

# Epic OpTime Administration OR350 Practice Test (Sample)

## Study Guide



**Everything you need from our exam experts!**

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# Table of Contents

<b>Copyright</b> .....	<b>1</b>
<b>Table of Contents</b> .....	<b>2</b>
<b>Introduction</b> .....	<b>3</b>
<b>How to Use This Guide</b> .....	<b>4</b>
<b>Questions</b> .....	<b>5</b>
<b>Answers</b> .....	<b>8</b>
<b>Explanations</b> .....	<b>10</b>
<b>Next Steps</b> .....	<b>16</b>

# Introduction

Preparing for a certification exam can feel overwhelming, but with the right tools, it becomes an opportunity to build confidence, sharpen your skills, and move one step closer to your goals. At Examzify, we believe that effective exam preparation isn't just about memorization, it's about understanding the material, identifying knowledge gaps, and building the test-taking strategies that lead to success.

This guide was designed to help you do exactly that.

Whether you're preparing for a licensing exam, professional certification, or entry-level qualification, this book offers structured practice to reinforce key concepts. You'll find a wide range of multiple-choice questions, each followed by clear explanations to help you understand not just the right answer, but why it's correct.

The content in this guide is based on real-world exam objectives and aligned with the types of questions and topics commonly found on official tests. It's ideal for learners who want to:

- Practice answering questions under realistic conditions,
- Improve accuracy and speed,
- Review explanations to strengthen weak areas, and
- Approach the exam with greater confidence.

We recommend using this book not as a stand-alone study tool, but alongside other resources like flashcards, textbooks, or hands-on training. For best results, we recommend working through each question, reflecting on the explanation provided, and revisiting the topics that challenge you most.

**Remember:** successful test preparation isn't about getting every question right the first time, it's about learning from your mistakes and improving over time. Stay focused, trust the process, and know that every page you turn brings you closer to success.

Let's begin.

# How to Use This Guide

**This guide is designed to help you study more effectively and approach your exam with confidence. Whether you're reviewing for the first time or doing a final refresh, here's how to get the most out of your Examzify study guide:**

## **1. Start with a Diagnostic Review**

**Skim through the questions to get a sense of what you know and what you need to focus on. Your goal is to identify knowledge gaps early.**

## **2. Study in Short, Focused Sessions**

**Break your study time into manageable blocks (e.g. 30 - 45 minutes). Review a handful of questions, reflect on the explanations.**

## **3. Learn from the Explanations**

**After answering a question, always read the explanation, even if you got it right. It reinforces key points, corrects misunderstandings, and teaches subtle distinctions between similar answers.**

## **4. Track Your Progress**

**Use bookmarks or notes (if reading digitally) to mark difficult questions. Revisit these regularly and track improvements over time.**

## **5. Simulate the Real Exam**

**Once you're comfortable, try taking a full set of questions without pausing. Set a timer and simulate test-day conditions to build confidence and time management skills.**

## **6. Repeat and Review**

**Don't just study once, repetition builds retention. Re-attempt questions after a few days and revisit explanations to reinforce learning. Pair this guide with other Examzify tools like flashcards, and digital practice tests to strengthen your preparation across formats.**

**There's no single right way to study, but consistent, thoughtful effort always wins. Use this guide flexibly, adapt the tips above to fit your pace and learning style. You've got this!**

## Questions

- 1. What are "operating room blocks"?**
  - A. Areas designated for surgical supplies**
  - B. Time slots reserved in advance for specific surgeons or specialties to optimize surgical scheduling**
  - C. Break periods for surgical staff**
  - D. Schedule templates used by anesthesiologists**
- 2. How does OpTime facilitate interdisciplinary communication?**
  - A. By limiting access to patient records**
  - B. By providing shared access to patient data and collaborative tools for care coordination**
  - C. By requiring all communication to occur through emails**
  - D. By using manual entry methods for patient information**
- 3. What is the role of "Anesthesia Management" in the OpTime system?**
  - A. To coordinate patient transfers to and from the operating room**
  - B. To manage anesthesia workflows and documentation during surgical procedures**
  - C. To assess patient fitness for surgery**
  - D. To provide financial reporting on anesthesia services**
- 4. Why are "Coding" features important in OpTime?**
  - A. To ensure patient satisfaction surveys are completed**
  - B. To ensure accurate billing and compliance with insurance requirements**
  - C. For tracking complications during surgery**
  - D. To manage surgical staff schedules**
- 5. How many SUP records need to be built for a 6-0 vicryl suture stored at three different OR locations?**
  - A. 1**
  - B. 2**
  - C. 3**
  - D. None**

