

Configuring the Epic End User Practice Test (Sample)

Study Guide



Everything you need from our exam experts!

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Introduction

Preparing for a certification exam can feel overwhelming, but with the right tools, it becomes an opportunity to build confidence, sharpen your skills, and move one step closer to your goals. At Examzify, we believe that effective exam preparation isn't just about memorization, it's about understanding the material, identifying knowledge gaps, and building the test-taking strategies that lead to success.

This guide was designed to help you do exactly that.

Whether you're preparing for a licensing exam, professional certification, or entry-level qualification, this book offers structured practice to reinforce key concepts. You'll find a wide range of multiple-choice questions, each followed by clear explanations to help you understand not just the right answer, but why it's correct.

The content in this guide is based on real-world exam objectives and aligned with the types of questions and topics commonly found on official tests. It's ideal for learners who want to:

- Practice answering questions under realistic conditions,
- Improve accuracy and speed,
- Review explanations to strengthen weak areas, and
- Approach the exam with greater confidence.

We recommend using this book not as a stand-alone study tool, but alongside other resources like flashcards, textbooks, or hands-on training. For best results, we recommend working through each question, reflecting on the explanation provided, and revisiting the topics that challenge you most.

Remember: successful test preparation isn't about getting every question right the first time, it's about learning from your mistakes and improving over time. Stay focused, trust the process, and know that every page you turn brings you closer to success.

Let's begin.

How to Use This Guide

This guide is designed to help you study more effectively and approach your exam with confidence. Whether you're reviewing for the first time or doing a final refresh, here's how to get the most out of your Examzify study guide:

1. Start with a Diagnostic Review

Skim through the questions to get a sense of what you know and what you need to focus on. Your goal is to identify knowledge gaps early.

2. Study in Short, Focused Sessions

Break your study time into manageable blocks (e.g. 30 - 45 minutes). Review a handful of questions, reflect on the explanations.

3. Learn from the Explanations

After answering a question, always read the explanation, even if you got it right. It reinforces key points, corrects misunderstandings, and teaches subtle distinctions between similar answers.

4. Track Your Progress

Use bookmarks or notes (if reading digitally) to mark difficult questions. Revisit these regularly and track improvements over time.

5. Simulate the Real Exam

Once you're comfortable, try taking a full set of questions without pausing. Set a timer and simulate test-day conditions to build confidence and time management skills.

6. Repeat and Review

Don't just study once, repetition builds retention. Re-attempt questions after a few days and revisit explanations to reinforce learning. Pair this guide with other Examzify tools like flashcards, and digital practice tests to strengthen your preparation across formats.

There's no single right way to study, but consistent, thoughtful effort always wins. Use this guide flexibly, adapt the tips above to fit your pace and learning style. You've got this!

Questions

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- 1. Which type of security class should be assigned to every user of clinical tools?**
 - A. Epiccare**
 - B. Inpatient**
 - C. Provider**
 - D. Navigators**

- 2. Which encounter type is hidden in Chart Review to enhance security?**
 - A. For Security**
 - B. For Convenience**
 - C. Available Reports**
 - D. Snap Shot Reports**

- 3. Which keystroke deletes an entire value in text?**
 - A. Delete**
 - B. F1**
 - C. Backspace**
 - D. Esc**

- 4. In Epic's data model, which term denotes a storage entity used to organize a particular type of record?**
 - A. Master File**
 - B. Chronicles**
 - C. Item**
 - D. Record**

- 5. Which term describes entities within service areas including clinics and hospitals?**
 - A. Revenue Locations**
 - B. Facility Structure**
 - C. External Name**
 - D. User Templates**

- 6. Which record is created to ease setup and maintenance for groups of users with similar job roles?**
- A. User Template**
 - B. Navigators**
 - C. Inpatient**
 - D. Provider**
- 7. Which category list indicates certain values are un-editable?**
- A. Customer Owned Category List**
 - B. Category List**
 - C. Extendible Category List**
 - D. System Owned Category List**
- 8. Which term opens by default when the Summary Activity is chosen, described as a high-level overview?**
- A. Snap Shot Reports**
 - B. For Convenience**
 - C. Default Report for Display**
 - D. Summary Reports**
- 9. Which term provides detailed information about pre-built user templates released in the Foundation System, including security classes and naming conventions?**
- A. Foundation System Resources**
 - B. Security Templates**
 - C. Foundation Templates**
 - D. User Templates**
- 10. Which term represents the set of permissions used to control signing activities?**
- A. Provider**
 - B. Security Classes**
 - C. Role**
 - D. Navigators**

Answers

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1. A
2. A
3. B
4. B
5. B
6. A
7. C
8. D
9. D
10. B

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Explanations

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1. Which type of security class should be assigned to every user of clinical tools?

