Any Authorized Person**
- B. Registered Professional Nurse**
- C. Qualified Physician**
- D. Both B and C**

The correct answer identifies that both a registered professional nurse and a qualified physician are authorized to pronounce a person dead. This is significant because the act of pronouncing death involves a responsibility that requires a certain level of training and understanding of medical and legal implications. A registered professional nurse possesses the essential training in assessment and clinical judgment to determine when a patient has died. This includes evaluating vital signs, understanding the physiological signs of death, and following protocols to confirm death. A qualified physician is also authorized to pronounce death because they are medically trained to recognize death through a variety of clinical evaluations. Their training encompasses a broader scope of medical knowledge, including the ability to understand complex medical conditions that could affect the determination of death. Together, these professionals are critical in proper death pronouncement procedures within the healthcare system, ensuring that it is done legally and ethically. This recognition of both professions underscores the collaboration and respect for varying levels of medical expertise in the practice of pronouncing death. Options that focus solely on either nurses or physicians do not acknowledge the validity of both roles, thereby limiting the understanding of who can fulfill this important duty in healthcare settings.

## 2. What action can the SBOFS take if they find violations during an inspection?

- A. Award commendations**
- B. Cancel all licenses**
- C. Levy fines**
- D. Revoke funds**

The State Board of Funeral Service (SBOFS) has the authority to levy fines as a disciplinary measure when violations are found during an inspection. This is an important mechanism for regulatory enforcement, aimed at promoting compliance with laws and standards governing funeral service practices. By imposing fines, the board can deter future violations and incentivize licensed entities to adhere to the regulations, ultimately enhancing the integrity of funeral services. While awarding commendations is a positive action, it does not address violations. Canceling all licenses would be an extreme measure and typically would not be the first course of action taken; specific violations would often lead to more measured responses first. Revoking funds is not a standard practice associated with disciplinary action by the board. Overall, levying fines serves as an effective tool for encouraging compliance among funeral service providers.

### 3. How often should an establishment conduct reviews of their policies and procedures?

- A. Every five years.
- B. Regularly, ideally annually, to ensure they are current with laws and best practices.**
- C. Only when there is a legal change.
- D. Monthly as part of staff meetings.

Conducting reviews of policies and procedures regularly, ideally on an annual basis, is essential for any establishment, particularly within the funeral service industry. This frequency allows the organization to stay up-to-date with current laws, regulations, and best practices, which are subject to change. Regular reviews help identify areas that may require updates to comply with new legal requirements or to improve service delivery based on evolving industry standards. Annual reviews encourage continuous improvement, staff feedback, and adaptation to changes in societal needs and consumer preferences. This proactive approach is crucial in maintaining compliance, enhancing service quality, and ensuring that the establishment operates ethically and effectively. While some may consider legal changes a sufficient reason to update policies, waiting for such events can lead to gaps in compliance and service quality. Similarly, conducting monthly reviews may be excessive and distract from other essential operations. Therefore, an annual review strikes the right balance, ensuring that an establishment remains both compliant and responsive to the needs of its community.

### 4. What role does the Federal Trade Commission (FTC) play in funeral service practices?

- A. It provides financial support for funeral homes
- B. It regulates the number of funeral homes in a state
- C. It enforces the Funeral Rule, which protects consumers and ensures transparency in pricing**
- D. It conducts background checks on funeral service providers

The Federal Trade Commission (FTC) plays a crucial role in regulating the funeral service industry primarily through the enforcement of the Funeral Rule. This rule is designed to protect consumers by ensuring that they receive clear and accurate information about funeral prices and services. It mandates that funeral homes provide itemized price lists for goods and services, preventing providers from engaging in misleading or deceptive practices. By requiring transparency in pricing, the FTC empowers consumers to make informed decisions during a difficult time, ultimately fostering fair competition within the funeral service market. The other options suggest roles that the FTC does not have, such as providing financial support to funeral homes, regulating the number of funeral homes within a state, or conducting background checks on providers, which are outside the scope of its regulatory authority.

**5. Under which circumstance can embalming without permission occur?**

- A. When the family has expressed doubts**
- B. When state law requires it**
- C. When embalming is cheaper**
- D. When the body is not claimed**

The correct answer is based on the legal framework governing funeral practices. Embalming without permission can occur when state law mandates it under specific circumstances, such as in cases where a body is unclaimed, public health concerns arise, or other statutory requirements come into play. This legal requirement is to ensure proper handling and preservation of the body for public health and safety reasons. While families may express doubts about the necessity of embalming, those doubts do not constitute a legal basis for proceeding without consent since permission is usually required. Cost considerations, while important for families, do not override legal mandates. Lastly, although unclaimed bodies may be buried or cremated in compliance with local laws, they often still fall under specific regulations regarding embalming when public health is a concern. Thus, state law serves as the primary condition where embalming can be performed without explicit permission from the family.