- 6. Is an Order Set specific to a user or job role?**
- A. True**
  - B. False**
- 7. What common safety issue can risk management help to address in the OpTime environment?**
- A. Inadequate patient record keeping**
  - B. Surgeon fatigue**
  - C. Equipment malfunction**
  - D. High patient turnover**
- 8. What advanced functionality does "Surgical Analytics" provide?**
- A. It predicts the duration of surgeries**
  - B. Insights into performance metrics and operational efficiency of surgical departments**
  - C. It automates patient scheduling**
  - D. It analyzes patient recovery times**
- 9. Why is risk management important in the OpTime setting?**
- A. To ensure faster recovery times**
  - B. To improve surgical success rates**
  - C. To mitigate potential safety issues**
  - D. To maintain a high patient turnover rate**
- 10. OpTime supports barcoding for which of the following?**
- A. Only implants**
  - B. Only supplies**
  - C. Both implants and supplies**
  - D. Neither implants nor supplies**



## **Answers**

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1. B
2. B
3. B
4. B
5. A
6. B
7. C
8. B
9. C
10. D

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## **Explanations**

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## 1. What are "operating room blocks"?

- A. Areas designated for surgical supplies
- B. Time slots reserved in advance for specific surgeons or specialties to optimize surgical scheduling**
- C. Break periods for surgical staff
- D. Schedule templates used by anesthesiologists

Operating room blocks refer to time slots that are reserved in advance for specific surgeons or surgical specialties. This practice is essential in optimizing surgical scheduling as it allows for better planning of the operating room's use, ensuring that there are designated times when a particular surgeon or specialty can utilize the resources of the operating room without scheduling conflicts. Scheduling these blocks helps to manage the flow of surgeries more effectively, making sure that there is adequate time allocated for each surgical procedure while also minimizing delays and maximizing the availability of surgical teams. This system promotes efficiency and can improve patient care by ensuring that surgeries are performed as planned. The other choices do not accurately describe operating room blocks. Areas designated for surgical supplies or break periods for the surgical staff pertain to different aspects of the operating room environment, while schedule templates used by anesthesiologists refer specifically to how anesthesia is managed rather than how the operating room time is allocated.

## 2. How does OpTime facilitate interdisciplinary communication?

- A. By limiting access to patient records
- B. By providing shared access to patient data and collaborative tools for care coordination**
- C. By requiring all communication to occur through emails
- D. By using manual entry methods for patient information

OpTime facilitates interdisciplinary communication by providing shared access to patient data and collaborative tools for care coordination. This capability allows various healthcare professionals, including surgeons, anesthesiologists, nurses, and other staff involved in patient care, to access the same information simultaneously. By having a centralized system that houses patient records, surgical schedules, and progress notes, team members can stay informed about patient status, treatment plans, and other critical information in real time. The collaborative tools integrated within OpTime, such as messaging systems and task assignment features, further enhance communication by allowing team members to coordinate efforts and address patient needs proactively. This synergy is instrumental in improving patient outcomes, reducing errors, and ensuring everyone involved in a patient's care is on the same page. In contrast, limiting access to patient records would hinder communication and collaboration, while requiring all communication to occur through emails may lead to fragmented information flow and delays. Utilizing manual entry methods would also diminish efficiency, increasing the likelihood of miscommunication or data entry errors.