- A. Epiccare**
- B. Inpatient**
- C. Provider**
- D. Navigators**

The main idea is that every user who works with clinical tools needs a baseline set of clinical privileges to access patient data and perform tasks in the EHR. EpicCare is that baseline security class because it grants the core clinical capabilities—viewing and documenting in patient charts, ordering, reviewing results, and other essential workflows. This ensures all clinical users have the necessary access to do their jobs consistently and with proper auditing. Other options aren't the universal baseline: Inpatient isn't a security class, but a setting or care area; Provider describes a role rather than a permission pack; Navigators are typically supporting staff with more limited, role-specific access. So EpicCare is the standard starting point for anyone using clinical tools.

2. Which encounter type is hidden in Chart Review to enhance security?

- A. For Security**
- B. For Convenience**
- C. Available Reports**
- D. Snap Shot Reports**

The idea being tested is how Epic differentiates activities in Chart Review by using a specific encounter type that marks security-related access. The encounter type designated for security is hidden from regular clinical workflows, so it doesn't clutter day-to-day patient care and remains outside the ordinary chart review path. This separation helps with auditing: when someone reviews a chart for security reasons, that action is recorded under the For Security encounter type, creating a clear, traceable record of who accessed what and when. The other options refer to reporting options or convenience-related uses, not to a security-focused encounter type used inside Chart Review.

3. Which keystroke deletes an entire value in text?

- A. Delete**
- B. F1**
- C. Backspace**
- D. Esc**

In text and form editing, different keys remove content in different ways. Delete and Backspace erase characters one by one—Delete removes the character to the right of the cursor, while Backspace removes the character to the left. Esc is commonly used to cancel or exit, and it doesn't reliably wipe out an entire field value in many interfaces. In this particular practice environment, F1 is mapped to clear the current field, deleting the entire value with a single keystroke. That makes F1 the most efficient and complete way to remove everything entered in that field, which is why it's the best choice here.

4. In Epic's data model, which term denotes a storage entity used to organize a particular type of record?

- A. Master File
- B. Chronicles**
- C. Item
- D. Record

In Epic's data model, the concept being tested is how data is organized by storage containers. A Chronicles is the storage construct that holds all records of a specific type, effectively grouping related data in one place. This makes it the right term for describing a storage entity used to organize a particular kind of record, such as encounters, orders, or labs, across time. Each entry within a Chronicle represents an instance of that data type, while the Chronicle itself serves as the container that keeps those records together and accessible. Think of Chronicles as the dedicated shelf for one data domain—the place where all records of that domain live, so retrieval and auditing stay organized. This is distinct from a Master File, which is more about the configuration or metadata that defines how data is structured rather than where the data is stored. An Item is a piece of data within a record, and a Record is a single data entry, not the container. So the storage entity that organizes a particular type of record is Chronicles.

5. Which term describes entities within service areas including clinics and hospitals?

- A. Revenue Locations
- B. Facility Structure**
- C. External Name
- D. User Templates

The main idea being tested is how locations are modeled in a health IT system to represent where care is delivered, such as hospitals and clinics, so that scheduling, charting, and billing can all reference the same place. Facility Structure is the best fit because it serves as the organizational and physical backbone for all care sites. It encompasses the entities where services are provided—hospitals, clinics, outpatient centers—and organizes them in a way that modules like scheduling, encounters, orders, and billing can consistently reference. This structure lets the system know which site a patient visit occurred at, how a department or service line is connected, and how data should be aggregated in reports by facility. In practice, you'd map each hospital and clinic into this hierarchy so workflows and data flow correctly through the entire patient-care and revenue process. Revenue Locations, by contrast, are focused on where charges are recorded and money is earned, which is important for billing but doesn't define the full set of care delivery sites. External Name is just how a site might be labeled externally, not its role within the care delivery framework. User Templates pertain to configuring individual user settings and templates, not to the locations where care happens. So, describing the entities within service areas like clinics and hospitals as the Facility Structure captures the complete, organized footprint of where care is delivered.

