

DRI International BCP Practice Test (Sample)

Study Guide



Everything you need from our exam experts!

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Introduction

Preparing for a certification exam can feel overwhelming, but with the right tools, it becomes an opportunity to build confidence, sharpen your skills, and move one step closer to your goals. At Examzify, we believe that effective exam preparation isn't just about memorization, it's about understanding the material, identifying knowledge gaps, and building the test-taking strategies that lead to success.

This guide was designed to help you do exactly that.

Whether you're preparing for a licensing exam, professional certification, or entry-level qualification, this book offers structured practice to reinforce key concepts. You'll find a wide range of multiple-choice questions, each followed by clear explanations to help you understand not just the right answer, but why it's correct.

The content in this guide is based on real-world exam objectives and aligned with the types of questions and topics commonly found on official tests. It's ideal for learners who want to:

- Practice answering questions under realistic conditions,
- Improve accuracy and speed,
- Review explanations to strengthen weak areas, and
- Approach the exam with greater confidence.

We recommend using this book not as a stand-alone study tool, but alongside other resources like flashcards, textbooks, or hands-on training. For best results, we recommend working through each question, reflecting on the explanation provided, and revisiting the topics that challenge you most.

Remember: successful test preparation isn't about getting every question right the first time, it's about learning from your mistakes and improving over time. Stay focused, trust the process, and know that every page you turn brings you closer to success.

Let's begin.

How to Use This Guide

This guide is designed to help you study more effectively and approach your exam with confidence. Whether you're reviewing for the first time or doing a final refresh, here's how to get the most out of your Examzify study guide:

1. Start with a Diagnostic Review

Skim through the questions to get a sense of what you know and what you need to focus on. Your goal is to identify knowledge gaps early.

2. Study in Short, Focused Sessions

Break your study time into manageable blocks (e.g. 30 - 45 minutes). Review a handful of questions, reflect on the explanations.

3. Learn from the Explanations

After answering a question, always read the explanation, even if you got it right. It reinforces key points, corrects misunderstandings, and teaches subtle distinctions between similar answers.

4. Track Your Progress

Use bookmarks or notes (if reading digitally) to mark difficult questions. Revisit these regularly and track improvements over time.

5. Simulate the Real Exam

Once you're comfortable, try taking a full set of questions without pausing. Set a timer and simulate test-day conditions to build confidence and time management skills.

6. Repeat and Review

Don't just study once, repetition builds retention. Re-attempt questions after a few days and revisit explanations to reinforce learning. Pair this guide with other Examzify tools like flashcards, and digital practice tests to strengthen your preparation across formats.

There's no single right way to study, but consistent, thoughtful effort always wins. Use this guide flexibly, adapt the tips above to fit your pace and learning style. You've got this!

Questions

- 1. Which action is part of an incident response plan?**
 - A. Market research analysis**
 - B. Evacuating a facility if necessary**
 - C. Budget forecasting**
 - D. Performance reviews**

- 2. Which of the following is NOT a key component typically included in a Business Continuity program?**
 - A. Disaster Recovery Planning**
 - B. Financial Audits**
 - C. Risk Assessment**
 - D. Training and Awareness Programs**

- 3. What is a critical component of a communication plan in BCP?**
 - A. Shareholder reports**
 - B. Contact lists and communication channels**
 - C. Annual financial reviews**
 - D. Marketing strategies**

- 4. Which of the following is NOT determined by a BIA?**
 - A. Strategies for enhancing business functions**
 - B. Recovery objectives for business processes**
 - C. Impact of various business risks**
 - D. Criteria for assessing organizational performance**

- 5. What is a Recovery Time Objective (RTO)?**
 - A. The total downtime required for annual maintenance**
 - B. The maximum acceptable length of time that a business process can be unavailable after a disaster**
 - C. The average time for completing a project**
 - D. The timeline for launching new products**