### 3. What is the role of "Anesthesia Management" in the OpTime system?

- A. To coordinate patient transfers to and from the operating room
- B. To manage anesthesia workflows and documentation during surgical procedures**
- C. To assess patient fitness for surgery
- D. To provide financial reporting on anesthesia services

"Anesthesia Management" in the OpTime system primarily focuses on managing the workflows and documentation related to anesthesia during surgical procedures. This involves ensuring that all anesthesia-related activities are accurately recorded and tracked, facilitating clear communication among the surgical team, and enabling efficient management of anesthesia tasks from patient induction through to emergence from anesthesia. The system streamlines the process of documenting anesthesia administration, monitoring patients' responses, and ensuring adherence to safety protocols, which are crucial for patient care. It enhances the overall efficiency of the surgical process by integrating anesthesia management into the broader operating room workflow, allowing for a seamless transition and coordination between surgical and anesthesia services. Other options touch upon important aspects of the surgical process but do not specifically pertain to the central functions of anesthesia management within the OpTime system.

### 4. Why are "Coding" features important in OpTime?

- A. To ensure patient satisfaction surveys are completed
- B. To ensure accurate billing and compliance with insurance requirements**
- C. For tracking complications during surgery
- D. To manage surgical staff schedules

The importance of "Coding" features in OpTime primarily revolves around ensuring accurate billing and compliance with insurance requirements. In a healthcare setting, medical coding is the process of translating diagnoses, procedures, and services into standardized codes that are used for billing purposes. This is critical because proper coding directly impacts reimbursement rates from insurance providers, ensures compliance with various regulations, and minimizes the risk of denials or audits. When coding is done accurately, it reflects the care that was provided during a surgical procedure and aligns with the documentation in the patient's medical record. This helps to prevent potential issues with revenue cycle management, ensuring that healthcare organizations can maintain financial stability while providing necessary care to patients. Therefore, accurate coding is essential not only for revenue but also for maintaining compliance with legal and insurance requirements, which contributes to the overall functioning of the healthcare system.

**5. How many SUP records need to be built for a 6-0 vicryl suture stored at three different OR locations?**

- A. 1**
- B. 2**
- C. 3**
- D. None**

In this scenario, only one SUP (stock usage pattern) record needs to be created for the 6-0 vicryl suture, despite the fact that it is stored at three different OR locations. This is because the SUP record is typically associated with the specific item (the suture in this case) rather than the location where the item is stored. The purpose of the SUP record is to manage inventory and track usage across different locations; however, it does not require multiple records for each storage location. By creating a single SUP record, the inventory system can effectively monitor the use and replenishment of the suture regardless of which OR it is used in. It simplifies management and ensures consistency in data tracking. Therefore, having one SUP record for the 6-0 vicryl suture that is accessible from all three locations streamlines the process and avoids redundancy in record-keeping.

**6. Is an Order Set specific to a user or job role?**

- A. True**
- B. False**

An Order Set is generally designed to be a standard set of orders that can be used consistently across an entire organization or specific clinical setting, rather than being tailored for individual users or specific job roles. This allows for uniformity in patient care and ensures that all practitioners using the Order Set are making decisions based on the same guidelines and protocols, thus promoting best practices in treatment. While individual users may have personal preferences and settings, the foundational purpose of an Order Set is to standardize the order entry process to improve efficiency and outcomes. This means that the Order Set itself is not limited or exclusive to any one user's preferences or job functions, but is available to all who are authorized to use it within the system. As a result, the correct understanding reflects that an Order Set is not specific to a user or job role, but rather is a collective tool for healthcare professionals.

**7. What common safety issue can risk management help to address in the OpTime environment?**

- A. Inadequate patient record keeping**
- B. Surgeon fatigue**
- C. Equipment malfunction**
- D. High patient turnover**

Risk management plays a critical role in the OpTime environment by systematically identifying and mitigating potential safety issues that could lead to adverse events. Equipment malfunction is a prominent concern because it can directly impact patient safety during surgical procedures. Analyzing and managing risks associated with equipment ensures that tools and technologies used in the operating room are functioning correctly and reliably. Regular maintenance, timely upgrades, and thorough checks of surgical instruments and machines reduce the likelihood of malfunctions that could pose serious threats to patient wellbeing. By implementing effective risk management strategies, healthcare facilities can establish protocols for equipment checks and training, thus creating a safer environment for both patients and medical staff. Although other options, such as inadequate patient record keeping, surgeon fatigue, and high patient turnover, are relevant concerns in the healthcare setting, the direct impact of equipment malfunction on patient outcomes makes it a critical safety issue that risk management specifically aims to address in the OpTime environment.