6. Which record is created to ease setup and maintenance for groups of users with similar job roles?

A. User Template

B. Navigators

C. Inpatient

D. Provider

Using a User Template to quickly configure and maintain multiple users who share similar roles captures the main idea. A User Template is a predefined bundle of permissions, menus, and other settings that apply to a group of users. Once you define the template, you can apply it when creating new user records or update the template to propagate changes to everyone assigned to it, making setup fast and consistent. The other options don't fit this purpose: a Navigator is a navigation tool within the system rather than a user-setup record; Inpatient denotes a patient care status, not a user configuration item; Provider denotes a clinician role, not a reusable setup record.

7. Which category list indicates certain values are un-editable?

A. Customer Owned Category List

B. Category List

C. Extendible Category List

D. System Owned Category List

In Epic's configuration, category lists come in different styles that affect how values can be changed. An Extendible Category List is designed to grow by adding new values as business needs change, while typically keeping existing entries intact. That means some values remain un-editable, because you're extending the list rather than rewriting what's already there. So, this type signals that you can add new items but cannot modify certain existing ones, which is why it's the best match for "certain values are un-editable." The other types describe lists that are either fixed (hard to change at all) or owned by a particular stakeholder, rather than specifically indicating un-editable existing entries within an extendable framework.

8. Which term opens by default when the Summary Activity is chosen, described as a high-level overview?

A. Snap Shot Reports

B. For Convenience

C. Default Report for Display

D. Summary Reports

Opening with a high-level overview means the interface presents a concise, aggregated view of the data rather than detailed records. The term that opens by default when using the Summary Activity is Summary Reports because it explicitly signals a distilled, overview-oriented set of data. This label fits the goal of a quick read of performance or status, highlighting totals, averages, trends, and key metrics without the clutter of granular details. The other options imply different outputs: a snapshot suggests a single moment in time; a generic default report for display is too vague to convey an overview; for convenience isn't a report label at all and wouldn't denote a standard overview. So, Summary Reports best matches the described behavior and purpose.

9. Which term provides detailed information about pre-built user templates released in the Foundation System, including security classes and naming conventions?

A. Foundation System Resources

B. Security Templates

C. Foundation Templates

D. User Templates

Focus on the idea of ready-made presets for individual users, along with the rules that govern their security and naming. The term that best fits this description is User Templates. It indicates a collection of predefined user configurations that you can apply to new or existing accounts, and it explicitly signals the inclusion of how security is applied (security classes) and how those presets are named (naming conventions). This makes it the clearest label for documentation or guidance about ready-to-use user accounts and their associated rules. Foundation System Resources would refer to general assets or components of the system, not specifically to ready-made user configurations. Security Templates would imply templates that define security policies themselves, not the templates used to configure user accounts. Foundation Templates would suggest generic system configuration templates, not necessarily focused on user accounts. User Templates specifically communicates both the "pre-built for users" aspect and the embedded details like security classes and naming conventions.

10. Which term represents the set of permissions used to control signing activities?

A. Provider

B. Security Classes

C. Role

D. Navigators

In signing workflows, the important idea is how permissions are organized to govern what you can do with signatures. Security classes are the collection that defines which signing actions are allowed and under what constraints, giving precise control over signing activities. This grouping directly dictates what operations (such as initiating, approving, or validating a signature) are permissible, making it the most accurate term for controlling signing tasks. The other options fit different concepts. A provider is about who or what delivers a service, not the permission set for signing. A role bundles permissions around a job function, which is broader than the specific signing controls described by security classes. Navigators isn't a term used for permission sets in this context.

Next Steps

Congratulations on reaching the final section of this guide. You've taken a meaningful step toward passing your certification exam and advancing your career.

As you continue preparing, remember that consistent practice, review, and self-reflection are key to success. Make time to revisit difficult topics, simulate exam conditions, and track your progress along the way.

If you need help, have suggestions, or want to share feedback, we'd love to hear from you. Reach out to our team at hello@examzify.com.

Or visit your dedicated course page for more study tools and resources:

<https://configpicenduser.examzify.com>

We wish you the very best on your exam journey. You've got this!

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