- 6. What is an objective of performing a risk assessment?**
- A. To identify risks affecting an entity's resources**
 - B. To boost team morale in the workplace**
 - C. To enhance product marketing**
 - D. To increase inventory turnover**
- 7. What is considered the first planning professional practice in the context of business continuity?**
- A. Risk assessment measures**
 - B. Business continuity strategies**
 - C. Emergency response training**
 - D. Data recovery processes**
- 8. What is often the first step in developing a BCP?**
- A. Creating recovery strategies**
 - B. Conducting a thorough risk assessment**
 - C. Assigning roles to employees**
 - D. Setting a budget for the plan**
- 9. What does the eighth professional practice for Business Continuity Management involve?**
- A. Business strategy formulation**
 - B. Business continuity plan exercise, assessment, and maintenance**
 - C. Staff training initiatives**
 - D. Emergency response coordination**
- 10. Evaluating the effectiveness of controls involves what primary action?**
- A. Training staff on new policies**
 - B. Identifying the existing controls that are in place**
 - C. Conducting external audits**
 - D. Gathering employee feedback**

Answers

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1. B
2. B
3. B
4. A
5. B
6. A
7. B
8. B
9. B
10. B

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Explanations

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1. Which action is part of an incident response plan?

- A. Market research analysis
- B. Evacuating a facility if necessary**
- C. Budget forecasting
- D. Performance reviews

In the context of an incident response plan, evacuating a facility if necessary is a critical action that organizations must be prepared for as part of their strategy to ensure the safety of personnel and minimize damage during an incident. Incident response plans are designed to provide clear guidelines and procedures for responding to unexpected events that could potentially disrupt organizational operations, such as natural disasters, fires, or security breaches. The primary goal of the incident response plan is to protect both people and assets, and evacuation protocols are integral to safeguarding lives in situations that warrant immediate action. This includes defining who is responsible for initiating evacuation, establishing clear communication channels to inform staff, and outlining safe routes and assembly points. Effective training and practice of these procedures are essential to ensure that all personnel know how to respond quickly and efficiently in an emergency. Other options like market research analysis, budget forecasting, and performance reviews focus on strategic business operations but do not pertain to the immediate actions needed to respond to incidents or emergencies. These activities are important for organizational development and planning, but they fall outside the scope of an incident response plan, which is specifically concerned with how to address emergencies and protect stakeholders effectively.

2. Which of the following is NOT a key component typically included in a Business Continuity program?

- A. Disaster Recovery Planning
- B. Financial Audits**
- C. Risk Assessment
- D. Training and Awareness Programs

A Business Continuity program is designed to ensure that essential functions can continue during a disaster or unexpected event. The key components usually encompass various strategies and plans tailored to maintain operations, mitigate risks, and recover quickly from disruptive incidents. Disaster Recovery Planning is an integral aspect of Business Continuity. It focuses specifically on restoring IT systems and data after a disruption. Risk Assessment plays a crucial role as it helps organizations identify potential threats to their operations and evaluate the impact of different scenarios. Training and Awareness Programs are vital for ensuring that employees understand their roles in the Business Continuity plan and are prepared to act when an incident occurs. In this context, Financial Audits do not typically form a core component of a Business Continuity program. While financial audits are important for overall organizational governance and can inform risk management, they do not directly relate to the continuity of essential business functions during a crisis. Therefore, selecting Financial Audits highlights a clear understanding of what is fundamental to effective Business Continuity planning.

3. What is a critical component of a communication plan in BCP?

- A. Shareholder reports
- B. Contact lists and communication channels**
- C. Annual financial reviews
- D. Marketing strategies

A critical component of a communication plan in business continuity planning (BCP) is the inclusion of contact lists and communication channels. This aspect is vital because, in the event of a disruption, having updated contact information ensures that key stakeholders, employees, and response teams can be reached quickly and effectively. Additionally, a well-defined communication plan outlines the appropriate channels to be used, whether it be email, phone, text alerts, or social media, depending on the circumstances. This clarity helps to facilitate timely and accurate dissemination of information, which is essential for coordinating response efforts, keeping everyone informed about the status of the situation, and ensuring business operations can resume as smoothly as possible. While shareholder reports, annual financial reviews, and marketing strategies play important roles in an organization, they do not serve the essential purpose of rapid communication in crisis situations that is fundamental to BCP and ensuring organizational resilience.