**8. What advanced functionality does "Surgical Analytics" provide?**

- A. It predicts the duration of surgeries**
- B. Insights into performance metrics and operational efficiency of surgical departments**
- C. It automates patient scheduling**
- D. It analyzes patient recovery times**

The correct answer highlights that "Surgical Analytics" provides insights into performance metrics and operational efficiency of surgical departments. This functionality is critical for administrators and clinicians as it enables them to evaluate how effectively the surgical department operates. By analyzing data related to various metrics, such as surgical outcomes, resource utilization, and time management, decision-makers can identify areas that require improvements and potentially enhance the overall quality of care. This analytical capability allows for more strategic planning, allocation of resources, and can support initiatives aimed at improving efficiency, reducing costs, and optimizing patient outcomes. By leveraging these insights, surgical departments can make data-driven decisions, ultimately enhancing the performance of their operations. Other options may represent important functions within the surgical environment but do not capture the primary advanced capability of "Surgical Analytics," which is to deliver comprehensive insights about performance and efficiency.

**9. Why is risk management important in the OpTime setting?**

- A. To ensure faster recovery times**
- B. To improve surgical success rates**
- C. To mitigate potential safety issues**
- D. To maintain a high patient turnover rate**

Risk management is essential in the OpTime setting primarily because it aims to mitigate potential safety issues. In a surgical environment, the stakes are high, and various risks can affect patient safety, surgical outcomes, and operational efficiency. By implementing effective risk management strategies, healthcare providers can identify, assess, and prioritize risks related to surgical procedures, such as infection control, equipment failures, anesthesia complications, and patient positioning. This proactive approach enables the surgical team to develop protocols, training, and contingency plans that enhance patient safety and reduce the likelihood of adverse events occurring during surgeries. The focus on mitigating safety issues contributes not only to better surgical outcomes but also to a safer overall environment for both patients and healthcare providers. This foundational principle is crucial in fostering trust and delivering quality care within the OpTime setting. While improving surgical success rates and ensuring faster recovery times may be secondary benefits of effective risk management, the direct correlation with enhancing safety makes risk management the most critical aspect in this context. Maintaining a high patient turnover rate, although important for operational efficiency, does not directly relate to risk management's primary focus on safety and quality of care.

**10. OpTime supports barcoding for which of the following?**

- A. Only implants**
- B. Only supplies**
- C. Both implants and supplies**
- D. Neither implants nor supplies**

In regards to OpTime's functionality with barcoding, it is designed to enhance the management of surgical supplies and implants through accurate tracking and inventory management. While some users might assume that barcoding is exclusively used for specific categories, the true capability of OpTime extends beyond a single category. OpTime supports barcoding for both implants and supplies, allowing for better accuracy in tracking items used during surgical procedures. By using barcoding, the system can ensure that the correct items are accounted for and that inventory levels are managed effectively, contributing to overall patient safety and operational efficiency in the surgical environment. The failure to recognize the features of OpTime in this context could lead to misinformation about the system's capabilities in inventory management.



## Next Steps

**Congratulations on reaching the final section of this guide. You've taken a meaningful step toward passing your certification exam and advancing your career.**

**As you continue preparing, remember that consistent practice, review, and self-reflection are key to success. Make time to revisit difficult topics, simulate exam conditions, and track your progress along the way.**

**If you need help, have suggestions, or want to share feedback, we'd love to hear from you. Reach out to our team at [hello@examzify.com](mailto:hello@examzify.com).**

**Or visit your dedicated course page for more study tools and resources:**

**<https://epicor350.examzify.com>**

**We wish you the very best on your exam journey. You've got this!**