**6. Which of the following actions is NOT considered as soliciting?**

- A. Sending flyers to potential clients**
- B. Making unsolicited calls for service information**
- C. Creating a website to inform the public about services**
- D. Directly approaching families in mourning for service sales**

The action of creating a website to inform the public about services is not considered soliciting because it represents a passive approach to providing information. A website serves as a resource that offers details about services available, allowing potential clients to access information at their convenience. This method does not involve direct outreach or attempts to sell services aggressively, which is a key characteristic of soliciting. In contrast, sending flyers, making unsolicited calls, and directly approaching families in mourning all involve proactive communication efforts aimed directly at generating business. These actions are typically viewed as soliciting because they seek to engage potential clients in a manner that may be intrusive or unwelcome, particularly during times of grief.

**7. Which benefit applies to veterans entitled to disability pension or compensation at the time of their death?**

- A. \$150 burial allowance**
- B. \$300 funeral expense allowance**
- C. \$1,500 service-connected disability benefit**
- D. \$2,000 burial allowance**

The benefit that applies to veterans entitled to disability pension or compensation at the time of their death is the \$300 funeral expense allowance. This allowance is specifically designed to assist with the costs of a veteran's funeral and burial expenses. It recognizes the sacrifices and services of veterans, ensuring that their families receive financial assistance when they pass away. The funeral expense allowance helps to mitigate the financial burden that can accompany end-of-life arrangements, supporting families during a challenging time. It's an important provision that reflects the government's commitment to honoring veterans and providing for their families after their passing. In contrast, other options, such as the \$150 burial allowance and \$1,500 service-connected disability benefit, do not specifically pertain to the situation described in the question concerning veterans entitled to disability pension or compensation at the time of death. Additionally, the \$2,000 burial allowance typically pertains to a different category of support for veterans who died due to service-related conditions, not for those receiving a disability pension or compensation at their time of death.

**8. What is the duration for which HR records should be retained in a funeral service?**

- A. Three Years**
- B. Five Years**
- C. Six Years**
- D. Ten Years**

The appropriate duration for retaining human resources records in a funeral service is six years, which aligns with various regulations and industry standards. This period is generally considered sufficient to cover the statute of limitations for employment-related claims, ensuring that the funeral service provider has relevant documentation available should any legal disputes arise or if there are inquiries from regulatory bodies. Moreover, maintaining accurate and complete HR records during this timeframe also facilitates effective management of employee relations, performance evaluations, and compliance with employment laws. Other options suggesting a shorter or longer retention period may not provide adequate coverage for potential legal challenges or obligations under federal and state laws, thereby leaving the organization at risk.

## 9. What must be done within 24 hours of a death occurring outside a medical facility?

- A. The body must be cremated immediately
- B. The body must be securely identified and the local authorities notified**
- C. The survivors must arrange a funeral service
- D. The body must be embalmed right away

When a death occurs outside a medical facility, it is crucial to ensure that the body is securely identified and that local authorities are notified within a specific timeframe, typically 24 hours. This step is essential for several reasons. First, proper identification helps to ensure that the deceased person is accurately recorded and avoids any potential mix-ups that could arise during the handling and cremation or burial of the body. Second, notifying local authorities is important for compliance with legal regulations and to initiate the necessary investigative processes, especially if the death was sudden, unexpected, or potentially related to unlawful circumstances. The emphasis on proper identification and notification to authorities reflects the legal obligations and public safety concerns surrounding the handling of deceased individuals. In many jurisdictions, including Georgia, there are legal requirements which mandate these actions to ensure that deaths are registered properly and that any necessary investigations are conducted. While other options like cremation, arranging a funeral service, or embalming may be part of the process following a death, they do not carry the same immediate legal urgency or requirements that identification and notification do after such a tragic event.

## 10. What triggers the waiting period for cessation of rights?

- A. Failure to initiate payment within 24 hours
- B. Not exercising the right of disposition within specified days after notification of death**
- C. Not making arrangements within one week of the death
- D. Delaying evidence of demise for more than three days

The correct answer pertains to the stipulations surrounding the disposition of a deceased person's remains and the rights of individuals to make decisions regarding that disposition. The waiting period for the cessation of rights is triggered when the designated parties do not exercise the right of disposition within a specified number of days after being notified of the person's death. This timeframe ensures that the process of handling the deceased's remains is conducted in a timely manner and respects both legal and ethical standards. This option emphasizes the importance of immediate action and decision-making in funeral service practices. If the right of disposition is not exercised within the prescribed time, it signifies a lack of interest or responsibility, thereby justifying a cessation of those rights. This process is intended to prevent prolonged delays in the management of remains, which can have legal and public health implications. The other choices, while relevant to the overall process of funeral arrangements, do not directly initiate the waiting period for cessation of rights. Payment initiation, delayed arrangement processes, and evidence of demise, while important aspects of funeral service, do not specifically trigger the legal consequences attached to the exercise of disposition rights as outlined in this question.

# Next Steps

**Congratulations on reaching the final section of this guide. You've taken a meaningful step toward passing your certification exam and advancing your career.**

**As you continue preparing, remember that consistent practice, review, and self-reflection are key to success. Make time to revisit difficult topics, simulate exam conditions, and track your progress along the way.**

**If you need help, have suggestions, or want to share feedback, we'd love to hear from you. Reach out to our team at [hello@examzify.com](mailto:hello@examzify.com).**

**Or visit your dedicated course page for more study tools and resources:**

**<https://georgiastateboardoffuneralservice.examzify.com>**

**We wish you the very best on your exam journey. You've got this!**

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