4. Which of the following is NOT determined by a BIA?

- A. Strategies for enhancing business functions**
- B. Recovery objectives for business processes
- C. Impact of various business risks
- D. Criteria for assessing organizational performance

The correct choice highlights that strategies for enhancing business functions are not directly determined by a Business Impact Analysis (BIA). A BIA primarily focuses on understanding the critical functions of an organization and assessing the impact that disruptions can have on these functions. The BIA identifies recovery objectives, which include acceptable downtimes and resource requirements for key business processes, making the second choice relevant to the BIA's purpose. Additionally, it evaluates the impact of various business risks to understand how these risks could affect operations and overall business continuity, which aligns with the third choice. While the BIA informs decision-making and provides crucial data that can influence how organizations might enhance their business functions, the direct strategies for enhancement are usually developed separately during the business continuity planning process, which takes into account various factors beyond those evaluated in a BIA. Criteria for assessing organizational performance may also be influenced by insights gained from a BIA but are generally not a determination of the BIA itself.

5. What is a Recovery Time Objective (RTO)?

- A. The total downtime required for annual maintenance
- B. The maximum acceptable length of time that a business process can be unavailable after a disaster**
- C. The average time for completing a project
- D. The timeline for launching new products

A Recovery Time Objective (RTO) is defined as the maximum acceptable length of time that a business process can be unavailable after a disaster occurs. This concept is crucial in business continuity planning, as it helps organizations determine how quickly they need to restore services and operations to minimize impacts on the business. By setting an RTO, a business can plan and implement appropriate recovery strategies, including the allocation of resources, technology, and personnel, to ensure that critical functions are resumed within an acceptable timeframe. Understanding and establishing RTOs allow organizations to gain clarity on their resilience and recovery goals, thus enabling effective responses to disruptive events. Establishing an appropriate RTO can also assist in prioritizing recovery efforts and ensuring that essential operations are restored promptly, safeguarding the organization's overall effectiveness and sustainability amidst challenges.

6. What is an objective of performing a risk assessment?

- A. To identify risks affecting an entity's resources**
- B. To boost team morale in the workplace
- C. To enhance product marketing
- D. To increase inventory turnover

Performing a risk assessment primarily aims to identify risks that could affect an entity's resources. This process involves analyzing potential threats and vulnerabilities that could impact the organization's operations, assets, and overall business continuity. Understanding these risks is crucial for developing strategies to mitigate them and ensuring that the organization is prepared for potential disruptions. Identifying risks allows organizations to allocate resources appropriately, prioritize risk management efforts, and make informed decisions about how to protect their assets and maintain effective operations. The other options, while relevant in different business contexts, do not pertain directly to the primary objective of a risk assessment. Boosting team morale, enhancing product marketing, and increasing inventory turnover are focused on improving various aspects of business performance but do not address the systemic identification and management of risks that can threaten an organization's viability.

7. What is considered the first planning professional practice in the context of business continuity?

- A. Risk assessment measures**
- B. Business continuity strategies**
- C. Emergency response training**
- D. Data recovery processes**

The first planning professional practice in the context of business continuity is primarily seen as business continuity strategies. This is because the development of effective business continuity strategies is essential for ensuring that an organization can maintain its critical functions during and after a disruptive incident. These strategies encompass the policies, plans, and procedures that organizations put in place to respond to and recover from various types of disruptions, helping to minimize the impact on operations and ensure a quick return to regular business activities. By focusing on business continuity strategies, organizations take a proactive approach to planning, addressing who will do what, when, and how in the event of a disruption. This forms the foundation of an effective business continuity management process, which can incorporate elements such as risk assessment, emergency response training, and data recovery processes, but the overall strategy is what coordinates these activities into a cohesive plan. Understanding this context highlights why business continuity strategies are integral to the practice—it encompasses the overarching vision and direction for how an organization prepares for and manages disruptions, making it the cornerstone of successful business continuity planning.

8. What is often the first step in developing a BCP?

- A. Creating recovery strategies**
- B. Conducting a thorough risk assessment**
- C. Assigning roles to employees**
- D. Setting a budget for the plan**

Conducting a thorough risk assessment is a crucial first step in developing a Business Continuity Plan (BCP) because it identifies potential threats and vulnerabilities that the organization may face. This step involves analyzing various risks such as natural disasters, technological failures, and human threats. Understanding these risks allows organizations to prioritize their planning and resource allocation effectively. By assessing the risks, the organization can determine which areas of the business are most vulnerable and the impact of potential disruptions on operations. This foundational information informs subsequent steps in the BCP development process, including creating recovery strategies that specifically address the identified risks, assigning appropriate responsibilities to employees, and establishing a budget that aligns with the risks and necessary responses. Without a proper risk assessment, any recovery strategies or roles assigned may not effectively mitigate the specific risks that the organization faces, leading to an inadequate BCP. This emphasizes the importance of starting with a thorough assessment to ensure that the business can continue operations seamlessly in the event of a disruption.

9. What does the eighth professional practice for Business Continuity Management involve?

- A. Business strategy formulation**
- B. Business continuity plan exercise, assessment, and maintenance**
- C. Staff training initiatives**
- D. Emergency response coordination**

The eighth professional practice for Business Continuity Management centers on the importance of business continuity plan exercise, assessment, and maintenance. This practice highlights that having a business continuity plan (BCP) is not sufficient on its own; the plan must be regularly tested and updated to ensure its effectiveness in the event of a disruption. Conducting exercises simulates potential scenarios that the organization may face and helps identify any gaps or weaknesses within the plan. These exercises can take various forms, including tabletop exercises, full-scale drills, and functional exercises, all aimed at preparing the organization to respond efficiently to incidents. Additionally, ongoing assessments of the BCP are crucial for adapting to changing business environments and emerging risks. This may involve reviewing the plan's effectiveness after each exercise and making necessary adjustments based on lessons learned. Maintenance includes updating contact lists, recovery procedures, and ensuring that all stakeholders are aware of their roles in the plan. This focus on continual improvement and validation of the BCP is essential for ensuring organizational resilience, making the option about exercises, assessments, and maintenance the correct answer.

10. Evaluating the effectiveness of controls involves what primary action?

- A. Training staff on new policies**
- B. Identifying the existing controls that are in place**
- C. Conducting external audits**
- D. Gathering employee feedback**

The primary action involved in evaluating the effectiveness of controls is identifying the existing controls that are in place. This step is crucial as it provides a foundational understanding of what measures are currently implemented to manage risks and ensure compliance. By identifying these controls, organizations can assess whether they are adequate and functioning as intended. Moving beyond simply knowing the controls, organizations can then analyze their capabilities in mitigating risks and protecting assets. This process may lead to recognizing gaps or weaknesses in the existing framework that require attention. Without identifying the controls first, it would be impossible to evaluate their effectiveness properly, as there would be no benchmark against which to measure performance. In contrast, training staff on new policies, conducting external audits, and gathering employee feedback, while valuable components of a comprehensive risk management and control program, do not directly initiate the evaluation process. These activities often come after the identification of controls or are part of ongoing management and improvement efforts.

Next Steps

Congratulations on reaching the final section of this guide. You've taken a meaningful step toward passing your certification exam and advancing your career.

As you continue preparing, remember that consistent practice, review, and self-reflection are key to success. Make time to revisit difficult topics, simulate exam conditions, and track your progress along the way.

If you need help, have suggestions, or want to share feedback, we'd love to hear from you. Reach out to our team at hello@examzify.com.

Or visit your dedicated course page for more study tools and resources:

<https://driinternationalbcp.examzify.com>

We wish you the very best on your exam journey. You've got this!